

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

March 17, 2022; 3:30-4:30 p.m.

Zoom Only

Attendance via Zoom: Robert Weiss-Presiding, Jan Helge Bøhn, Tara Brent, Nick Copeland, Ben Grove (for Ed Jones), Ralph Hall, Farida Jalalzai (for Laura Belmonte), Penny Muelenaer, Robert Oliver, Cassidy Rist, Angela Scarpa, Peter Schmitthenner, Alan Wang (for David Brinberg)

Attendance in person: Don Hempson, Theresa Johansson

Guests: Lori Buchanan, Rich Mathieson

Absent with Notice: Jessica Agnew, Laura Belmonte, David Brinberg, Guru Ghosh, Ed Jones, Aimane Najmeddine, Megan Seibel, Susan Short

Absent: Kenner Love

Welcome and Self-Introductions: Robert Weiss called the meeting to order at 3:33 p.m. and welcomed the group. Self-introductions were made; attendees signed the attendance sheet; those participating by Zoom signed into the chat; visual attendance was also taken; a quorum was established.

1. Adoption of Agenda:

Robert W. called for a motion to approve the agenda; a motion was made; seconded; no discussion; all were in favor; the agenda was approved.

2. Announcement of Approval of Minutes, February 17, 2022:

Minutes from the February 17, 2022 meeting were sent out electronically for edits and were approved electronically. Minutes were sent to the Governance Information System; and can be found on the web (<http://www.governance.vt.edu/>).

3. Resolution to Revise University Committee on International Affairs (UCIA) Bylaws-Second Reading and Voting:

Theresa Johansson read the resolution to revise the University Committee on International Affairs (UCIA) Bylaws (**see attached**). The resolution is being presented in order to add representatives as well as update titles to the membership of the UCIA Bylaws. There was one change since first reading that included updating Associate Provost for Resource Management and Planning to reflect Vice Provost for Academic Resource Management (or designee).

The motion to approve the resolution was made, seconded; there was no discussion. The results with members present with voting rights yielded 14 affirmative votes and 1 abstention. The resolution passed..

4. Acceptance of Constituent Reports and/or Minutes:

A. Chairman's Report: Robert W. reported on the February 21, 2022 University Council meeting. The report included the second reading for the resolution from CGPSP to institute a living wage for Graduate Students, there were over 400 students on line and in the meeting space. The decision was made to defer the voting until the March 21, 2022 University Council meeting. There were still many changes that need to be made on the resolution in order to make the resolution pass. Discussion included different pay structures within the university and the diversity of wages. Approved University Council meeting minutes can be found at: <https://governance.vt.edu/meeting-materials.php>.

B. Virginia Cooperative Extension (VCE): Ben Grove indicated there was no report at this time.

C. Engagement Leadership Council: The Engagement Leadership Council met on Thursday, March 3rd. Information discussed included the call for proposals for the Engagement Scholarship Consortium deadline of March 31, 2022; and the call for award nominations deadline of March 25, 2022. The ESC annual conference will be held September 21-22, 2022 at the University of Georgia. As a part of the 150th celebration, Outreach and International Affairs is hosting Commonwealth Tours June 15-17, 2022 with a focus on

southern Virginia and August 9-11, 2022 with a focus on Northern and Tidewater. Susan Short gave a presentation focused on Building an Engaged Scholar Network. An update was given on the university's proposal for the \$1B Build Back Better Regional Challenge funded by the U. S. Department of Commerce's Economic Development Administration. John Provo, principal investigator and the Center for Economic and Community Engagement, has provided significant leadership for proposal development. Virginia Tech, one of 60 finalists, is competing for federal funds to support economic development through a regional transportation and logistics cluster that will accelerate the adoption of electric and automated vehicles and revitalize the economy of Southern and Southwest Virginia. The challenge aims to accelerate economic recovery from the pandemic. This is the largest economic development initiative from the Commerce Department in decades. The coalition involved in the project includes 50 public and private organizations from 21 counties across southern and southwest Virginia. The final proposal was submitted March 16, 2022. Award notification will be made in May. The next meeting of the Engagement Leadership Council is scheduled for June 9th beginning at 2 p.m.

