

University Commencement Committee Meeting Minutes

December 6, 2023

12:00PM

Zoom

Attending: Diane Zahm (chair), Janice Austin, Jennifer Cleveland, Jodie Brinkmann, Jacob Neice, Amie Pendleton, Anthony Watson, Stewart Scales, Monecia Taylor, Monica Kimbrell, Marlena Lester, Vito Scarola, Joe Merola, Keith Thompson

Invited Guests: Lisa Royal, Mike Mulhare, Makayla Gassler, Rebecca Jones, John Jackson, Abby Carlson, Chris Bolling, Zach Roland, Barbara Hoopes, Eryn Peters, Elvis Rosario

Diane Zahm called the meeting to order at 12:01 p.m.

Fall Commencement Timeline:

The timeline of commencement set-up and arrival times were reviewed. No changes were requested to the timeline. It was noted that the Pamplin graduate breakfast could cause issues with graduates arriving on time.

Marshals:

The call of marshals has concluded. The full list of names was sent to the Graduate School ceremony coordinator and the University ceremony coordinator to contact marshals with their instructions. Volunteers and marshals will be directed to arrive thirty minutes before student arrival times. Volunteers and marshals were asked to enter through the student entrance at the bottom of Jamerson and Merryman.

Security:

The possibility of demonstrations was brought forth for awareness. Emergency Management, Police Department, and Rhino Security were made aware and foresee no issues. A plan will be put into place should an incident occur.

With no further business the meeting was concluded at 12:13 p.m.