

Minutes
Commission on Faculty Affairs
September 10, 2021
10:30 am – 12:00 pm
Hybrid (Newman Library 6020; Zoom)

Commission Members Present: R. Queen (presiding)

R. Blieszner, (dean), A. Bond (A/P Senate), J. Finney (provost, ex officio), A. Fox (Graduate/Professional Student Senate), B. Jones (Staff Senate), Eric Kaufman (Faculty Senate), R. Miles (Faculty Senate), A. Nelson (Faculty Senate), T. Schenk (Faculty Senate), A. Shew (Faculty Senate), R. Weiss (Faculty Senate), A. Fox (Graduate Student Senate), R. Wynne (Faculty Senate, for D. Hindman)

Not Present: L. Learman (dean), L. Krometis (Faculty Senate), Vacant: Undergraduate Senate

Guests: E. Kim (Office of the Provost), D. Musick (VTC SOM), A. Myers (Office of Governance and Policy), E. Plummer (Office of the Provost),

R. Queen called the meeting to order at 10:30 a.m. A quorum was present (50%+1 of current membership = 8)

1. **Approval of Agenda.** Members of the commission moved and voted unanimously to adopt the agenda.
2. **Introductions.** Members of the commission introduced themselves in-person and via Zoom.
3. **Overview of CFA Roles and Responsibilities.** J. Finney provided a summary of the purview of the CFA. T. Schenk briefly discussed how CFA operated in the past.
4. **Possible CFA Agenda Items for 2021-2022.** R. Queen listed potential agenda item topics for the coming year including: Faculty Handbook revisions, updates on the faculty service project, SPOT scores, policies 6100/6105, and shared governance. Suggestions were made to invite guests to future meetings to expand on these topics.
5. **Other business.** R. Queen opened floor for additional agenda topics. Topics include: updates on promotion and tenure expectation documents, EFARS/Elements and general faculty review processes, a request for improved communication on COVID-related classroom policies/procedures. [Note: There were technical difficulties from in-person room.]
6. **Adjourn.** The commission adjourned at 11:58am.

Next meeting: September 24, 2021 10:30 a.m. – 12:00 p.m.
