

UNIVERSITY ATHLETICS COMMITTEE Meeting Minutes
Thursday, March 16, 2023
Virtual Meeting Only

Members Present: Whit Babcock, Travis Burns, Erin Carleton, Alexander Efird, John Galbraith, Heather Gumbert, Rachel Holloway, Leanna House, Jen Irish, Ken Miller, Jayden Payoute, Jim Petrine, Robin Russell, Bridget Ryan-Berman, Susan Short, Becki Smith, Ken Stiles, David Tegarden

Absent with notification: Robin Queen, Danny White

Absent: Allison Bowersock, Phil Miskovic, Eric Stanley, Joe Tront, Chris Wise

Guests: Sarah Armstrong, Hannah Ballowe, Derek Gwinn, Valentina Leon-Ledezma, Craig Weaver

Susan Short called the meeting to order at 3:35 p.m. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. The motion carried.

2. Announcement of approval and posting of minutes of February 9, 2023

Susan Short noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>).

3. Athletic Director Update – Whit Babcock provided an update regarding a number of topics. These included championship updates for track and field, and men’s and women’s basketball. He reminded the group that the annual Spring football game will be held Saturday, April 15th. Whit announced that February was the biggest single month in the history of the Hokie Scholarship Fund. He announced Sarah Shackelford (swimming and diving), Morgan Overaitis (softball), and Hannah Ballowe (track and field) as ACC Post-Graduate scholarship recipients. (Slide deck attached.)

4. Guest Presentation: ACC Post Graduate Scholarship Recipient – Whit Babcock introduced Hannah Ballowe as one the university’s ACC post graduate scholarship recipients. Hannah, a track and field athlete from Mechanicsville VA, is majoring in biology. She will pursue a master’s degree in English and hopes to complete by May, 2024. Hannah described her experiences as a VT student-athlete and responded to committee members’ questions.

5. Faculty Athletics Representative Update/Missed Class Policy – Jen Irish presented a revised missed class policy and procedures documents for consideration by the UAC. The policy was last revised in 1998. Members are asked to review the recommended revisions to the policy prior to our April meeting. (Please see attached materials – the original version of

the Athletics Department's 1998 policy and procedures, a GoogleDocs-generated comparison between the subcommittee's final draft and the original 1998 version, the subcommittee's final drafts of the Athletics Department policy and the UAC procedures as presented to UAC.) Jen acknowledged the contributions of the work group. Members included Sarah Armstrong, John Galbraith, Derek Gwinn, and Robin Queen.

6. **Guest Presentation: NIL Update** – Derek Gwinn, assistant athletic director for compliance, provided updates related to Name, Image, Likeness (NIL). He provided a refresher regarding the initial legislation as well as guidelines recently released concerning do's and don'ts. He provided an overview related to the Hokies Exchange, INFLCR local exchange, and the process involved in vendors making connections with student-athletes. To date, there are about 103 vendors and 240 student athletes participating – about 890 transactions have been initiated to date. The majority of athletes are receiving between \$50 - \$1,000 – mostly for social media presence. (Slide deck attached.)
7. Sarah Armstrong announced and invited UAC members to join the March 17th "Hokie Walk" at 3 p.m. on Beamer Way to welcome the Women's Basketball team and cheer them on for their NCAA round one tournament game.
8. Susan announced that the April 13, 2023 UAC meeting will be in-person at the Creativity and Innovation District Living-Learning Program Residence Hall (185 Kent Street). The meeting adjourned at 5:00 p.m.

2022-23 University Athletics Committee Meeting Schedule

Thursday, **April 13th – 3:30 p.m. – 5:00 p.m.**

(In-person, Creativity and Innovation District Living-Learning Program Residence Hall)

Thursday, **May 4th – 3:30 p.m. – 5:00 p.m.** (Virtual Only)

UAC March 16, 2023

AD Update

- ✗ Championship Updates
- ✗ Spring Calendar
- ✗ Spring Game
- ✗ Hokie Club Update
- ✗ ACC Post-Graduate Scholarship Recipients from VT
- ✗ Hannah Ballowe – ACC Post-Graduate Scholarship Recipient