D. University Committee on International Affairs (UCIA): Theresa Johansson reported on the February 28, 2022 UCIA meeting. Updates included the reports on the working groups; the awards committee selected the winner of the Alumni Awards for International Education, Outreach and Research. Details regarding the winners is confidential at this time until University Relations/Special Events releases the winners of all faculty awards publicly. The working groups, Internationalization at Home and MOU Process and Database gave updates; the Global Advancement working group has not update. Discussion included whether UCIA should make a statement regarding Ukraine, as the University had not yet made an announcement. Rich Mathieson had contacted University Relations, and a statement was made on behalf of the University. Nicole Sanderlin was named a Fulbright Liaison; to serve as a resource for Fulbright Scholars. David Clubb spoke about International Education Week to occur in November. He would like to see more university/senior leadership participation during this event.

5. Call for Announcements/Commission Board Member Comments: Rich Mathieson uplifted the various events that are occurring across the Commonwealth for the sesquicentennial celebration, more information can be found at: <https://www.outreach.vt.edu/sesquicentennial.html>.

Don Hempson announced that Larry Vaughan has been named the Interim Executive Director for the Center for International Research, Education and Development (CIRED) and that a search for a permanent Executive Director is being launched.

6. Adjournment: There being no further business, a motion to adjourn the meeting was made; seconded; all were in favor; the meeting adjourned at 4:04 p.m. **The next meeting will be held April 21, 2022 from 3:30-4:30 p.m. via Zoom.**

Respectfully submitted,
Kimberly Rhodes, Recording Secretary

PROPOSED DATES FOR 2021-2022 (Meetings 3:30-4:30 p.m. unless indicated otherwise)

- April 21
- May 5

PROPOSED DATES FOR 2022-2023 (Meetings 3:30-4:30 p.m. unless indicated otherwise)

- September 15, 2022 (3:00-3:30 p.m.)
(New Member Orientation)
- September 15, 2022 (3:30-4:30 p.m.)
(Regular Meeting)
- October 20, 2022
- November 17, 2022
- December 8, 2022
- NO JANUARY MEETING
- February 16, 2023
- March 16, 2023
- April 20, 2023
- May 5, 2023

**Resolution to Revise University Committee on International Affairs (UCIA) Bylaws
Commission on Outreach and International Affairs (COIA)
COIA 2021-2022C**

First Reading by UCIA:	December 8, 2021
Second Reading by UCIA:	January 24, 2022
Approved by UCIA:	January 28, 2022
First Reading by COIA:	February 17, 2022
A/P Faculty Senate Review:	March 7, 2022
Faculty Senate Review:	Waived
Graduate and Professional Student Senate Review:	Waived
Staff Senate Review:	March 4, 2022
Undergraduate Student Senate Review	TBD
Second Reading by COIA:	March 17, 2022
Approved by COIA:	TBD
Effective Date:	Upon Approval

WHEREAS, the Commission on Outreach and International Affairs (COIA) exists to study, formulate, and recommend to University Council policies and procedures concerning the engagement of the University in service, outreach, and international affairs; and

WHEREAS, the University Committee on International Affairs (UCIA) reports to COIA on matters of policy related to international affairs; and

WHEREAS, the University Committee on International Affairs (UCIA) aims to include representatives of all units within the university that have responsibility for managing international matters; and

WHEREAS, the University Committee on International Affairs (UCIA) recommends the following changes to membership in Article IV. Membership. Section 1. Composition of UCIA Bylaws;

- Removal of the designee Provost and Senior Vice President.
- Update Associate Provost for Resource Management and Planning to reflect Vice Provost for Academic Resource Management (or designee)
- Update title and unit name change to Executive Director, Center for International Research, Education and Development from previously listed as Director, Office of International Research, Education, and Development.
- Update title change of Executive Director, Steger Center for International Scholarship from previously listed as Director, Steger Center for International Scholarship.
- Addition of Office of Sponsored Programs representative.
- Addition of Center for Excellence in Teaching and Learning representative.
- Update name change to Undergraduate Student Senate Representative from previously listed as Undergraduate Student Representative.
- Update name change to Graduate and Professional Student Senate Representative from previously listed as Graduate Student Representative.
- Addition of Administrative and Professional Faculty Senate Representative added to the membership.

