

MINUTES

Employee Benefits Committee

November 17, 2025

2:00 p.m.

<https://virginiatech.zoom.us/j/86160263600>

Present: Teresa Lyons (presiding), Diane Agud, Juliet Dadras, Rodney Gaines, GQ Lu, Kirsti Moose-McConkey, Amie Pendleton, and Tamarah Smith.

Absent with Notice: Mary Sullivan.

Absent: Jessica Crawford, Lacey Doyle, Jennifer Jones, Sehgeet Kaur, Leisa Shelor, and Jeff Walling.

Guests: Kari Evans.

Teresa Lyons called the meeting to order at 2:00 p.m. A quorum was not present.

1. Discussion Items

The Committee discussed strategies for communicating employee benefits more effectively, including creating a monthly newsletter and organizing quarterly Zoom sessions to highlight different benefits. They explored distributing information through various channels such as the provost's office updates, Hokie Wellness' newsletter, and staff governance, while also acknowledging the need for clearer explanations of plan choices during open enrollment.

2. Announcements

- The next committee meeting is scheduled for Monday, December 15, 2025, at 2:00 p.m.

3. Adjournment

There being no further business, the meeting was adjourned at 2:41 p.m.