Championship Updates

Track & Field



Men's Basketball



Women's Basketball



VIRGINIA TECH SENIOR STAFF CALENDAR ATHLETICS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Holidays Campus Events Postseason Away Events Home Events</p> <p style="text-align: right;">12</p>	<p style="text-align: right;">13</p>	<p>5 PM - Baseball at East Tennessee State</p> <p style="text-align: right;">14</p>	<p>Swim/Dive at Women's NCAA Championship (Knoxville) 5 PM - Softball at App State 9 PM - Men's Basketball at Cincinnati (NIT)</p> <p style="text-align: right;">15</p>	<p>Swim/Dive at Women's NCAA Championship (Knoxville) Wrestling at NCAA Championship (Tulsa) 2 PM - Lacrosse at Notre Dame</p> <p style="text-align: right;">16</p>	<p>St. Patrick's Day Swim/Dive at Women's NCAA Championship (Knoxville) Wrestling at NCAA Championship (Tulsa) 6 PM - Softball at Georgia Tech 7 PM - Baseball at Miami Noon - Men's Tennis vs. Duke 3:30 PM - Women's Tennis vs. Louisville 5:30 PM - Women's Basketball vs. Chattanooga (NCAA) - 8 PM - Women's Basketball hosts USC vs. South Dakota State (NCAA)</p> <p style="text-align: right;">17</p>	<p>Swim/Dive at Women's NCAA Championship (Knoxville) Wrestling at NCAA Championship (Tulsa) 3 PM - Softball at Georgia Tech Noon - Lacrosse at Akron 7 PM - Baseball at Miami</p> <p style="text-align: right;">18</p>
<p>1 PM - Softball at Georgia Tech 1 PM - Baseball at Miami 10 AM - Women's Tennis vs. Notre Dame 2 PM - Men's Tennis vs. North Carolina TBD - Women's Basketball Second Round (NCAA)</p> <p style="text-align: right;">19</p>	<p style="text-align: right;">20</p>	<p style="text-align: right;">21</p>	<p>Swim/Dive at Men's NCAA Championship (Minneapolis) 1 PM - Lacrosse at Mount St. Mary's 3 PM - Men's Tennis at Virginia 4 PM - Baseball vs. VMI 5 PM - Softball vs. Charlotte</p> <p style="text-align: right;">22</p>	<p>Swim/Dive at Men's NCAA Championship (Minneapolis) Track & Field at Raleigh Relays</p> <p style="text-align: right;">23</p>	<p>Swim/Dive at Men's NCAA Championship (Minneapolis) Track & Field at Raleigh Relays, Lynchburg & South Carolina Women's Golf at Sunset, S.C. Men's Tennis at Harvard 3 PM - Baseball at Pitt 4:30 PM - Women's Tennis at Florida State 6 PM - Softball vs. Chattanooga</p> <p style="text-align: right;">24</p>	<p>Swim/Dive at Men's NCAA Championship (Minneapolis) Women's Basketball Sweet 16 (Seattle) Track & Field at Raleigh Relays Track & Field at Raleigh Relays, Lynchburg & South Carolina Women's Golf at Sunset, S.C. 3 PM - Baseball at Pitt Noon - Lacrosse vs. Boston College Noon - Softball vs. Chattanooga (DH)</p> <p style="text-align: right;">25</p>
<p>Men's Golf at Awendaw, S.C. Women's Golf at Sunset, S.C. Men's Tennis at Boston College Women's Tennis at Miami 1 PM - Baseball at Pitt</p> <p style="text-align: right;">26</p>	<p>Women's Basketball Elite 8 (Seattle) Men's Golf at Awendaw, S.C.</p> <p style="text-align: right;">27</p>	<p>Men's Golf at Awendaw, S.C. Baseball at VMI 6 PM - Softball vs. Liberty</p> <p style="text-align: right;">28</p>	<p>Track & Field at Austin Relays</p> <p style="text-align: right;">29</p>	<p>Track & Field at Austin Relays</p> <p style="text-align: right;">30</p>	<p>Women's Basketball Final 4 (Dallas) Track & Field at Austin Relays, Florida Relays, High Point 7 PM - Baseball vs. Virginia 2 PM - Women's Tennis vs. Clemson 6 PM - Softball vs. Duke</p> <p style="text-align: right;">31</p>	<p>April Fools' Day Big Event Track & Field at Austin Relays, Florida Relays, High Point Men's Golf at Augusta, Ga. 1 PM - Lacrosse at Duke 2 PM - Softball vs. Duke 7 PM - Baseball vs. Virginia</p> <p style="text-align: center;">APRIL</p> <p style="text-align: right;">1</p>
<p>Women's Basketball NCAA Championship (Dallas) Men's Golf at Augusta, Ga. Noon - Softball vs. Duke 1 PM - Baseball vs. Virginia 1 PM - Women's Tennis vs. Georgia Tech</p> <p style="text-align: right;">2</p>	<p>Women's Golf at Raleigh, N.C.</p> <p style="text-align: right;">3</p>	<p>Women's Golf at Raleigh, N.C. 4 PM - Softball vs. Longwood (DH)</p> <p style="text-align: right;">4</p>	<p style="text-align: right;">5</p>	<p>Softball at Virginia 4 PM - Women's Tennis at Virginia</p> <p style="text-align: right;">6</p>	<p>Relay For Life Track & Field at Tennessee 8 PM - Baseball at Duke Softball at Virginia 5:30 PM - Men's Tennis at NC State</p> <p style="text-align: right;">7</p>	<p>Track & Field at Tennessee, Lynchburg 7 PM - Baseball at Duke Softball at Virginia Noon - Lacrosse vs. Louisville</p> <p style="text-align: right;">8</p>
<p>Easter 1 PM - Baseball at Duke 1 PM - Men's Tennis at Wake Forest</p> <p style="text-align: right;">9</p>	<p>AD Honor's Celebration Men's Golf at Charlottesville, Va.</p> <p style="text-align: right;">10</p>	<p>Men's Golf at Charlottesville, Va. Noon - Lacrosse at Old Dominion 6 PM - Softball vs. Tennessee 7 PM - Baseball vs. Liberty</p> <p style="text-align: right;">11</p>	<p>Men's Basketball Signing Day Track & Field at Mt. SAC Relays</p> <p style="text-align: right;">12</p>	<p>Women's Golf ACC Championship (Greensboro) Track & Field at Mt. SAC Relays</p> <p style="text-align: right;">13</p>	<p>Benefactor's Gala Women's Golf ACC Championship (Greensboro) Track & Field at Mt. SAC Relays 5 PM - Women's Tennis at Wake Forest 6 PM - Softball at Notre Dame 3 PM - Men's Tennis vs. Georgia Tech 7 PM - Baseball vs. Georgia Tech</p> <p style="text-align: right;">14</p>	<p>9:43 AM - Run In Remembrance Women's Golf ACC Championship (Greensboro) Track & Field at Mt. SAC Relays 1 PM - Softball at Notre Dame Noon - Lacrosse vs. Clemson 3 PM - Football Spring Game 7 PM - Baseball vs. Georgia Tech</p> <p style="text-align: right;">15</p>
<p>Women's Golf ACC Championship (Greensboro) Noon - Softball at Notre Dame 1 PM - Women's Tennis at NC State 12:30 PM - Men's Tennis vs. Clemson 1 PM - Baseball vs. Georgia Tech</p> <p style="text-align: right;">16</p>	<p>2 PM - Lacrosse vs. Furman</p> <p style="text-align: right;">17</p>	<p>6 PM - Softball vs. Radford 7 PM - Baseball at Radford</p> <p style="text-align: right;">18</p>	<p>Men's & Women's Tennis at ACC Championship (Cary)</p> <p style="text-align: right;">19</p>	<p>Men's & Women's Tennis at ACC Championship (Cary) Track & Field at Virginia 7 PM - Lacrosse at Virginia</p> <p style="text-align: right;">20</p>	<p>Men's Golf ACC Championship (Pinehurst) Men's & Women's Tennis at ACC Championship (Cary) Track & Field at Virginia 6 PM - Baseball at Florida State 6 PM - Softball vs. Florida State</p> <p style="text-align: right;">21</p>	<p>Men's Golf ACC Championship (Pinehurst) Men's & Women's Tennis at ACC Championship (Cary) Track & Field at Virginia 3 PM - Baseball at Florida State 2 PM - Softball vs. Florida State</p> <p style="text-align: right;">22</p>
<p>Men's Golf ACC Championship (Pinehurst) Men's & Women's Tennis at ACC Championship (Cary) Lacrosse at ACC Championship First Round (Campus) 1 PM - Baseball at Florida State Noon - Softball vs. Florida State</p> <p style="text-align: right;">23</p>	<p>Men's Golf ACC Championship (Pinehurst)</p> <p style="text-align: right;">24</p>	<p>3 PM - Softball at Marshall 7 PM - Baseball vs. James Madison</p> <p style="text-align: right;">25</p>	<p>Lacrosse at ACC Championship Quarterfinals (Charlotte)</p> <p style="text-align: right;">26</p>	<p>Track & Field at Penn Relays</p> <p style="text-align: right;">27</p>	<p>Track & Field at Penn Relays 6 PM - Softball vs. Clemson 7 PM - Baseball vs. North Carolina Lacrosse at ACC Championship Semifinals (Charlotte)</p> <p style="text-align: right;">28</p>	<p>Track & Field at Penn Relays 2 PM - Softball vs. Clemson 7 PM - Baseball vs. North Carolina</p> <p style="text-align: right;">29</p>

Spring Football Practices Culminating in Spring Game

HOKIES

SPRING CALENDAR

MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4 SPRING BREAK							1
5	6	7	8	9	10	11	2	3	4 PRACTICE #9	5	6 PRACTICE #10	7	8 PRACTICE #11
12 SPRING BREAK	13	14	15	16 PRACTICE #1	17	18 PRACTICE #2	9	10	11 PRACTICE #12	12	13 PRACTICE #13	14 PRACTICE #14	15 SPRING GAME
19	20	21 PRACTICE #3	22	23 PRACTICE #4	24	25 PRACTICE #5	16	17	18	19	20	21	22
26	27	28 PRACTICE #6	29	30 PRACTICE #7	31 PRACTICE #8		23	24	25	26	27	28	29
							30						