NOW, THEREFORE, BE IT RESOLVED, that the Commission on Outreach and International Affairs (COIA) recommends approval of the above resolution to amend the Bylaws for the University Committee on International Affairs (UCIA).

University Committee on International Affairs Bylaws

Originally Published: January 31, 2004

Proposed Update: March 11, 2022

Updates: 11/21/19, 12/01/16

Preamble

Virginia Tech is committed to fostering a community that welcomes all people and their ideas in pursuit of world-class education, research, and engagement.

BELIEVING that Virginia Tech is an internationally recognized university because of education, research, and engagement with other universities, its international presence in the scientific community, and linkages with government and international agencies in the pursuit of learned society activities, and

BELIEVING that vibrant faculty and administrative leadership will continually advance the interests of Virginia Tech to pursue global issues for which the university can make a significant difference in the lives of its students, alumni, and key stakeholders worldwide,

Virginia Tech's Vice President for Outreach and International Affairs does hereby enact bylaws for the University Committee on International Affairs (UCIA) with the approval of the Commission on Outreach and International Affairs (COIA).

Article I. Name

The name of the university operational committee is the University Committee on International Affairs (UCIA).

Article II. Purpose

The UCIA acts in support of the Virginia Tech International Mission and the University Strategic Plan:

The international mission of Virginia Tech is to reflect through all activities of its tripartite mission (education, research, engagement) an appreciation of the significance of other cultures and languages and of global change and to address the environmental, political, economic, social, and technological challenges that confront communities across the globe.

UCIA is the direct voice of its constituencies to COIA. It recommends policy to COIA and to the University Administration.

Article III. Functions

The functions of UCIA are to:

1. Assist the Vice President for Outreach and International Affairs in formulating and implementing university policy relevant to all international matters, including aspects of education, research, and engagement.
2. Recognize achievement in all areas of international education, research, and engagement.
3. Sponsor and/or support affairs and activities that promote or recognize international scholarship.
4. Serve as a catalyst for international academic programming.
5. Form special/ad hoc committees to research relevant/timely subjects.
6. Develop recommendations for policy/procedure changes to advise the Vice President for Outreach and International Affairs and COIA.
7. Increase university-wide coordination of international activities and initiatives by sharing information and resources across colleges, international centers, and agencies.
8. Advance goals and objectives of the university's Strategic Plan.

UCIA will be instrumental in accomplishing these goals:

1. Further the university's reputation and international prominence across academic disciplines.
2. Engage the entire university community in the university's leading strengths through interdisciplinary cross-cutting initiatives. Programs with the greatest potential for excellence will be targeted and given the resources to seek national and international recognition.
3. Develop an appreciation of other cultures by expanding the university's global focus; increasing international study and research opportunities; expanding international government, university, and corporate partnerships; and fostering an internationalization of the curriculum.

Article IV. Membership

Section 1. Composition

- University Administration Representatives
 - ~~Provost and Senior Vice President~~
 - Vice President for Outreach and International Affairs
 - Associate Vice President for International Affairs
 - Chairperson of the UCIA
 - ~~Associate Vice~~ Provost for ~~Academic~~ Resource Management ~~and Planning~~ (or designee)
- College Representatives (Associate Dean or Director of International Programs or their designees)
 - College of Agriculture and Life Sciences

