

**Commission on Administrative Faculty Affairs**  
**October 12, 2022**  
**2:30pm**

<https://virginiatech.zoom.us/j/83805703259>

**Present:** Janice Austin (presiding), Nikeshia Arthur, Dan Givens, Amy Hogan, Lonnie Johnson, Megan Seibel, Charlie Sloop, and Stephanie Trout

**Absent with Notice:** Jennifer Jones, Renee Ryan, and Sophia Vincente

**Absent:** Rodney Irvin, Kara Latopolski, Robin Panneton, Katie Polidoro, and Paige Thacker

**Guests:** Holli Gardner Drewry and April Myers

Janice Austin called the meeting to order at 2:32pm. A quorum was not present.

Janice Austin welcomed everyone to the second meeting of the academic year.

Janice Austin asked Nikeshia Arthur, Amy Hogan, and Charlie Sloop to make introductions to the commission as this was their first meeting.

### **Old Business**

There was no old business.

### **New Business**

1. Janice shared details for the Appointment of a Vice Chairperson. Please email her if you are interested in this role. She will also be reaching out to members to ask if they would be interested.
2. Janice shared the A/P Faculty Grievance Update. We do not have anything to report or any grievances at this time.
3. Janice shared the new SharePoint site for CAPFA. She shared her appreciation to Shared Governance. It has an easier navigation and feel. It also includes our Charge, Meeting Agendas, Membership Roster, Site Contacts, and Working Documents. Please take time to review the new site.
4. Janice shared there are currently draft revisions of the AP Faculty Senate Constitution. In the SharePoint site there are two documents (different views) to review. For the November meeting, please review the documents. The biggest revision is the new university governance structure and there needs to be some wording changes to be in alignment. You may provide feedback to Janice by email, paper, electronically, or via campus mail. A resolution would then be written by CAPFA.

### **Acceptance and Posting of Committee Reports and/or Minutes**

#### **AP Faculty Senate Report**

Holli Gardner Drewry shared the following topics from their last meeting:

- Philanthropic Project
- Quarterly Communications Newsletter to AP Faculty
- Constitution and Bylaws

### Commission on Equal Opportunity and Diversity Report

Nikeshia Arthur shared that they are working on their calendar set up and figuring out what items they are going to work on this academic year.

### Undergraduate Student Senate Report

Charlie Sloop shared they have had two resolutions in their last meeting.

### **Presentation(s)**

No presentations.

### **Other Items**

No other items.

### **Announcements**

The next meeting will be on Wednesday, November 9 at 2:30 p.m.

### **Adjournment**

There being no further business, the meeting adjourned at 3:01 pm.