SPRING BREAK SPRING PRACTICES

Hokie Club Update

- ✗ Over 25,000 members
- ✗ Over \$17 Million raised
- ✗ February – Biggest single month in the history of the Hokie Scholarship Fund



ACC Post-Graduate Scholarship Recipients

Sarah Shackelford



- ✗ Sport: Swimming & Diving
- ✗ Major: Biology
- ✗ Hometown: Burke, VA

Morgan Overaitis



- ✗ Sport: Softball
- ✗ Major: Public Health
- ✗ Hometown: Canton, MI

Hannah Ballowe



- ✗ Sport: Track & Field
- ✗ Major: Biology
- ✗ Hometown: Mechanicsville, VA

Hannah Ballowe

- ✂ Track & Field
- ✂ Major: Biology – Minor: English
- ✂ Mechanicsville, VA, Saint Catherine's
- ✂ Position: Distance

- ✂ Best finishes

- ✂ *Outdoor: 800m, 2:05.88, Virginia Challenge '22 1500m, 4:21.27, VA Grand Prix'22*
- ✂ *Indoor: 800m, 2:04.61, ACC Championships '22 2000m, 2:44.54, Hokie Invt. '22, Mile, 4:44.92, ACC Championships '21 – 3,000m, 10:03.71, Hokie Invt. '21*





VIRGINIA TECH
ATHLETICS

University Athletics Committee
March 2023

Agenda:

Name, Image, Likeness (NIL)

NIL Refresher

Effective July 1, 2021

- Student-athletes may earn compensation related to NIL and sign with marketing agents
- Quid Pro Quo – No pay for play – No recruiting inducements
- Virginia Executive Order August 2021 → State Law February 2022
- Partnership with INFLCR
- Hokies Exchange – March 2022
- Hokie Collectives
 - Triumph
 - Hokie Way
 - Commonwealth NIL

NIL Guidelines Update

May 2022

- Collectives = Boosters
 - Adds recruiting/contact restrictions with prospective student-athletes
- Coaches/Staff may NOT be involved in NIL arrangements

October 2022

- Add'l clarity on VT staff and coaches involvement in NIL

October Guidelines

DO's

- Inform, connect and engage NIL collectives and student-athletes to identify opportunities
- Provide photos and videos
- Arrange space for NIL activity
- Promote NIL activity of student-athlete
- Purchase items de minimis in value

DON'T's

- Ask NIL entity for specific compensation
- Actively create or develop NIL content
- Provide services or access to resources for NIL (cameras, software, tax prep, graphics design, etc.)
- Allow NIL activity while on call for practice or competition

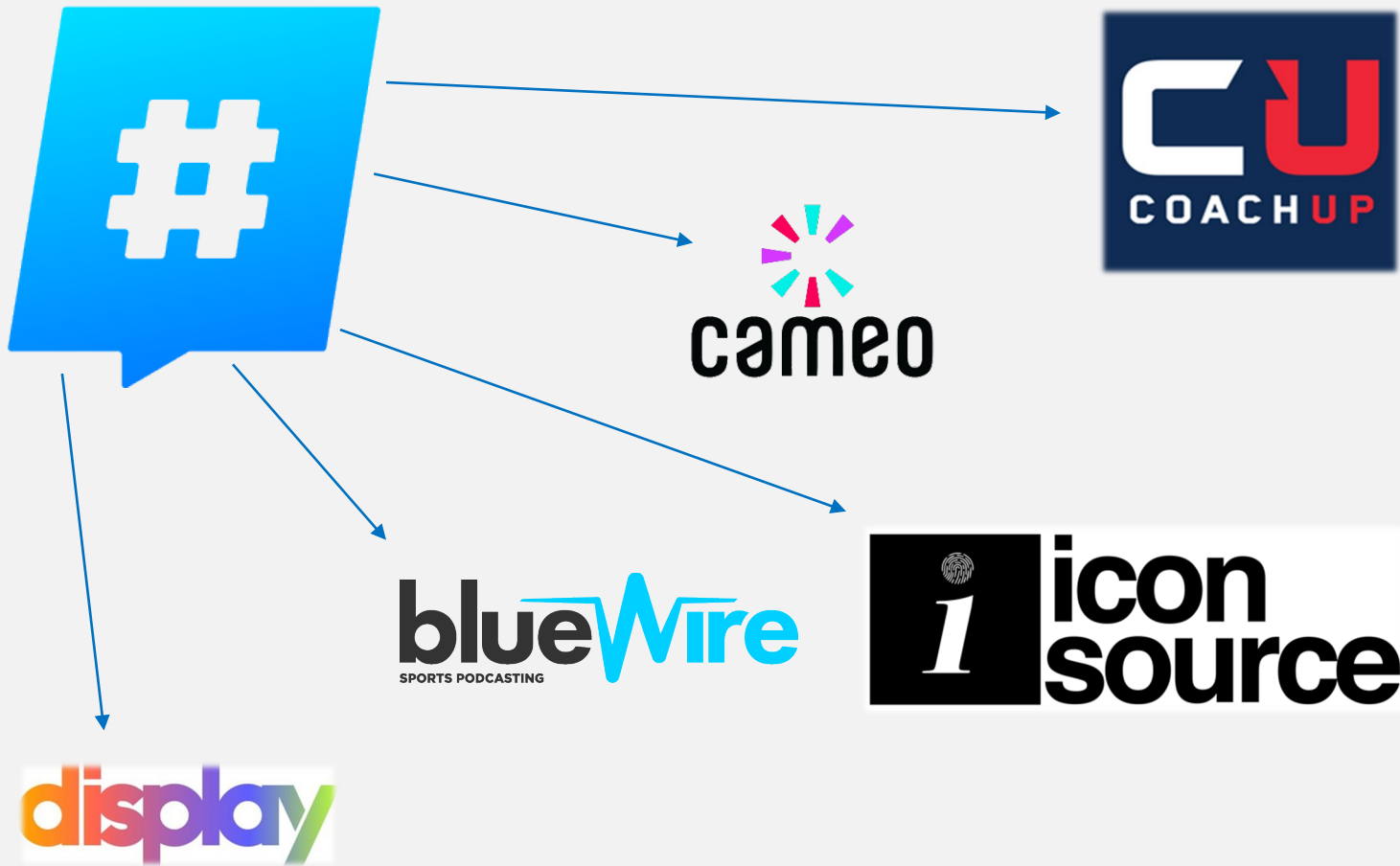
Hokies Exchange



Connecting
student-athletes
and businesses in
the development
of Name, Image
and Likeness
sponsorship
opportunities!



INFLCR Local Exchange



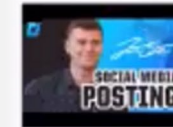
BRANDING 1.0.8
How Do I Make Sure My Brand Is Consistent?



BRANDING 1.0.9
What Do I Post During My Offseason?



BRANDING 2.1
Who Should I Interact With On Social Media?



BRANDING 2.2
What Do I Post About?



BRANDING 2.3
Who Is My Audience?



BRANDING 5.0.1
How Do I Come Up With A Personal Mantra?



BRANDING 5.0.2
How Does My Mantra Reflect My Character?

INFLCR Local Exchange

Business Information

This information is used for verification, payment, compliance, and tax purposes.

