MINUTES

Commission on Undergraduate Studies and Policies
September 28th, 2026
3:00 PM
In Person in SSB 230 & Via Zoom

Present – S. Clements (presiding) E. Austin, D. Bairaktrova, J. Bedore, M. Eick, K. Griffin, M. Kimbrell, K. Lewis, N. Li, L. Nagy, M. Pleimling, R. Poff, C. Rawlings, J. Russell, N. Russell, J. Sible, R. Sparks, S. Sumner, K. Thompson, L. Vinsel, M. Wagner

Absent with Notice: N. Akers, M. Caddick

Absent: M. Acosta, A. Ball, K. Edgar, K. Goyne, S. Rinehart, M. Seref, H. Sunderman

Guests: E. Moon, R. Pitcher, L. Rose, N. Smith, J. Tokuhisa, Z. Tucker, K. Wells

S. Clements called the meeting to order at 3:02 pm. A quorum was present.

1. **Adoption of Agenda**

   A motion was made and seconded to adopt the agenda. Motion carried.

2. **Approval or Announcement of approval and posting of minutes of [date of last meeting].**

   S. Clements noted that the September 14th, 2026 minutes have been voted on electronically and can be publicly accessed on the Office of the University Registrar's Website.

3. **New Business**

   Current Definitions of Repeatability and Attempt
   R. Sparks presented the university's current definition of "repeatability" and "attempt" as well as challenges faced by the university due to these definitions through University Policy no. 6800, section 2.5, Limitation on Course Enrollments. R. Sparks stated that students are limited to three attempts of any course outside of course-specific repeatability stipulations. Attempt is defined as enrollment on the last day to add courses each semester or term and highlighted the challenges this faces from a system perspective. The school lacks any form of automatic enforcement or means to support departments in tracking. Banner cannot support the policy as written and the system defines an attempt as whether a grade was earned, including administrative action grades. R. Sparks suggested that if the university adopts a new definition, then Banner could automatically enforce the policy at time of registration. Currently, enforcement responsibility falls on colleges and departments through manual checks.

   Discussion of Repeatability and Attempt
   S. Clements asked if there was any connection between the 125% rule for In-State Tuition and a proposed revision of the repeatability and attempt definitions. S. Clements also questioned if excessive repeating of a course could impact general financial aid. R. Sparks clarified that the 125% rule would still apply for in-state students, minimum grades would still be enforced by the department regardless of change, and eased repeatability could possibly impact seat availability for courses, but out-of-state students would not be limited by any existing policies. M. Pleimling raised concern that the impact to seat availability would likely impact lab courses which already experience limited availability. M. Pleimling wished to enforce the policy as written and suggested tying it to the grade, including admin grades. M. Pleimling also desired to exclude academic relief,

WP, out of those repeatability calculations. R. Sparks added that any grade, including WP, can be tagged to not impact repeatability calculations.

N. Smith shared that her college and departments include a modified version of this policy in their plans of study that define an attempt as any final grade upon completion of a class. N. Smith said they identify around 20 students a year that meet the 3-attempt limit with a handful of those going unnotified and reaching 4 attempts. N. Smith shared that the policy as currently written is confusing. N. Smith also mentioned that it's mainly sophomore-level courses that have students reaching the repeatability limit. M. Pleimling added that they have around 20 students impacted a year. R. Sparks clarified that there's no way to classify registration as an attempt without manual intervention and tracking. Repeat limits can be enforced at registration, but Banner's definition of an attempt is exclusively an earned grade.

S. Clements asked the committee if the university should count a dropped course as an attempt. S. Sumner requested clarification on how late drops would be handled and asked they be included in the same category as a standard drop in the new resolution. R. Sparks said it is up to the Associate Dean's purview whether to approve late drops or not. R. Sparks added that 125% and Title IV financial aid are outside the control of the university and are determined by their respective parties' tracking. R. Sparks did add that those examples typically count an attempt as receiving a grade. R. Sparks also informed the committee that if the university redefines "attempt" then the default repeat limit would still be 3 barring departments/colleges creating class-specific repeatability stipulations. M. Pleimling asked that WP not count as an attempt, but W should count as an attempt. M. Kimbrell seconded that notion as that's how the colleges already treat W and WPs. K. Thompson reiterated the concern that it would still impact seat availability.

N. Russell asked if ensemble courses would be impacted. R. Sparks clarified that those courses have specific repeatability set at the course-level and would still be beholden to those stipulations. K. Griffin asked the logic behind keeping W as an attempt. R. Sparks added that because the last day to receive a W is the final day of class whereas a Drop is handled much earlier in the term they aren't treated as an attempt.

S. Clements notified the commission that he would meet with R. Sparks and begin designing a resolution based on today's discussion.

4. Reports

- Academic Support Committee – Vacant: No report.
- Academic Policies Committee – Michel Pleimling: No report.
- Athletics Committee – Ron Poff: No report.
- Commencement Committee – Michelle Seref: No report.
- Honor Council – Nolan Russell: No report.
- Library Committee – Katlyn Griffin: Committee member reviewed proposed goals for the year.
- University Curriculum Committee for General Education – Cara Rawlings: No report.
- Constituent Reports – Administrative & Professional Faculty Senate – Nicole Akers: No report.
- Constituent Reports – Staff Senate – Misti Acosta: No report.
- Constituent Reports – Faculty Senate – Matt Eick: Considered 3 resolutions and voted to approve a resolution to review/update the collegiate faculty handbook to remove ambiguity.
- Constituent Reports – Undergraduate Student Senate – Liam Nagy: No report.
- Constituent Reports: Graduate and Professional Student Senate – Nathan Li: Committee held conversations around international student issues pertaining to duration of stay status as well as broader immigration issues.

5. **Other Business – Posthumous Degree**

   S. Sumner, Associate Dean of Undergraduate Programs for the College of Agriculture and Life Sciences, moved for approval of the posthumous awarding of the Bachelor of Science, Major: Biochemistry, to Shamaiah Domingo Palma, effective Fall 2026.

   S. Sumner indicated that the request was based on the recommendation of the Biochemistry department and support of the College of Agriculture and Life Sciences. The motion was seconded and passed unanimously.

6. **Other Business – Nomination of Representatives and Sub-Committee Chairs**

   A nomination/review of CUSP Sub-Committee Chair and Representatives for the 2026-2027 academic year was conducted. There was a vacancy for the chair of the Academic Support Committee.

   S. Clements nominated himself to be the chair of the Academic Support Committee. A motion was made and seconded for S. Clements to serve in the role. A vote passed unanimously without objections or abstentions.

7. **Adjournment**

   There being no further business, a motion was made to adjourn the meeting at 3:42 pm.