

**University Council Cabinet  
Meeting Summary  
September 30, 2024  
3:30 – 4:30 p.m.  
130 Burruss Hall & Zoom Videoconference**

**Present:** Cyril Clarke (co-chair), Rachel Miles (co-chair), April Myers, Kim O'Rourke, Amy Sebring, Menah Pratt, Laura Belmonte, Natalia Guerrero, Justin Lemkul, Janice Austin, LaTawnya Burleson, Kiera Schneiderman & Ronnie Mondal

**Absent with notice:** Evan Lavender-Smith

**Guests:** Lori Rose, Dee Dee Somervell, & Jim Tokuhisa

Dr. Clarke called the hybrid meeting to order at 3:30 p.m. A quorum was present.

**1. Adoption of Agenda**

A motion was made, seconded, and approved to adopt the agenda.

**2. Action/Decisions**

1. The Cabinet approved the October 7, 2024, University Council Agenda
2. The Cabinet voted to confirm that the following draft resolution proposals fall within the commission's charge.
  - a. Resolution proposal for CFA 2024-25D – Updates to the Faculty Handbook regarding ethics and faculty-student relationships
  - b. Resolution proposal for CFA 2024-25E – Resolution to Amend the Faculty Handbook regarding procedures for appeal of negative decision for promotion to full professor
  - c. Resolution proposal for CGPSP 2024-25A – Resolution to form a task force to propose a university-wide policy to combat and other unprofessional behaviors towards graduate and professional students
  - d. Resolution proposal for CUSP 2024-25A – Resolution to Revise Policy 6305, satisfactory academic progress for bachelor's degrees
3. The Cabinet by consensus endorsed the Faculty Senate's and Provost's idea of a university mission initiative (UMI) focused on advancing VT Advantage and VT Global Distinction based on growth of graduate programs, particularly strategies to grow Ph.D. enrollment.
  - a. Since the UMI was not proposed by the BOV or president, an originating resolution is needed to obtain University Council approval for UC Cabinet to create the UMI committee that will begin work on the UMI proposal.
  - b. Will need to determine next steps in drafting the originating resolution.
  - c. Kim O'Rourke will provide information to guide the process through the development, adaptation, and approval phases.
4. Kim O'Rourke will distribute a form enabling Cabinet members to provide input regarding the items on the potential changes to shared governance document.

**3. Demonstration**

Lori Rose, Senior Manager of Governance Administration, and Dee Dee Somervell, Governance Specialist, gave a demonstration of the new Governance Launchpad and the Governance Corner. Links for both are being added to the governance website.

<https://governance.vt.edu>

**4. Adjournment**

There being no further business, the meeting was adjourned at 4:32 p.m.