Are you registered as an official licensee of this University?

Yes No

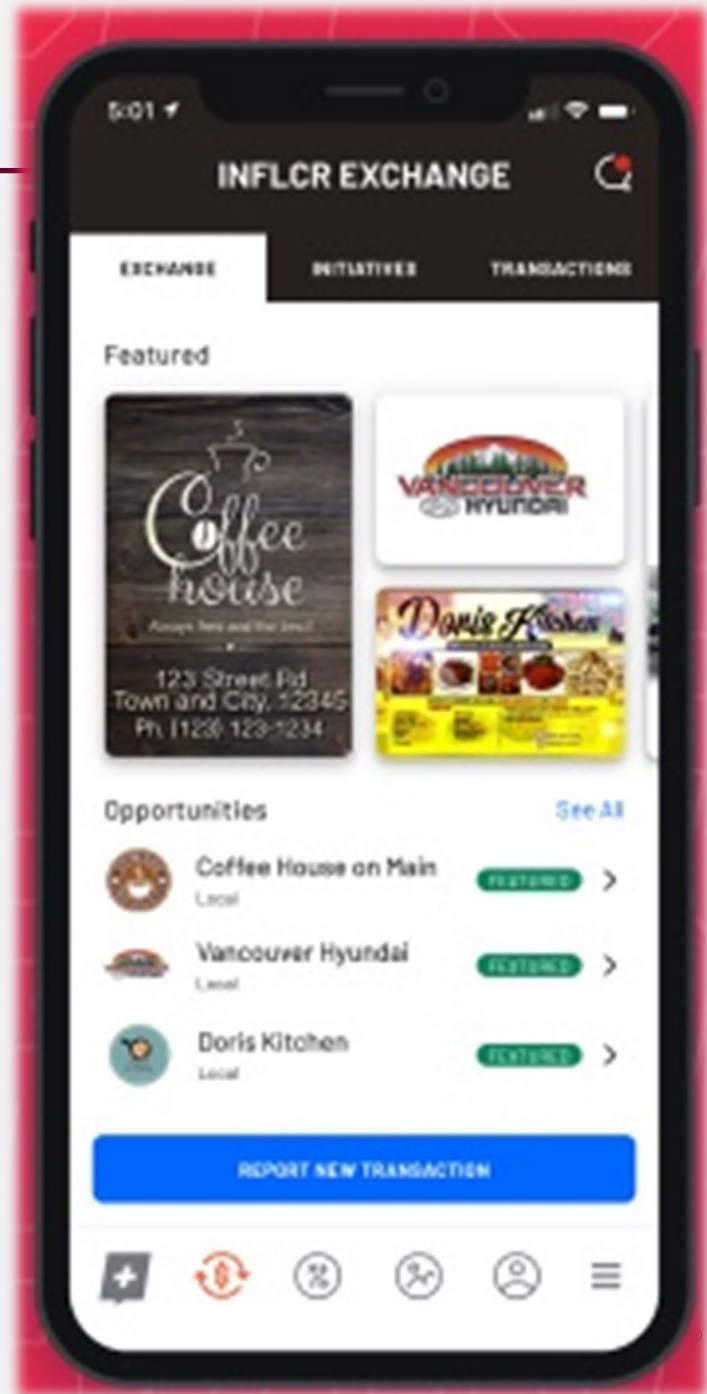
Contact Information

Provide information to appear on your personal profile.

Business Registration

- Approved by Compliance
- Trademark/Logo rights

INFLCR Local Exchange





ATHLETES

Schools: ALL SCHOOLS | Sport: FOOTBALL, TENNIS | + Add a filter

15 Athletes (6 selected)

Select All

- Devon Lane**
School Name
Women's Volleyball
123k
- Bryce Jones**
School Name
Football
123k
- Darrell Steward**
School Name
Men's Basketball
123k
- Ralph Edwards**
School Name
Football
123k
- Ronald Richards**
School Name
Men's Basketball
123k
- Marvin McKinney**
School Name
Football
123k
- Bessie Cooper**
School Name
Women's Basketball
123k
- Theresa Webb**
School Name
Women's Soccer
123k
- Kristin Watson**
School Name
Women's Volleyball
123k
- Albert Flores**
School Name
Football
123k
-
-
-
-
-



Coffee House on Main

Exchange

- Browse Athletes
- Transactions
- Settings

CONVERSATIONS

CONVERSATIONS SENT

5,542

+14%

CONVERSATIONS RECEIVED

893

+23%

Search inbox

Compose Message

Recipients: (11) (all send)

- Bruce Jones**
School Name
Secret
- Ralph Edwards**
School Name
Secret
- Marvin McKinney**
School Name
Secret
- Theresa Webb**
School Name
Secret
- Albart Flores**
School Name
Secret
- Cameron Williamson**
School Name
Public
- Courtney Henry**
School Name
Secret
- Brooklyn Simmons**
School Name
Secret

Enter your message here

We're looking for any student-athletes who would be interested in partnering with us on social. Please let us know if you would be able to work with us on this!

Cancel Send Message

- Bryce Jones**
School Name NEW Let's hop on a quick call.
- Parrell Steward**
School Name How to build a loyal community online and offline
- Justin Watson**
School Name The More Important the Work, the More Important the Rest
- Essie Cooper**
School Name Donda vs CLB?!
- Bert Flores**
School Name Where to grow your business as a photographer: site or social media?

Hi Bryce, we'd love to work with you on some upcoming promotions for the Coffee House if you're interested. Excited for this season for you! Let me know when you have time to chat just to go over some little details.

Hey hows it going?

Let's hop on a quick call.

FirstName.LastName requested contact info for Bryce Jones

Bryce Jones shared their contact info

Enter your message here

Aa

New Transaction Send Message



INFLCR+

Coffee House on Main

Exchange

Browse Athletes

Transactions

Settings

Conversations

Settings

Knowledge Base

What's New

Logout

Bryce Jones

< Back to Conversations

Hi Bryce, we'd love to work with you on some upcoming promotions for the Coffee House if you're interested. Excited for this season for you! Let me know when you have time to chat just to go over some little details.

First Name Last Name required to contact info for Bryce Jones

Bryce Jones shared their contact info

\$300.00 VISA

Coffee House Promotion Event

Cancel Payment

Enter your message here

New Trans

5:01

<

Cam Williamson
Coffee Shop on Main

Cam Williamson 3d
@Rudy Ruettiger Thanks again for being a part of our promotion last week, it was our biggest weekend ever

Bryce Jones 2d
Np! Happy to support and be a part of the event. Looking forward to doing more.

Cam Williamson 8h
Sounds good, will be in touch!

