LaTawnya Burleson called the meeting to order at 2:02 p.m. A quorum was present.

1. **Approval and posting of minutes from November 30, 2021**

   The minutes have been approved electronically and can be publicly accessed on the Governance Information System on the Web ([http://www.governance.vt.edu](http://www.governance.vt.edu)).

2. **Presentation(s)**

   Evans Lusuli, Compensation Director, Michael Copper, Senior Compensation Analyst, and Alicia Eaton, Compensation Analyst gave a presentation on compensation issues, including minimum wage changes and the staff supplement program followed by a question and answer session.

3. **New Business**

   LaTawnya recently had a meeting regarding parking and the possibility to have a tiered parking cost option for staff that would allow those who may be in lower pay bands to allow them to pay less for parking on campus. If made a resolution, it would need to come from this committee. She will also attend the February Parking and Transportation meeting.

   Discussion included concerns about how the distribution would be applied and if the cost of parking would be a flat percentage of pay or if it would be dependent on salary (i.e., higher salaries would pay more). Researching the policies at other institutions and LaTawnya’s report back from the February Parking and Transportation meeting will guide decision-making.

4. **Adjournment**

   There being no further business, a motion was made to adjourn the meeting at 2:37 p.m.