

**University Council Minutes**  
**April 2, 2018**  
**3:00 PM**  
**1045 Pamplin Hall**

**Present:** Tim Sands (presiding), Rosemary Blieszner, Cyril Clarke, Greg Daniel, Karen DePauw, Edwin Jones for Alan Grant, Scott Midkiff, Robin Panneton for Sally Morton, April Myers, Pam Vickers for Kelly Oaks, Kim O'Rourke, Robin Jones for Patty Perillo, Angela Hayes for Charles Phlegar, Menah Pratt-Clarke, Julia Ross, Debbie Greer for Dwight Shelton, Kay Hunnings for Robert Sumichrast, Tyler Walters, Kim Akers for Lisa Wilkes, Sherwood Wilson, Paul Winistorfer, Richard Ashley, Janice Austin, Kevin Edgar, John Ferris, Deyu Hu, Jen Irish, Chris Saunders, Tammie Smith, Dean Stauffer, Monty Abbas, Susan Anderson, David Tegarden, Lynn Abbott, Tom Inzana, Mary Marchant, Yan Jiao, Christopher, Zobel, LaTawnya Burleson, Sue Teel for Tracey Drowne, Erin Poff, Andrienne Young for Glenda Scales, Christine Tysor, Alexandra Hyler, Andre Stevenson, Sam Felber, Mady Moore, Savannah Nelson, Rex Willis, Hans Robinson, & Robert Sebek

**Absent:** Richard Blythe, Michael Friedlander, Guru Ghosh, Theresa Mayer, Steve McKnight, Jan Helge Bøhn, Diane Agud, Bryan Brown Bob Hicok, Eric Kaufman (with notice), Anita Puckett, Matthew Gabriele, Chris Lawrence, Judy Alford (with notice), Brian Huddleston, Katrina Loan, Teresa Lyons, Annette Bailey, Jeannie Layton-Dudding, John Massey, Ginai Seabron, Michele Waters, Adwoa Baah-Dwomoh, Brett Netto, and Seyi Olusina

**Guests:** Lori Buchanan, D'Elia Chandler, William Dougherty, Jack Finney, Sharon Kurek, Peggy Layne, Scott Nachlis, Paul Plassmann, Ellen Plummer, Jason Soileau, Diane Zahm

Dr. Sands called the meeting to order at 3:00 p.m. A quorum was present.

**1. Adoption of Agenda**

A motion was made and seconded to adopt the agenda. The motion carried.

**2. Announcement of approval and posting of minutes of February 19, 2018**

Dr. Sands noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>). (Note: the March 12, 2018, and March 19, 2018, University Council meetings were cancelled.)

**3. Old Business**

**University Council**

Resolution UC 2017-18B

Resolution to Approve the Virginia Tech Carilion School of Medicine (MD) Degree Program

The March 12, 2018, University Council meeting was cancelled due to inclement weather. President Sands made a decision to have this resolution voted on electronically because its approval was required by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) in order for them to approve the integration of the Virginia Tech Carilion School of Medicine into Virginia Tech. The SACSCOC deadline was March 15, so it was critical that the vote on this resolution not be delayed. Forty members of University Council cast their vote in favor of UC Resolution 2017-18B by the deadline of 3:30 p.m. on Monday, March 12, 2018. There were no votes cast in opposition. The resolution passed.

#### **4. New Business**

##### **Commission on Research**

Resolution COR 2017-18A

Resolution to Clarify Faculty Handbook Language on Research Faculty Promotion Process

Dr. Jen Irish presented the resolution for first reading. This resolution will align the Faculty Handbook with current practices. There has been one update made to the resolution. The second to last sentence in section 6.2.1, "A faculty member may not serve on any committee that is evaluating a spouse, family member, or other individual with whom the faculty member has a close personal relationship. (See chapter two, "Potential Conflicts Involving Spouses and Immediate Family Members.")" will be moved to the second-to-last sentence in section 6.2.2. There was a suggestion to remove "etc." from section 6.2.1 because "such as" is already used earlier in the sentence and "etc." is not needed.

##### **Commission on Research**

Resolution COR 2017-18B

Resolution to Clarify Faculty Handbook Language on Overload Compensation for Research Faculty Members Teaching Credit Classes

Dr. Jen Irish presented the resolution for first reading. This resolution will formalize the pilot program on overload compensation for research faculty members teaching credit classes that was started in 2012.

##### **Commission on Research**

Resolution COR 2017-18C

Resolution to Clarify Language in Faculty Handbook on Removal Processes for Research Faculty Members

Dr. Jen Irish presented the resolution for first reading. This resolution will take the language in this section of the Faculty Handbook and make it consistent with other sections of the Faculty Handbook. It was indicated that the sentence "In cases where there is a threat to health and safety, the 45-day period may be waived" should be revised to state who makes the determination. This passive voice is used in several sections in the Faculty Handbook. President Sands requested that this language, throughout the Faculty Handbook be reviewed and revised in the 2018-2019 academic year.