- College of Architecture and Urban Studies
- Pamplin College of Business
- College of Engineering
- College of Liberal Arts and Human Sciences
- College of Natural Resources and Environment
- College of Science
- Virginia-Maryland College of Veterinary Medicine
- Directors of International Units (or their designees)
 - Director, Cranwell International Center
 - Director, Office of Export and Secure Research Compliance
 - Chair, Department of Foreign Languages and Literatures
 - Director, Global Education Office
 - Executive Director, Center for International Research, Education and Development
 - Director, International Support Services
 - Director, Language and Culture Institute
 - Executive Director, Steger Center for International Scholarship
- Representatives of Other University Offices
 - Alumni Relations
 - Athletics
 - Development and University Relations
 - Graduate School
 - Student Affairs
 - University Libraries
 - University Office of Undergraduate Admissions
 - Office of the University Registrar
 - University Scholarships and Financial Aid
 - Virginia Tech Corps of Cadets
 - Virginia Tech Carilion School of Medicine *(added 11/21/19)*
 - Office of Sponsored Programs *(added 11/22/21)*
 - Center for Excellence in Teaching and Learning *(added 11/22/21)*
- Faculty Senate Representative
- Staff Senate Representative
- Undergraduate Student Senate Representative
- Graduate and Professional Student Senate Representative
- Administrative and Professional Faculty Senate Representative *(added 11/22/21)*

Section 2. Voting Privileges

All members of UCIA shall have voting privileges.

Section 3. Alternates, Substitutes, and Visitors

UCIA may permit elected alternates with voting privileges and substitute members with voting privileges, where such privileges are not limited by the constitution and bylaws of the participating assembly, association, senate, or group. Visitors may attend the meetings of the UCIA.

Article V. Officers

Section 1. Officers

The officers of the UCIA are Chairperson, Vice Chairperson, and Secretary.

Section 2. Chairperson

The immediate past Vice Chair is historically elected as the Chairperson by the UCIA membership. The Chairperson, working with the Vice President for Outreach and International Affairs and the Associate Vice President for International Affairs, develops the agenda and presides over UCIA meetings. The Chairperson facilitates the follow-up on UCIA actions and strategies and reports the consensus view of the body to the Vice President of Outreach and International Affairs and to the COIA. The term of the Chairperson is one year.

Section 3. Vice Chairperson

The Vice Chairperson is elected by the UCIA membership. The Vice Chairperson assists the Chairperson with all responsibilities and fills in when the Chairperson is absent. The term of the Vice Chairperson is one year.

Section 4. Secretary

The Secretary is appointed by the Vice President for Outreach and International Affairs from among staff members who report to him/her. The term of the Secretary is at the discretion of the Vice President for Outreach and International Affairs.

Section 5. Representative to the Commission on Outreach and International Affairs

UCIA shall be represented at the COIA by its Chairperson or by another member appointed by its Chairperson.

Article VI. Committees

UCIA may request and appoint special committees, boards, and ad hoc committees as needed.

Article VII. Meetings and Procedures

Section 1. Parliamentary Procedures

The latest edition of Robert's Rules of Order, subject to special rules as may be adopted by UCIA, shall govern the procedures of UCIA, and other committees and boards appointed by UCIA.

Section 2. University Committee on International Affairs Procedures

1. UCIA shall meet regularly during the academic year and at other times as called by the Chairperson. Canceled meetings shall be noted in the minutes of the subsequent meetings.
2. The Secretary shall prepare and distribute the agenda to members of UCIA at each meeting. Items to be placed on the agenda must be submitted to the Secretary or the Chairperson prior to the meeting date. The Secretary will record the minutes (including attendance) of each UCIA meeting. The minutes will be distributed to UCIA members and posted on UCIA's website.
3. Any UCIA member may place an item on the agenda by notifying the Secretary or the Chairperson before the meeting.
4. UCIA may submit its recommendations to the Vice President for Outreach and International Affairs or, when appropriate, to COIA.

Article VIII. Amendments

Section 1. Notice of Proposal

Notice of proposal to amend these bylaws shall be given in the UCIA agenda and considered at no fewer than two UCIA meetings prior to voting. Proposed amendments shall be distributed with the agenda.

Section 2. Ratification and Approval

Amendments to the bylaws will be considered ratified by UCIA following an affirmative vote of a majority of UCIA members. Following ratification by UCIA, amendments to the bylaws must be approved by COIA before becoming effective.

URL: <http://www.outreach.vt.edu>
Virginia Tech