

Minutes
Commission on Faculty Affairs
March 4, 2022
10:30 am – 12:00 pm
Hybrid (Newman; Zoom)

Commission Members Present: R. Queen (presiding)

R. Blieszner (Dean), A. Bond (A/P Senate), Ron Fricker (ex officio), D. Hindman (Faculty Senate), E. Kaufman (Faculty Senate), V. Kraak (Faculty Senate), R. Miles (Faculty Senate), A. Nelson (Faculty Senate), T. Schenk (Faculty Senate).

Absent: C. Boyd (Undergrad Senate), A. Fox (Grad/Prof Senate), B. Jones (Staff Senate), L-A. Krometis (Faculty Senate), L. Learman (Dean), R. Weiss (Faculty Senate).

Guests: B. Hicok (Faculty Senate), E. Kim (Faculty Affairs, Provost's Office), A. Myers (Office of Governance and Policy), E. Plummer (Faculty Affairs, Provost's Office).

R. Queen called the meeting to order at 10:40 a.m. A quorum was present (50%+1 of current membership = 9)

1. **Approval of Agenda.** Members of the commission voted unanimously to adopt the agenda.
2. **Approval of Minutes.** Members of the commission voted unanimously to approve the minutes of the 02/18/2022 meeting.
3. **Old Business.**
 - A. **Second Reading: CFA 2021-22B Resolution to Revise Faculty Senate Constitution and Bylaws.** The commission deferred voting on this resolution.

Commission members discussed the language regarding the timing for resolutions to be brought to the Senate (p.30) and whether the proposed timing might contribute to delays in approving resolutions. In addition, there was a concern over the use of the term "primary appointments" (p.6), which may require further explanation or definition for clarity purposes. The resolution will be voted on during the April 1, 2022 CFA meeting.

- B. **Second Reading: CFA 2021-22C Resolution to Clarify Language in the Faculty Handbook Regarding Extending the Tenure and Continued Appointment Clock.** Resolution approved.

Commission members discussed whether this resolution required an amendment for one of the "Whereas" statements. It was clarified that the "Whereas" statements will not be included in the Faculty Handbook and are simply used to track recommendations.

C. Second Reading: CFA 2021-22D Resolution to Approve Revisions to Policy 13010. Resolution approved.

D. Update on SPOT Evaluations. R. Queen updated commission members on communications with CETL regarding SPOT evaluations. CETL is happy to partner with the CFA in the creation of a best practices document and provided a sample of websites and resources that currently exist and may be of help.

Plummer updated commission members regarding access to SPOT data. Discussions are underway for submitting SPOT-related policies through governance. Policies are distinct from the SPOT instrument and SPOT evaluations.

The Academy of Teaching Excellence (ATE) was suggested as a potential collaboration partner on teaching assessments and the use of SPOT. Finally, R. Queen suggested that commission members think about how the CFA would like to approach SPOT evaluations moving forward.

E. P+T Guidelines Update. R. Queen and E. Kaufman shared observations of the P+T guidelines document (located on provost's website). Comments will be shared with the university P+T committee for possible inclusion in the 22-23 P+T guidelines.

5. Adjourn. The commissioners voted unanimously to adjourn at 11:52 a.m.

Next meeting: March 18, 2022 , 2022, 10:30 a.m. – 12:00 p.m.