Cam Williamson sent you a transaction 6h

Coffee Shop on Main
Game Day Promotion Event

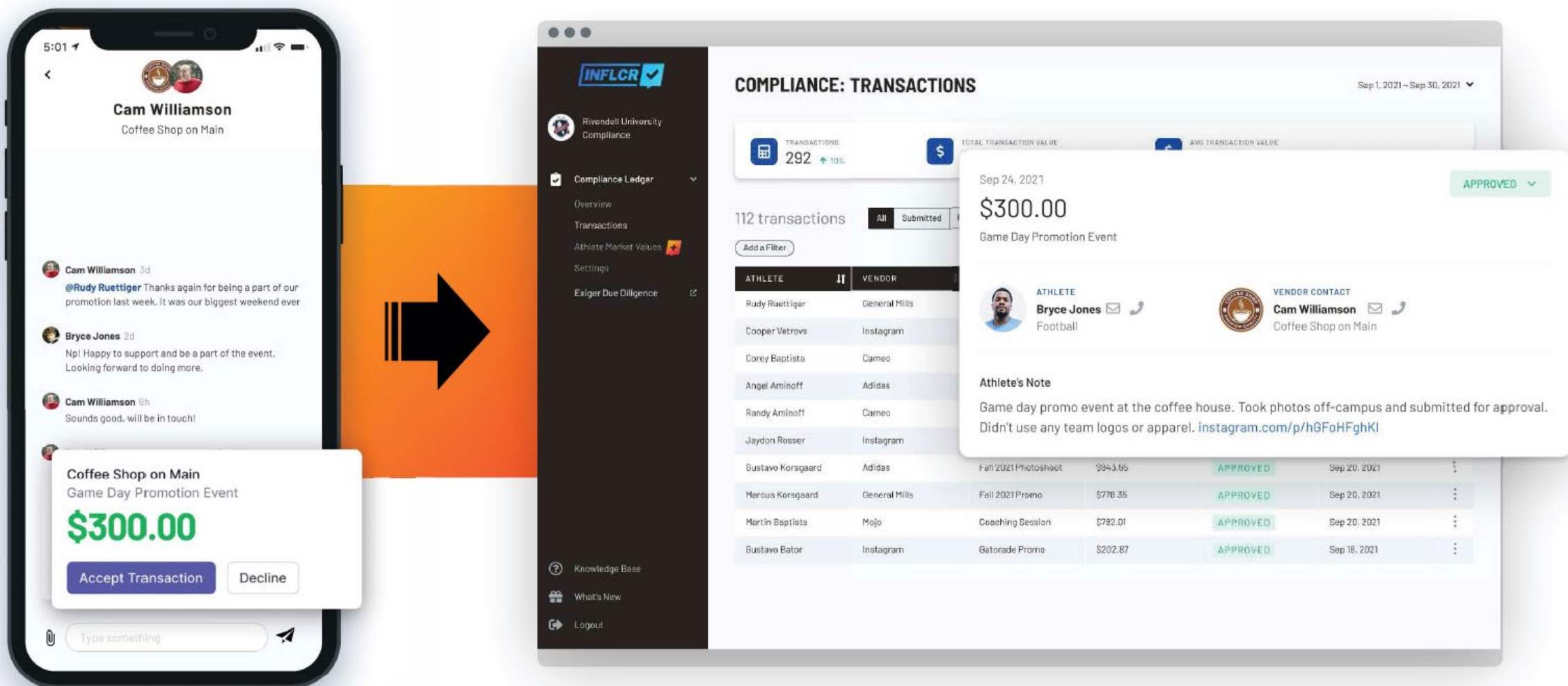
\$300.00

Accept Transaction Decline

Type something



Athletes can communicate and transact directly with businesses in-app with compliance



Mobile App Interface:

5:01

Cam Williamson
Coffee Shop on Main

Cam Williamson 3d
@Rudy Ruettiger Thanks again for being a part of our promotion last week, it was our biggest weekend ever

Bryce Jones 2d
Np! Happy to support and be a part of the event. Looking forward to doing more.

Cam Williamson 6h
Sounds good, will be in touch!

Coffee Shop on Main
Game Day Promotion Event
\$300.00

Accept Transaction Decline

Type something

Desktop Web Interface:

INFLCR

Rivendell University Compliance

Compliance Ledger

Overview

Transactions

Athlete Market Values

Settings

Exiger Due Diligence

COMPLIANCE: TRANSACTIONS Sep 1, 2021 - Sep 30, 2021

TRANSACTIONS 292 ↑ 10% TOTAL TRANSACTION VALUE \$ AVG TRANSACTION VALUE \$

112 transactions All Submitted

Add a Filter

ATHLETE	VENDOR
Rudy Ruettiger	General Mills
Cooper Vetrovs	Instagram
Dorey Baptista	Cameo
Angel Aminoff	Adidas
Randy Aminoff	Cameo
Jaydon Rosser	Instagram
Gustavo Korsgaard	Adidas
Mercus Korsgaard	General Mills
Martin Baptista	Mojo
Gustavo Bator	Instagram

Sep 24, 2021 **\$300.00** APPROVED

Game Day Promotion Event

ATHLETE Bryce Jones Football

VENDOR CONTACT Cam Williamson Coffee Shop on Main

Athlete's Note
Game day promo event at the coffee house. Took photos off-campus and submitted for approval. Didn't use any team logos or apparel. [instagram.com/p/hGFoHFghKl](https://www.instagram.com/p/hGFoHFghKl)

Transaction	Value	Status	Date
Fall 2021 Photoshoot	\$943.85	APPROVED	Sep 20, 2021
Fall 2021 Promo	\$778.35	APPROVED	Sep 20, 2021
Coaching Session	\$782.01	APPROVED	Sep 20, 2021
Gatorade Promo	\$202.87	APPROVED	Sep 18, 2021

Knowledge Base

What's New

Logout

NIL Data @ VT

Transactions

- 103 Vendors
- 890 Transactions
- 240 Student Athletes/15 Sports





VIRGINIA TECH
ATHLETICS

THANK YOU

Virginia Tech

Missed Class Policy (from 2012)

See attached PDF document.

Excused Absence Policy (from 2014)

Class absence excuses are the responsibility of individual faculty members. Attempts have been made in the past to assist in getting excuses granted but without success.

SCHEDULING POLICY AND PROCEDURES

Approved by the University Athletic Committee

September 16, 1998

A. Goals

Virginia Tech athletic schedules are to be developed within the framework of each sport's budget, consistent with the objectives of each sports program, and in accord with the applicable regulations of the Atlantic Coast Conference. In constructing schedules, the primary goals are to:

- Provide the most equitable competition possible;
- Attain proper spacing of home and away contests; and,
- Minimize student-athletes' absences from classes and campus life.

B. General Guidelines

- 1) The maximum number of contests will be set by the NCAA, Conference, and Athletic Department.
- 2) Priority should be placed on scheduling more home than away contests.
- 3) Coaches must obtain permission from the Athletic Director (AD) or designee before discussing financial guarantees with potential opponents. If an agreement is approved by the AD, any funds accrued will go to the overall Athletic Department budget.
- 4) The number of class days missed must not exceed 9 class days per semester, and no more than 2 consecutive class days may be missed in any one month. Any exceptions must have prior approval of the AD or designee, who will notify the University Athletic Committee of the exceptions granted each semester. The number of class days missed will be calculated according to the following formula.

Departure Time:

Before Noon = 1 day

Noon - 3pm = 1/2 day

After 3pm = 0 days

Return Time:

Before 8am = 0 days

8am - Noon = 1/2 day

Noon - 3pm = 3/4 day

After 3pm = 1 day

- 5) No contests will be permitted on the day prior to finals ("reading day"), during finals week, or on commencement day with the exception of those contests dictated by the NCAA or Conference. Where events during finals week are dictated by the Conference, every effort will be made to reschedule. If rescheduling is not possible, permission to participate during exam week must be given by the University President or Provost, who will notify the academic deans and request their cooperation. Rescheduling of exams is at the discretion of the individual professors.

