

**CGPSP Minutes**  
**October 4, 2023**  
**3:30-5:00 p.m.**  
**Graduate Life Center Room 238/Zoom**

**Present:** Monty Abbas (presiding), Coy Allen, Lisa Becksford, Stephen Biscotte, Carolyn Commer, Zai Cook, Jacob Curry, Robert Emmett, Paul Emmons, Tom Ewing, Chip Frazier, Charly Hartle, Renee LeClair, Sattar Mansi, Rose McGroarty, Monica Ponder, Aimée Surprenant, Kwok Tsang, Tyler Walters, and Jerald Walz

**Absent with Notice:** Christina DiMarino, Mary Kasarda, Scott Weimer

**Absent:** Nancy Bradley, Jacob Curry, Tarisa Ross

**Guests:** Janice Austin, Kevin Edgar, Barbara Hoopes, Bill Huckle, Xiaoyan Ma, Rachel Maizel, Carrie Mayer, April Myers, Lauren Surface, Emily Tirrell

Monty called the meeting to order at 3:31. A quorum was present.

**1. Adoption of Agenda**

A motion was made and seconded to adopt the agenda. The motion carried.

**2. Approval of or Announcement of approval and posting of minutes of September 20, 2023**

A motion was made and seconded to approve the September 20, 2023 minutes.

**3. New Business-Revised Center Policies-Dr. Bill Huckle**

\*Policy documents are on Share Point for commission member viewing.

\*Currently, new centers identify as research, outreach, etc. This is outlined in the policy document.

\*Request to streamline the process for the formation of new centers.

\*Official process is worth going through the procedures; however, there is no negative impact to graduate education.

\*Request to invite Laurel Miner to a future meeting for further discussion.

**4. Acceptance and Posting of Committee Reports and/or Minutes**

- **Graduate Student Appeals Committee-** Aimée Surprenant

No current appeals

- **DAP-** Mary Kasarda

Committee member volunteers are **still** needed. Please email Mary at: [maryk@vt.edu](mailto:maryk@vt.edu)

- **Graduate School Updates-**Aimée Surprenant

\*HBCU Summit is November 12-14 at The Inn.

\* Virginia Tech is in the process of moving academic programs from the Northern Virginia Center (NVC) in Falls Church to the Innovation Campus in Alexandria and the Virginia Tech Research Center in Arlington (VTRC-A), to allow redevelopment of the Falls Church site and to center administration of regional programs at

the Innovation Campus. Steering committee members met in DC last week and had a town hall to hear feedback from stakeholders, heard lots of great info and will be addressing those suggestions, concerns in future meetings.

\*Currently hiring a director for Hokie One stop in DC metro area:

		<b>DC Regional Leadership Team</b>	
		AVP Innovation Campus Student Services Director of the Hokie One Stop Associate Dean of the Graduate School Assistant Dean of Students Rotating Representation Regional Program Coordinator	
<b>Functional Stakeholder Group</b>	VP Enrollment Management	<b>DC Hokie One Stop</b>	
	VP Student Affairs	<b>Enrollment/Business Related</b>	<b>Embedded Units</b>
VP UGAA	Informational and transactional services executed by an enrollment generalist; triages and escalates to functional unit as needed. Areas represented:	Home unit will extend/enhance their operation in the DC area with a specialist. Staff will report to unit but collaborate strategically to support students locally.	
Dean Graduate School	<ul style="list-style-type: none"> <li>• Registrar</li> <li>• Bursar</li> <li>• Financial Aid/Scholarships</li> <li>• Limited department/program specific info (basic knowledge of all programs in the region)</li> <li>• Limited graduate school specific info (policies, deadlines, etc.)</li> <li>• Hokie Passport</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate School</li> <li>• Cook Counseling</li> <li>• Dean of Students</li> <li>• Career and Professional Development</li> <li>• Office of Veteran Services</li> <li>• Cranwell International Center</li> <li>• Financial Aid/Scholarships</li> <li>• Equity and Accessibility (OEA)</li> <li>• Other collaborating units: SMI, Transportation, Health Services</li> </ul>	
VP Enterprise and Business Services			
Associate VP of OEA			

\*The Board of Visitors approved:

\*\*E&G base budgets will be incremented for the 2% program for both salaries and stipends.

\*\*\*PIs on grants and contracts will have to manage the 2% compensation on those externally funded activities.

\*\*\*\*There will be a one-time rebate of \$275 to full-time registered students. The rebate goes to who is paying the bill (departments, etc.).

- **Constituency Updates-Monty Abbas**

- a. **Graduate and Professional Student Senate**—Rachel Maizel

- \*Monitoring and investigating previous years' stipends

- \*SVPI: will not comment; vote of no confidence

- b. **Graduate Student Honor System**—Rose McGroarty

- No update

- c. **University Library Committee**—Lisa Becksford

- No update

- d. **Faculty Senate**—Carolyn Commer and Jerald Walz

- \*One item the F/S is considering is how to ensure that post-docs are represented in VT's system of shared governance.

- e. **Undergraduate Student Senate**—Jacob Curry

No update

**f. Board of Visitors**—Emily Tirrell

\*November 5<sup>th</sup> is the next meeting.

**g. AP Faculty Senate**—Rob Emmett

No update

- **University Council and Commission Updates**—Monty Abbas

**a. University Council** –Monty Abbas

**b. Commission on Undergraduate Studies and Policies**—Stephen Biscotte

They are taking a look at the satisfactory academic program policy

**5. Adjournment**- Monty Abbas

There being no further business, a motion was made to adjourn the meeting at 4:00.