

Commission on Staff Policies and Affairs

Tuesday, August 22, 2023

11:00 am

Location: North End Center Suite 3600;

<https://virginiatech.zoom.us/j/4761242906?from=addon>

Meeting ID: 476 124 2906

Present: Callan Bartel (presiding), Chris Akers, Brent Bowden, Jennie Case, Lacey Doyle, Nikki Gland-Turpin, Alan Grant, Sarah Henderson, Amanda Hill, Curtis Mabry, Jamie McElfresh, Jessica Pharis, Alex Parrish, Mary Sullivan

Absent with Notice: Doug Broyles

Absent: N/A

Guests: Florence Adamo, Ellen Banks, LaTawnya Burleson, Rebecca Hubble, April Myers, Leisa Shelor, Serena Young

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. The motion carried.

2. Approval of or Announcement of approval and posting of minutes of March 28, 2023, 2:00 p.m.

A motion was made and seconded to approve March 28, 2023, 2:00 p.m.

<https://governance.vt.edu/assets/CSPA-20230328.pdf>

3. Old Business

No Old Business

4. New Business

- The Chair started with introductions and an ice breaker activity.
- The Chair called for nominations to serve as the Commission on Staff Policies and Affairs' representative on the Employee Benefits Committee. The Chair requested that anyone who is interested email [CSPA](#) to nominate themselves for this important role.
- The Chair reviewed goals from 2022-23 and displayed a draft of the goals for 2023-24 [CSPA 2023-24 Goals.docx](#)
- The Chair introduced Rebecca Hubble, Leave Programs Manager, as the speaker for the following presentation.

5. Presentation(s)

Rebecca Hubble, Leave Programs Manager, gave a presentation, "Leave Overview for Staff"

[CSPA Presentation 8.22.23 v2.pdf](#).

The Chair called for questions and comments, and discussion about staff holidays, bereavement leave, the Family and Medical Leave Act, and the differences between faculty and staff sick leave accruals.

6. Other Items-

N/A

7. Announcements-

Confirm the fourth Tuesday from 11 to noon works for commission meetings by emailing here [CSPA](#).

8. Adjournment-

There being no further business, a motion was made to adjourn the meeting at 11:57 pm.