No practice sessions/workouts shall interfere with any student-athlete's classes.

C. Specific Factors to be Considered

- 1) Balance between the number of home and away contests.
- 2) Proper spacing of home and away contests.

- 3) Efficient management of each sport's travel budget.
- 4) Number of class absences caused by away and home contests. A list of squad members who will miss class must be submitted in advance with pertinent information to the Coordinator of Student Athletic Academic Support Services, respective Sport Administrator, and AD or designee.
- 5) Balance among outstanding, average and weak opponents (Conference requirement).
- 6) Availability of facilities for home contests.
- 7) Multiple-contest trips.
- 8) NCAA limits on season length and number of contests.
- 9) Dates for Conference and NCAA Championship Tournaments.
- 10) Home contests cannot be held before 1:00pm on Sundays and 2:00pm on class days, unless involving a tournament or prior approval.
- 11) Non traditional season contests will not interfere with the classes of any participant.
- 12) Coaches should plan the travel schedule to arrive at a suitable time and to minimize classes missed.
- 13) No contests other than Conference Championship events shall be scheduled on the day prior to exams, during exams, or on Commencement Day. See Section B above for approval process.

D. Sports Scheduling Procedures

- 1) Tentative scheduling requests prepared by coach and submitted with proposed budget to the respective Sport Administrator.
- 2) All sport schedules must be initialed by the Sport Administrator and approved by the AD or designee before publishing to ensure adherence with item B4.
- 3) The number of class days missed by sport will be reported each semester to the University Athletic Committee.
- 4) Completed contracts are due by July 1st for Fall sports and by September 1st for Spring sports.
- 5) All sport travel must fit within the approved travel budget. Consideration should be given to unforeseen circumstances (weather, injuries, transportation delays, etc.).
- 6) Any commitment to return a home contest to the visitor's campus or offering of a guarantee to a visiting team must be approved by the Sport Administrator and AD or designee.
- 7) Contracts mailed to all opponents on the home schedule and noted on the Department's Master Schedule.

E. Home Contest Change

Should it become necessary to change the date or time of a previously scheduled Olympic sport home contest, it is the responsibility of the head coach to notify their respective Associate Athletic Director so communication can occur through the Senior Associate Athletic Director for External Affairs.

University Athletics Committee Competition Scheduling Oversight Procedures

Draft - February 24 2023

1. Purpose

Virginia Tech holds paramount the academic success of its student-athletes. These University Athletics Committee (UAC) procedures are intended to foster student-athlete academic success while supporting their participation in competition and related travel.

2. Summary of Athletics Department Scheduling Policy and Procedures

Athletics Department Scheduling Policy and Procedures (Approved by UAC on XXX) states that:

- Mandatory practice sessions, workouts, and non-traditional contests shall not be allowed to interfere with any student-athlete's classes, except those in conjunction with an away-from-home, regular season contest (according to NCAA bylaws).
- Maximum allowable class absences: A student-athlete should not miss more than 17% of any one course in a given semester. To accommodate most class schedules, specifically 3-credit courses meeting Monday-Wednesday-Friday or Tuesday-Thursday, competition and travel schedules should:
 - Not result in more than seven absences per semester of the same course on Mondays, Wednesdays and Fridays, and
 - Not result in more than five absences per semester of the same course on Tuesdays and Thursdays.
- No contests will be permitted on the day prior to final exams ("reading day"), during final exam week, or on commencement day with the exception of those contests dictated by the NCAA or Conference.

3. Establishment of Academic Success Subcommittee

A subcommittee of the UAC shall be established to facilitate student-athlete academic success. Subcommittee membership comprises the Faculty Athletics Representative (FAR) as chair and at

least two faculty representatives from the UAC (volunteers approved by the UAC chair or appointed by the UAC chair).

4. Review of Competition Schedules by University Athletics Committee

The Academic Success Subcommittee (subcommittee) will review at least every three years actual missed class information provided by the Athletics Department (see Athletics Department Scheduling Policy and Procedures) and actual academic performance information provided by the Student-Athlete Academic Support Services (SAASS), in order to identify potential scheduling concerns related to student-athlete academic success. The subcommittee will report findings to the UAC.

5. Review and Approval of Exceptions

5.1 Exceptions to University Policy, including Requests to Schedule Competitions during Final Exams

Requests for exceptions to university policy require Executive Vice President and Provost (or designee) approval. Exception requests are submitted by the Senior Associate Athletic Director, Student-Athlete Services/University Affairs (or designee) to the Vice Provost for Undergraduate Academic Affairs. Once received, the request is reviewed by the Vice Provost for Undergraduate Academic Affairs and the Academic Success Subcommittee. The subcommittee provides a timely review of the request using the following elements:

1. The sports administrator and coach's justification for scheduling during final exams.
2. The final exam schedule for the date(s) student-athletes would be traveling/competing.
3. Potential number of students to be affected. When possible, an assessment of the individual student-athletes' exam schedules will be provided by the SAASS Director.

Based on this review, the subcommittee and Vice Provost for Undergraduate Academic Affairs will make a recommendation. If the recommendation is unanimous for approval, the UAC will forward their recommendation to the Executive Vice President and Provost (or designee) for endorsement. If the recommendation is unanimous for denial, the Senior Associate Athletics Director, Compliance is consulted prior to forwarding the recommendation to the Executive Vice President and Provost (or designee) for endorsement. If the recommendation is not unanimous, the recommendation is forwarded to the Executive Vice President and Provost for final decision. The final decision is communicated to the Senior Associate Athletic Director, Student-Athlete Services/University Affairs (or designee) and to the UAC.

All decisions for approval apply only to those student-athletes whose grade(s) in the conflicting class(es) is(are) not in jeopardy (current grade standing expected to meet degree-program requirements) and whose overall academic performance is expected to meet minimum NCAA academic standards at the time of competition. All student-athletes approved to participate

must work with SAASS to meet their academic obligations during final exams. If a final exam or other end-of-term project cannot be rescheduled, to allow a student-athlete to compete, academic work will take precedence over competition and the student-athlete is not approved to participate.

5.2 Exceptions to Athletics Department Policy on Maximum Allowable Class Absences

Requests for exceptions to the Athletics Department's maximum allowable class absence policy are submitted to the FAR by a Senior Associate Athletic Director/Sports Administrator for teams or by the SAASS Director (or designee) for individual student-athletes. Once received, the request is reviewed by the Academic Success Subcommittee. In cases where precedent has been established, the FAR may choose to approve exceptions without convening the subcommittee. All decisions will be reported to the UAC (identifying information redacted in the case of individuals).

5.2.1 Team Exemptions

In the case of exceptions for teams, the subcommittee provides a timely review of the request using the following elements:

1. Potential number of students to be affected.
2. Academic performance of potentially affected students.
3. The sports administrator and coach's justification for scheduling that exceeds absence policy limits.
4. Input from the SAASS staff member(s) assigned to the team.

