

# COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

## Minutes

December 7, 2023; 3:30-4:30 p.m.

120 Gateway/ZOOM

**Attendance (in person):** Francisco Carvallo (Presiding), Susan Short

**Attendance (via Zoom):** Terry Clements, Mike Gutter, Kristin Lamoureaux, Charles Lowery, Lauren Maghak, Penny Muelenaer, Jennifer Nardine, Katalin Parti, Angela Scarpa, Megan Seibel, Richard Shryock

**Absent with Notice:** Dave Close, Guru Ghosh, Paul Knox, Lynn Resler

**Absent without Notice:** Jan Helge Bøhn, Kenner Love, Martin Ochoa

**Guests:** Lori Buchanan, Kathy Hager, Rich Mathieson

**Welcome and Self-Introductions:** The meeting was called to order 3:32 p.m. Francisco Carvallo welcomed the group. Self-introductions were made, visual attendance was taken, quorum was established.

1. **Adoption of the Agenda:** Francisco asked for a motion to approve the Agenda, Richard Shryock moved; there was no opposition; the Agenda was approved.
2. **Announcement of Approval of Minutes, November 16, 2023:** Minutes from the November 16, 2023 meeting were sent out electronically for edits and were approved electronically. The minutes were sent to the Governance Information System; and can be found on the web (<http://www.governance.vt.edu/>).
3. **Acceptance of Constituent Reports and/or Minutes:**
  - a. **Chairman's Report:** Francisco gave the update on the University Council meeting of December 4, 2023 and indicated that there were four resolutions presented for first reading: Commission on Faculty Affairs-Resolution to Revise the Description of the Faculty Senate Standing Committees in the Faculty Senate Constitution; Commission Research-Resolution to Revise Policy 13040: Virginia Tech Human Subjects Research Policy; Commission on Research-Resolution to Revise Policies 13005 and 3020 on Center and Institute Establishment, Oversight, and Governance and Financial and Administrative Procedures; Commission on Staff Policies and Affairs-Resolution to Add a Statement of Support for Participation in Shared Governance and Professional Development to Staff Job Postings.
  - b. **Virginia Cooperative Extension (VCE):** Megan Seibel gave an update for VCE that included industry and stakeholder visits across Virginia as well as several searches that are ongoing, including a search for the Dean of the College of Agriculture and Life Sciences as a result of Dean Alan Grant's retirement.
  - c. **Engagement Leadership Council:** Susan Short provided an update regarding the December 7<sup>th</sup> Engagement Leadership Council meeting. Topics included an update regarding the university's Carnegie Classification for Community Engagement process. A website has been developed in order to provide the university community with ongoing efforts by the CCCE work group. [Carnegie Classification for Community Engagement | OIA | Virginia Tech \(vt.edu\)](#) . The Council acknowledged the appointment of the university's Carnegie leadership group by the Commission on Outreach and International Affairs. Susan also announced that Outreach and International Affairs will host Rhondda Thomas, Calhoun Lemon Professor of Literature at Clemson University and author of the award-winning *Call My Name Project*, March 11 – 13, 2024. Dr. Thomas and her team will visit the Reynolds Homestead as well as provide a community lecture at Virginia Tech – Blacksburg Campus on March 12<sup>th</sup> at 3 p.m. Additional information will be provided at a later date. The next meeting of the Engagement Leadership Council will be March 14, 2024.

- d. **University Committee on International Affairs (UCIA):** Jennifer Nardine gave the update for the November 27, 2023 UCIA meeting. The meeting included an update on International Education Week and the impact that was recognized; thanking those that were able to organize the event on such short notice. A presentation regarding Research Security at Virginia Tech was given; and announcement of the Alumni Awards for International Education, Outreach and Research.
4. **Announcements/Commission Board Member Comments:** The call for announcements was made. Francisco indicated that any comments to be forwarded to Kim O'Rourke regarding the governance process need to be into Kim Rhodes by December 15, 2023. Kim Rhodes announced that the Alumni Awards notices have gone out in the Virginia Tech Daily E-Mail News, with another notice to go out next week. Susan emphasized during the Engagement Leadership Council the importance of outreach/engagement efforts that are ongoing at Virginia Tech and charged members of COIA to encourage members to submit their applications for these awards. The deadline for the Alumni Awards for Outreach Excellence (Individual and Team Award) as well as the Alumni Awards for International Education, Outreach and Research are due to Kim Rhodes ([rhodesk@vt.edu](mailto:rhodesk@vt.edu)) by 4:00 p.m. on January 31, 2024.

Discussions also included raising faculty retention issues to Faculty Senate in order to keep talent at Virginia Tech.

5. **Adjournment:** There being no further business, a motion to adjourn was made by Jennifer; seconded by Richard; the meeting adjourned at 3:53 p.m.

As a reminder, there will **not** be a meeting in January. **The next meeting will be February 15, 2024 from 3:30-4:30 p.m.; 120 Gateway/Zoom.**

Respectfully submitted,

Kimberly Rhodes, Recording Secretary

**PROPOSED DATES FOR 2023-2024** (Meetings 3:30-4:30 p.m. unless indicated otherwise)

**NO JANUARY MEETING**

February 15, 2024

March 21, 2024

April 18, 2024

May 2, 2024