

Minutes
Commission on Faculty Affairs
August 26, 2022
10:30 am – 12:00 pm
Hybrid (Burruss 330E; Zoom)

Commission Members Present: R. Queen (presiding)

D. Agud (Faculty Senate), R. Blieszner (Dean), N. Conners (A/P Faculty Senate), R. Fricker (ex officio), E. Kaufman (Faculty Senate), L-A. Krometis (Faculty Senate), E. Lavender-Smith (Faculty Senate), J. Lemkul (Faculty Senate), R. Miles (Faculty Senate), T. Schenk (Faculty Senate).

Absent: B. Jones (Staff Senate), V. Kraak (Faculty Senate), (Undergrad Senate), (Grad/Prof Senate), L. Learman (Dean), T. Pingel (Faculty Senate).

Guests: E. Kim (Faculty Affairs, Provost's Office), E. Plummer (Faculty Affairs, Provost's Office).

R. Queen called the meeting to order at 10:30 a.m. A quorum was present (50%+1 of current membership = 9)

1. **Approval of Agenda.** Members of the commission voted unanimously to adopt the agenda.
2. **Introductions.** Members of the commission provided brief introductions.
3. **Overview of CFA Site.** R. Queen and E. Plummer provided a walkthrough of the CFA SharePoint, including the calendar, roster, and important documents. The SharePoint is also linked on the governance website.
4. **Overview of CFA Roles and Responsibilities.** R. Fricker and E. Plummer reviewed the scope of the CFA in the context of the new governance structure. The CFA reports through (or in combination with) the Faculty Senate, which reports to the University Council. The CFA is responsible for articulating changes to policies that affect faculty across the university and for providing leadership on important university issues. The Faculty Handbook is the primary resource for faculty policies, and also includes policies, rules, and regulations from the federal government, state government, and Board of Visitors (BOV).
5. **Review New Governance Model.** E. Plummer provided a walkthrough of the Governance Structure Chart (on SharePoint). A new governance website is projected to launch in mid- to late- September to reflect the updated structure.

6. Possible CFA Agenda Items for 2022-2023.

- A. Faculty Handbook Revisions.** The BOV will be reviewing the Faculty Handbook at their November meeting. The handbook includes approved revisions to chapters one, two, and three related to Conflicts of Interest policy and the new governance structure. Revisions to the 23-24 handbook could include new conflicts of commitment language, additional refinements to the governance structure, and policy changes pertaining to specific faculty tracks.
- B. Conflicts of Commitment.** Next steps are under development for reviewing possible revisions to the university's conflicts of commitment policies.
- C. Update on SPOT.** There will be continued discussions on SPOT reviews from the 2021-2022 academic year.
- D. Update on Provost/University Policy 6100.** Policy 6100 covers Department Head reviews. R. Fricker will share a draft with proposed revisions to Policy 6100 to the SharePoint for review at the next CFA meeting. As Policy 6100 is an administrative policy, it will not need to go through the resolution process.

7. Other Business.

- A. Additional Agenda Items for Consideration.** Potential topics for consideration include: employee benefits, post-tenure review, updates on the work of the task force on freedom of expression, clarification on policy and resolution processes in the new governance structure (e.g., how a bill becomes a law in governance), COACHE survey data updates, Responsible Research Task Force (Faculty Senate), and the Experiential Learning (EL) program.
- B. Action Items.** R. Queen requests two CFA volunteers for 2022-2023 commitments. One CFA member is requested to sit on the Employee Benefits Committee (meeting once a month), and one CFA member is requested to sit on a COACHE work group to identify salient data and connect with stakeholder groups (commitment is 3-4 meetings in Fall 2022, 1-2 meetings Spring 2023). CFA members should email R. Queen with their interest.

8. Adjourn. The commissioners voted unanimously to adjourn at 12:02 p.m.

Next meeting: September 9, 2022, 10:30 a.m. – 12:00 p.m.