Based on this review, the subcommittee will make a recommendation. If the recommendation is unanimous for approval (denial), the request for exception is approved (denied). If the recommendation is not unanimous, the recommendation is forwarded to the Vice Provost for Undergraduate Academic Affairs for final decision. All decisions for approval apply only to those student-athletes whose grade(s) in the conflicting class(es) is(are) not in jeopardy. The final decision is communicated to the Senior Associate Athletic Director/Sports Administrator and to the UAC.

5.2.2 Individual Exemptions

In the case of exceptions for an individual student, the subcommittee provides a timely review of the request using the following elements:

1. Significance of the scheduled class to progress toward degree. For example, the subcommittee will consider whether the specific class is required for the student's major or minor along with whether the student has access to the class via another class section or in another semester.
2. Academic performance of the affected student.
3. Input from the SAASS staff member assigned to the student-athlete.

Based on this review, the subcommittee will make a final recommendation by majority vote. All decisions for approval are contingent upon the student-athlete engaging with SAASS to meet their academic obligations and maintaining satisfactory grade(s) in the conflicting class(es). The final decision is communicated to the SAASS Director (or designee). Annually, the Faculty Athletics Representative will anonymize and summarize individual exception requests.

5.3 Other Exceptions

The Faculty Athletics Representative (FAR) will be responsible for collaborating with Athletics Compliance on athletics travel and competition that is consistent with University and Athletics Department policy and procedures, but requires a waiver from the NCAA or Conference.

6. Approval and Revisions

Approved XXX by the University Athletics Committee.

These procedures must be reviewed every four years; they can be reviewed earlier as needed.

Athletics Department Scheduling Policy and Procedures

Draft - February 24 2023

A. Goals

Virginia Tech athletic schedules are to be developed within the framework of each sport's budget, consistent with the objectives of each sport's program, and in accord with the applicable regulations of the Atlantic Coast Conference (Conference, hereafter). In constructing schedules, the primary goals are to:

- Minimize student-athletes' absences from classes and campus life;
- Attain proper spacing of athletic contests in the context of student-athlete recovery and wellbeing; and

B. General Guidelines

1. All scheduling should adhere to NCAA and Conference bylaws, to include the requirement that mandatory practice sessions, workouts, and non-traditional contests not be allowed to interfere with any student-athlete's classes, except those in conjunction with an away-from-home, regular season contest (according to NCAA bylaws).
2. Maximum allowable class absences: A student-athlete should not miss more than 17% of any one course in a given semester. To accommodate most class schedules, specifically 3-credit courses meeting Monday-Wednesday-Friday or Tuesday-Thursday, competition and travel schedules should:
 - a. Not result in more than seven absences per semester of the same course on Mondays, Wednesdays and Fridays, and
 - b. Not result in more than five absences per semester of the same course on Tuesdays and Thursdays.

Any exceptions must have the prior approval of the University Athletics Committee (see University Athletics Committee Competition Scheduling Oversight Procedures). These exceptions could include team exceptions to items 4a. and 4b. and student-athlete specific exceptions (e.g., related to courses that meet less than twice per week, or on weekends). Team requests for exceptions should be submitted to the Faculty Athletics Representative (FAR) by the Senior Associate Athletic Director/Sports Administrator. Individual requests for exceptions should be submitted to the FAR by the Student-Athlete Academic Support Services Director (or designee). Make up of missed work due to class absence is at the discretion of the individual professors.

3. No contests will be permitted on the day prior to final exams (“reading day”), during final exam week, or on commencement day with the exception of those contests dictated by the NCAA or Conference. Where events during finals week are dictated by the Conference, every effort will be made to reschedule. If rescheduling is not possible, permission to participate during exam week must be given by the Provost (or designee) (see University Athletics Committee Competition Scheduling Oversight Procedures). Requests for permission must be submitted by the Senior Associate Athletic Director, Student-Athlete Services/University Affairs (or designee) to the Vice Provost for Undergraduate Academic Affairs (or designee) at least 6 weeks prior to the start of final exams. Rescheduling of exams is at the discretion of the individual professors.

C. Specific Factors to be Considered

1. Balance between the number of home and away contests.
2. Proper spacing of athletic contests in the context of student-athlete recovery and wellbeing.
3. Minimizing the number of consecutive days student-athletes are away from campus for away contests.
4. Efficient management of each sport’s travel budget.
5. Number of class absences caused by away and home contests.
6. Balance among outstanding, average and weak opponents (Conference requirement).
7. Availability of facilities for home contests.
8. Multiple-contest trips.
9. NCAA limits on season length and number of contests.
10. Dates of Conference and NCAA Championship Tournaments.
11. Coaches (or designee) should plan the travel schedule to arrive at a suitable time and to minimize classes missed.
12. No contests other than Conference Championship events shall be scheduled on the day prior to exams, during exams, or on Commencement Day. See Section B above for the approval process.

D. Sports Scheduling Procedures

1. Tentative scheduling requests prepared by coach (or designee) and submitted with proposed budget to the respective Senior Associate Athletic Director/Sport Administrator.
2. Finalized team schedules should be submitted by the Senior Associate Athletic Director/Sports Administrator to the Student-Athlete Academic Support Services Director (or designee) and the Faculty Athletics Representative, and are due by July 1st for Fall semester competitions and by September 1st for Spring semester competitions.
 - a. Any home athletic competition that will, or has the potential to, impact campus operations (e.g., early campus closure and class cancellation) should be reported by the Director of Athletics (or designee) to the President; the FAR will notify the Provost and Faculty Senate President. Such reports are due by July 1st for Fall semester competitions and by September 1st for Spring semester competitions.

3. A list of squad members who will miss class along with team travel dates/times and travel locations must be submitted at least 2 days prior to competition to the Director of Student-Athlete Academic Support Services (or designee) and respective Sport Administrator.
4. The number of actual class days missed by sport will be reported by the Senior Associate Athletics Director, Compliance (or designee) immediately following each semester to the Faculty Athletics Representative, who will report aggregate results to the University Athletics Committee.
5. Any commitment to return a home contest to the visitor's campus or offering of a guarantee to a visiting team must be approved by the Senior Associate Athletic Director/Sport Administrator and AD or designee.

E. Home Contest Change

Should it become necessary to change the date or time of a previously scheduled sport home contest, it is the responsibility of the head coach to notify their respective Senior Associate Athletic Director/Sport Administrator so communication can occur through the Senior Associate Athletic Director for External Operations.

F. Approval and Revisions

Approved September 16, 1998 by the University Athletics Committee.

- Revision 1

Review of entire policy, update maximum allowable class absences (Section B.4.), update exceptions and approvals procedures, and update points of contact and responsible parties.

Approved XXX by the University Athletics Committee.

These policies and procedures must be reviewed every four years; they can be reviewed earlier as needed.