A suggestion was made to have an additional step prior to termination in cases where the 45-day notice for termination is waived. The process seems rushed. It was indicated that there is an appeal process already in place that suspends the termination process.

##### **Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18F

Resolution to Discontinue Bachelor of Science Degree in Environmental Policy and Planning

Dr. Dean Stauffer presented the resolution for first reading. The Urban Affairs and Planning program has recently been restructured. There will be a new Environmental Policy and Planning major offered under the Bachelor of Arts in Public and Urban Affairs degree.

##### **Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18G

Resolution to Approve New Major, Environmental Policy Planning, in Bachelor of Arts in Public and Urban Affairs

##### **Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18H

Resolution to Approve New Major, Smart and Sustainable Cities, in Bachelor of Arts in Public and Urban Affairs

Dr. Dean Stauffer presented these two resolutions for first reading. These new majors are a result of the restructuring of the Urban Affairs and Planning program.

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18I

Resolution to Approve New Major, Chip-Scale Integration, in Bachelor of Science in Computer Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-1J

Resolution to Approve New Major, Controls, Robotics & Autonomy, in Bachelor of Science in Computer Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18K

Resolution to Approve New Major, Machine Learning, in Bachelor of Science in Computer Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18L

Resolution to Approve New Major, Networking & Cybersecurity, in Bachelor of Science in Computer Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18M

Resolution to Approve New Major, Software Systems, in Bachelor of Computer in Computer Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18N

Resolution to Approve New Major, Communications & Networking, in Bachelor of Science in Electrical Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18O

Resolution to Approve New Major, Controls, Robotics & Autonomy, in Bachelor of Science in Electrical Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18P

Resolution to Approve New Major, Energy & Power Electronics Systems, in Bachelor of Science in Electrical Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18Q

Resolution to Approve New Major, Micro/Nanosystems, in Bachelor of Science in Electrical Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18R

Resolution to Approve New Major, Photonics, in Bachelor of Science in Electrical Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18S

Resolution to Approve New Major, Radio Frequency & Microwave, in Bachelor of Science in Electrical Engineering

**Commission on Undergraduate Studies and Policies**

Resolution CUSP 2017-18T

Resolution to Approve New Major, Space Systems, in Bachelor of Science in Electrical Engineering

Dr. Dean Stauffer presented these twelve resolutions for first reading. The Department of Electrical and Computer Engineering is growing rapidly each year. These twelve new majors align well with content areas in

the employment arena. The changes within the department are very similar to departments in other universities in the United States. Having these majors will allow students to align with areas of interest. There will be a 25% overlap in the common core classes that students take before moving to specialty areas.

A question was raised as to what the advantage is when offering a major versus a track. It was indicated that only majors are recognized on transcripts.

### **Commission on University Support**

Resolution CUS 2017-18A

Resolution to Rename, Update Charge, and Change Membership of the Computing and Communication Resource Committee

Dr. Richard Ashley presented the resolution for first reading. The Computing and Communications Resources Committee has been dormant for a number of years. The committee name change to "Information Technology Services and Systems," the new charge, and the updates to the membership are more aligned with the scope of the committee and will more readily address the ever-changing technology climate. A suggestion was made to not indicate the number of subcommittees within the proposed charge to allow flexibility for changes to these subcommittees as the climate changes. The resolution will be updated to address this suggestion.

### **Commission on University Support**

Resolution CUS 2017-18B

### **Commission on Equal Opportunity and Diversity**

Resolution CEOD 2017-18C

Joint Resolution to Update Membership of the Campus Development Committee

Dr. Richard Ashley presented the resolution for first reading. This resolution will add the Director of ADA and Accessibility Services as an ex officio on the committee and one representative from the Commission on Equal Opportunity and Diversity (CEOD) as a member on the committee. These new positions will allow the CEOD access to provide input to the committee regarding accessibility as well as diversity and inclusion issues.

## **5. Announcement of Approval and Posting of Commission Minutes**

These minutes have been voted on electronically and will be posted on the University web (<http://www.governance.vt.edu>). Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

- Commission on Administrative and Professional Faculty Affairs  
February 14, 2018
- Commission on Equal Opportunity and Diversity  
December 4, 2017  
February 5, 2018
- Commission on Faculty Affairs  
December 1, 2017  
February 2, 2018  
February 16, 2018  
March 2, 2018

- Commission on Graduate Studies and Policies  
February 7, 2018  
February 21, 2017
- Commission on Outreach and International Affairs  
February 15, 2018
- Commission on Research  
December 13, 2017  
February 14, 2018
- Commission on Student Affairs  
September 28, 2017  
October 26, 2017  
November 9, 2017  
November 30, 2017
- Commission on Undergraduate Studies and Policies  
February 12, 2018  
February 26, 2018

## **6. For Information Only**

Minutes of the University Advisory Council on Strategic Budgeting and Planning  
February 15, 2018

## **7. Presentation**

Ms. Sharon Kurek, Executive Director of Audit, Risk, and Compliance, gave a presentation (attached) on enterprise risk management.

## **8. Adjournment**

There being no further business, a motion was made to adjourn the meeting 3:57 p.m.