

Commission on Staff Policies and Affairs
September 28, 2021
2:00 p.m.
Zoom Videoconference

Attendees: LaTawnya Burleson, Alan Grant, Amanda Lucas, Pat Donovan, Chris Akers, Tami Foutz, Judy Alford, Jenni Gallagher, Doug Broyles, Jo Baker, Alex Parrish, Bruce Harper

Absent: Curtis Mabry, Mary Helmick, Jennifer Case, Sue Teel

LaTawnya Burleson called the meeting to order at 2:01 p.m. A quorum was present.

The meeting began with group introductions for new members.

1. Old Business

The discussion focused on the four topic suggestions sent to the group via email that were developed at the last meeting. Of particular interest is the opportunity to update position descriptions for staff coinciding with the new performance management system. There may be a need for some resources or courses to help employees write/update their job descriptions. A suggestion was made to have Bryan Garey attend the next meeting to discuss further and provide clarity.

Other suggested guest speakers include representatives from Diversity, Equity, and Inclusion and Professional Development to discuss current and future initiatives. Kim Thomason with Early Childhood Initiatives and Amy Epperly from Hokie Wellness are other potential guest speakers.

2. Adjournment

There being no further business, a motion was made to adjourn the meeting at 2:29 p.m.