Athletics Department Scheduling Policy and Procedures

Approved by the University Athletics Committee ¶
¶

September 16, 1998 Draft - February 24 2023

A. Goals

Virginia Tech athletic schedules are to be developed within the framework of each sport's budget, consistent with the objectives of each sport's program, and in accord with the applicable regulations of the Atlantic Coast Conference (Conference, hereafter). In constructing schedules, the primary goals are to:

- Provide the most equitable competition possible; ¶
- Attain proper spacing of home and away contests, and; ¶
- Minimize student-athletes' absences from classes and campus life. ¶

B. General Guidelines ¶

1. The maximum number of contests will be set by the NCAA, Conference, and Athletic Department. ¶
2. Priority should be placed on scheduling more home than away contests. ¶
3. Coaches must obtain permission from the Athletic Director (AD) or designee before discussing financial guarantees with potential opponents. If an agreement is approved by the AD, any funds accrued will go to the overall Athletic Department budget. ¶
 - The number of class days missed must not exceed 9 days per semester, and no more than 2 consecutive class days may be missed in any one month. Minimize student-athletes' absences from classes and campus life;
 - Attain proper spacing of athletic contests in the context of student-athlete recovery and wellbeing; and

B. General Guidelines

4. All scheduling should adhere to NCAA and Conference bylaws, to include the requirement that mandatory practice sessions, workouts, and non-traditional contests not be allowed to

interfere with any student-athlete's classes, except those in conjunction with an away-from-home, regular season contest (according to NCAA bylaws).

5. Maximum allowable class absences: A student-athlete should not miss more than 17% of any one course in a given semester. To accommodate most class schedules, specifically 3-credit courses meeting Monday-Wednesday-Friday or Tuesday-Thursday, competition and travel schedules should:
 - a. Not result in more than seven absences per semester of the same course on Mondays, Wednesdays and Fridays, and
 - b. Not result in more than five absences per semester of the same course on Tuesdays and Thursdays.

6. Any exceptions must have the prior approval of the ~~AD or designee, who will notify the University Athletic Committee of the exceptions granted each semester. The number of class days missed will be calculated according to the following formula.~~

Departure Time:	Return Time:
Before Noon = 1 day	Before 8am = 0 days
Noon – 3pm = ½ day	8am – Noon = ½ day
After 3pm = 0 days	Noon – 3pm = ¾ day
	After 3pm = 1 day

University Athletics Committee (see University Athletics Committee Competition Scheduling Oversight Procedures). These exceptions could include team exceptions to items 4a. and 4b. and student-athlete specific exceptions (e.g., related to courses that meet less than twice per week, or on weekends). Team requests for exceptions should be submitted to the Faculty Athletics Representative (FAR) by the Senior Associate Athletic Director/Sports Administrator. Individual requests for exceptions should be submitted to the FAR by the Student-Athlete Academic Support Services Director (or designee). Make up of missed work due to class absence is at the discretion of the individual professors.

7. No contests will be permitted on the day prior to ~~finals~~ ~~final exam~~ final exams (“reading day”), during ~~finals~~ ~~final exam~~ final exam week, or on commencement day with the exception of those contests dictated by the NCAA or Conference. Where events during finals week are dictated by the Conference, every effort will be made to reschedule. If rescheduling is not possible, permission to participate during exam week must be given by the ~~University President or Provost, who will notify the academic deans and request their cooperation~~ Provost (or designee) (see University Athletics Committee Competition Scheduling Oversight Procedures). Requests for permission must be submitted by the Senior Associate Athletic Director, Student-Athlete Services/University Affairs (or designee) to the Vice Provost for Undergraduate Academic Affairs (or designee) at least 6 weeks prior to the start of final exams. Rescheduling of exams is at the discretion of the individual professors.

~~¶~~

~~No practice sessions/workouts shall interfere with any student-athlete's classes.~~

C. Specific Factors to be Considered

1. Balance between the number of home and away contests.

2. Proper spacing of ~~home and away contests.~~¶
3. ~~Efficient management of each sport's travel budget.~~¶
4. ~~Number of class absences caused by away and home contests. A list of squad members who will miss class must be submitted in advance with pertinent information to the Coordinator of Student Athletic Academic Support Services (or designee), respective Sport Administrator, and AD (or designee).~~athletic contests in the context of student-athlete recovery and wellbeing.
5. Minimizing the number of consecutive days student-athletes are away from campus for away contests.
6. Efficient management of each sport's travel budget.
7. Number of class absences caused by away and home contests.
8. Balance among outstanding, average and weak opponents (Conference requirement).
9. Availability of facilities for home contests.
10. Multiple-contest trips.
11. NCAA limits on season length and number of contests.
12. Dates of Conference and NCAA Championship Tournaments.
13. ~~Home contests cannot be held before 1:00pm on Sundays and 2:00pm on class days, unless involving a tournament or prior approval.~~¶
14. ~~Non traditional season contests will not interfere with the classes of any participant.~~¶
15. ~~Coaches~~Coaches (or designee) should plan the travel schedule to arrive at a suitable time and to minimize classes missed.
16. No contests other than Conference Championship events shall be scheduled on the day prior to exams, during exams, or on Commencement Day. See Section B above for the approval process.

D. Sports Scheduling Procedures

1. Tentative scheduling requests prepared by coach (or designee) and submitted with proposed budget to the respective ~~Sport Administrator.~~¶
2. ~~All sport schedules must be initialed by the Sport Administrator and approved by the AD or designee before publishing to ensure adherence with item B4.~~¶
3. ~~The number of class days missed by sport will be reported each semester to the University Athletic Committee.~~¶
4. ~~Completed contracts~~Senior Associate Athletic Director/Sport Administrator.
5. Finalized team schedules should be submitted by the Senior Associate Athletic Director/Sports Administrator to the Student-Athlete Academic Support Services Director (or designee) and the Faculty Athletics Representative, and are due by July 1st for Fall semester competitions and by September 1st for Spring semester competitions.
6. Any home athletic competition that will, or has the potential to, impact campus operations (e.g., early campus closure and class cancellation) should be reported by the Director of Athletics (or designee) to the President; the FAR will notify the Provost and Faculty Senate President. Such reports are due by July 1st for Fall ~~sports~~semester competitions and by September 1st for Spring ~~sports.~~¶

- a. ~~All sport travel must fit within the approved travel budget. Consideration should be given to unforeseen circumstances (weather, injuries, transportation delays, etc.)~~semester competitions.
7. A list of squad members who will miss class along with team travel dates/times and travel locations must be submitted at least 2 days prior to competition to the Director of Student-Athlete Academic Support Services (or designee) and respective Sport Administrator.
8. The number of actual class days missed by sport will be reported by the Senior Associate Athletics Director, Compliance (or designee) immediately following each semester to the Faculty Athletics Representative, who will report aggregate results to the University Athletics Committee.
9. Any commitment to return a home contest to the visitor's campus or offering of a guarantee to a visiting team must be approved by the Senior Associate Athletic Director/Sport Administrator and AD or designee.
10. ~~Contracts mailed to all opponents on the home schedule and noted on the Department's Master Schedule.~~¶

E. Home Contest Change

Should it become necessary to change the date or time of a previously scheduled ~~Olympic~~ sport home contest, it is the responsibility of the head coach to notify their respective Senior Associate Athletic Director-/Sport Administrator so communication can occur through the Senior Associate Athletic Director for External Affairs/Operations.

F. Approval and Revisions

Approved September 16, 1998 by the University Athletics Committee.

- Revision 1

Review of entire policy, update maximum allowable class absences (Section B.4.), update exceptions and approvals procedures, and update points of contact and responsible parties.

Approved XXX by the University Athletics Committee.

These policies and procedures must be reviewed every four years; they can be reviewed earlier as needed.