

**MINUTES**  
**GRADUATE CURRICULUM COMMITTEE**  
**JANUARY 26, 2023**  
**2:15 PM VIA ZOOM**

The meeting was called to order at **2:15 PM** by Coy Allen, Chair.

**Present and constituting a quorum:** Coy Allen (Chair); Catherine Amelink (Office of the Executive Vice Provost); Martin Chapman (Science); Nisha Duggal (Veterinary Medicine); Jennifer Jones (Agriculture & Life Sciences); Jason Holliday (Natural Resources & Environment); Bill Huckle (Graduate School); Tabitha James (Business); Renee LeClair (VTC School of Medicine); Stephen Martin (Engineering); Henos Tadesse (GPSS); Thomas Tucker (Architecture, Arts, and Design)

**Absent:** Aarnes Gudmestad (Liberal Arts & Human Sciences)

**Visitors:** Gary Costello (University Registrar); Becki Smith (University Registrar)

A motion to adopt the agenda as amended was made, seconded, and approved.

Announcement of approval of minutes: November 10, 2022 were approved electronically.

**NEW BUSINESS:**

**College of Agriculture and Life Sciences**

**Certificate:** Establishment of New Graduate Certificate: Agricultural and Applied Economics (AEC) (New), effective for student date of entry under GR Catalog 2023-2024; first term and year to enroll: Fall 2023;\* first term and year to graduate: Spring 2024\* (CM-7600)

Motion was made and seconded to **APPROVE** Establishment of New Graduate Certificate: Agricultural and Applied Economics (AEC) (New), effective for student date of entry under GR Catalog 2023-2024; first term and year to enroll: Fall 2023;\* first term and year to graduate: Spring 2024\* (CM-7600) **with no modifications.**

*\*Although above first term/year for enrollment and graduation are being requested, first term/year for enrollment and graduation may need to be updated to align with SCHEV approval letter*

**Motion passed unanimously.**

**Course:** HNFE 5374: Sports Nutrition Practicum (Revised) Fall 2023 (CM-7675)

Motion was made and seconded to **APPROVE** HNFE 5374: Sports Nutrition Practicum (Revised) Fall 2023 (CM-7675) **with no modifications.**

**Motion passed unanimously.**

**Course:** HNFE 5384: Research Dietetics Practicum (Revised) Fall 2023 (CM-7676)

Motion was made and seconded to **APPROVE** HNFE 5384: Research Dietetics Practicum (Revised) Fall 2023 (CM-7676) **with no modifications.**

**Motion passed unanimously.**

### **College of Engineering**

**Course:** BMES 5244 (ME 5244): Functional Anatomy for Engineers (New) Fall 2023 (CM-7627)

Motion was made and seconded to **TABLE** BMES 5244 (ME 5244): Functional Anatomy for Engineers (New) Fall 2023 (CM-7627).

- Catalog Description:
  - Clarify whether or not the course is a lab and adjust credit hours as applicable.
- Justification:
  - Edit first sentence in second paragraph to include what knowledge/skills students would learn in undergraduate coursework that would make them successful in this course.
  - Clarify where the physical location for dissection will take place.

**Motion passed unanimously.**

**Course:** BMES 5644: Basic Concepts in Cancer Biology (New) Fall 2023 (CM-7534)

Motion was made and seconded to **APPROVE** BMES 5644: Basic Concepts in Cancer Biology (New) Fall 2023 (CM-7534) **with modifications:**

- Catalog Description:
  - To improve alignment, expand Catalog Description by adding key words and topics from the Topic Syllabus
- Justification:
  - In second paragraph, edit second sentence to read “Students should have a basic foundation...”

**Motion passed unanimously.**

**Course:** CEE 5140: Pollutant Fate and Transport in the Environment (New) Fall 2023 (CM-7666)

Motion was made and seconded to **APPROVE** CEE 5140: Pollutant Fate and Transport in the Environment (New) Fall 2023 (CM-7666) **with no modifications.**

**Motion passed unanimously.**

**Course:** CEE 5664: Advanced Concrete Materials (New) Fall 2023 (CM-7741)

Motion was made and seconded to **APPROVE** CEE 5664: Advanced Concrete Materials (New) Fall 2023 (CM-7741) **with modifications:**

- Learning Objectives:
  - Edit Learning Objective #4 to use either “Evaluate” or “Interpret” or split into two separate objectives.
  - Edit Learning Objective #6 to read “Devise a testing plan by analyzing data...” or split into two separate objectives.
- Texts and Special Teaching Aids:
  - Add page numbers to citations.

**Motion passed unanimously.**

**Degree:** PhD in Biomedical Engineering (BMES) (Revised), effective for student date of entry under GR catalog 2023-2024 (CM-7630)

Motion was made and seconded to **APPROVE** PhD in Biomedical Engineering (BMES) (Revised), effective for student date of entry under GR catalog 2023-2024 (CM-7630) **with no modifications.**

**Motion passed unanimously.**

### **College of Liberal Arts and Human Sciences**

**Course:** ENGL 6314: Ancient Rhetorics in Written Communication (Revised) Fall 2023 (CM-7532)

Motion was made and seconded to **APPROVE** ENGL 6314: Ancient Rhetorics in Written Communication (Revised) Fall 2023 (CM-7532) **with no modifications.**

**Motion passed unanimously.**

**Certificate:** Establishment of New Graduate Certificate: Bioethics (BEC) (New), effective for student date of entry under GR Catalog 2023-2024; first term and year to enroll: Summer 2023;\* first term and year to graduate: Fall 2023\* (CM-7668)

Motion was made and seconded to **APPROVE** Establishment of New Graduate Certificate: Bioethics (BEC) (New), effective for student date of entry under GR Catalog 2023-2024; first term and year to enroll: Summer 2023;\* first term and year to graduate: Fall 2023\* (CM-7668) **with modifications:**

- Program Requirements:
  - Under Elective Courses, clarify whether or not BMVS 5174 is a required course?
  - Delete second listing of PHS 5004.
  - Consider removing 1 credit hour course from list of Elective Courses or add an additional 1 credit hour course.

*\*Although above first term/year for enrollment and graduation are being requested, first term/year for enrollment and graduation may need to be updated to align with SCHEV approval letter*

**Motion passed unanimously.**

**Pamplin College of Business**

**Course:** FIN 6004: Doctoral Development for Business and Finance (New) Fall 2023 (CM-7736)

Motion was made and seconded to **APPROVE** FIN 6004: Doctoral Development for Business and Finance (New) Fall 2023 (CM-7736) **with no modifications.**

**Motion passed unanimously.**

**Virginia Tech Carilion School of Medicine**

**Course:** MED 9M03: Academic Medicine Leadership (New) Summer 2023 (CM-7744)

Motion was made and seconded to **APPROVE** MED 9M03: Academic Medicine Leadership (New) Summer 2023 (CM-7744) **with no modifications.**

**Motion passed unanimously.**

**ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at **3:10 PM.**

Respectfully Submitted,  
Becki Smith  
*Office of the University Registrar*