

University Council Minutes
February 2, 2009
3:00 – 5:00 PM
1045 Pamplin Hall

Present: Charles Steger (Presiding), Richard Benson, Judy Lilly for Earving Blythe, Lay Nam Chang, John Browder for Jack Davis, Karen DePauw, John Dooley, Angela Hayes for Elizabeth Flanagan, Eileen Hitchingham, J. Michael Kelly, Kevin McDonald, Mark McNamee, Kim O'Rourke, Sue Ott Rowlands, Susan Sumner for Sharron Quisenberry, Gerhardt Schurig, Dwight Shelton, Richard Sorensen, Ed Spencer, Tom Tillar, Rod Hall for Robert Walters, Sherwood Wilson, Daniel Wubah, Paul Deck, William Huckle, Frances Keene, Gary Long, Maxine Lyons, Daphne Rainey-Wittich, Leslie O'Brien for Bradley Scott, Jane Wemhoener, Diane Zahm, Bob Denton, Sam Easterling, Ken Eriksson, Sheila Carter-Tod, Gene Seago, Bob Sturges, Travis Hundley, Lori Anne Kirk, Wyatt Sasser, Annette Bailey, Kim Beisecker, Carson Byrd, Lauren Creasy, Rachel Goodwin, Kolt Risser, Linsey Barker, Tom Tucker

Absent: Ingrid Ngai (absent with notice), Sam Riley, Susanna Rinehart, Lewis Wasserman, Danny Axsom, Bill Galloway, Karen Inzana, David Vaughan (with notice), Shep Zedaker, Judy Alford (with notice), Shelly Key, Teresa Lyons, Mary Alice Schaeffer, Lauren Davis, Mike Parrish (with notice), Wayne Scales, Tamim Younos, Lindsay Moss, Joe McFadden, Todd Metcalf, Thomas Hogdahl, Kelsie Lieberman, Rianka Urbina, Hardus Odendaal, Arlane Gordon-Bray

Guests: April Myers, Pat Hyer

Dr. Steger called the meeting to order at 3:00 p.m. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. The motion carried.

2. Announcement of approval and posting of minutes of November 17, 2008

Dr. Steger noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>).

3. Announcements

Dr. Steger introduced and welcomed Dr. Daniel Wubah as the new Vice President and Dean for Undergraduate Education.

Dr. Steger informed the Council that the final budget reduction plans are still being worked out. Within the next couple of weeks, town hall meetings have been scheduled to address any concerns. It is expected to receive a reforecast of the state's revenue shortfall around February 8, 2009. The current shortfall is approximately \$2.9 billion, but it is likely that this number will not hold. Any information will be shared as it becomes available.

4. New Business

Commission on Administrative and Professional Faculty Affairs

Resolution CAPFA 2008-09B

Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members

Ms. Frances Keene presented the resolution for first reading. This policy, if adopted, will mirror a staff policy and will allow Administrative and Professional (A/P) faculty to receive compensation for teaching classes that are not part of their regular job duties. An annual report will be provided to the president and the provost that will indicate how many A/P faculty are being paid under this policy. The policy will be monitored on an annual basis in order to react to any unanticipated budgetary impacts. It was noted that the effective date will be summer 2009 since this resolution will be presented to the Board of Visitors at the March meeting. (Note: An earlier version of this policy was brought forward for first reading in fall 2008 but was referred back to the commission.)

Commission on Administrative and Professional Faculty Affairs

Resolution CAPFA 2008-09C

Resolution for changes to the Administrative and Professional Faculty Grievance Process

Ms. Frances Keene presented the resolution for first reading. Many of the changes are to reflect current practices on how A/P faculty grievances are handled. The key changes are:

- a. Update the policy to reflect the use of the Faculty Senate Reconciliation Committee to deal with the informal part of the grievance process.
- b. Switch from standing committees to ad hoc committees because there are not enough grievances to keep a standing committee busy.
- c. Language was added to clarify the number of steps available to the grievant.
- d. Steps one (oral presentation to supervisor) and two (written presentation to supervisor) will be combined to streamline the process.
- e. Language is now consistent throughout the policy that termination for cause is grievable.

Commission on University Support

Resolution CUS 2008-09B

Resolution to Amend Policy on Smoking (Revision to University Policy 1010)

Ms. Leslie O'Brien presented the resolution for first reading. The resolution proposes a change to policy 1010 to move areas of smoking to a minimum of twenty-five feet outside of a building, which complies with the Governor's Executive Order 41 and rules promulgated by the Secretary of Administration. A survey was given to all faculty, staff, and wage employees at the university, and the survey results were in favor of moving smoking areas to twenty-five feet from each building. A question was raised as to whether the twenty-five feet is from the actual building, or if the twenty-five feet begins at a balcony connected to the building. The policy indicates that a person smoking must be at least twenty-five feet from an air intake, entrance, or exit of any facility. Ms. O'Brien indicated that she will confirm if the twenty-five feet is from a balcony or the main envelope of the building.

5. Old Business

Commission on Research

Resolution COR 2008-09A

Resolution for Change in Membership of the Intellectual Property Committee
(Change to the University Council By-laws)

Dr. William Huckle presented the resolution for second reading and made a motion for approval. The motion was seconded, and the resolution was approved and will be effective immediately.

Commission on University Support

Resolution CUS 2008-09A

Resolution for Change in Membership of the Energy and Sustainability Committee
(Change to the University Council By-laws)

Ms. Leslie O'Brien presented the resolution for second reading and made a motion for approval. The motion was seconded, and the resolution was approved and will be effective immediately.

6. Presentation on LEED (Leading Edge Environmental Design) Certification by Dr. Sherwood Wilson

Currently, the university's Design and Construction Standards require that we design new and renovated buildings to LEED "certifiable" standards. This is a process where the A/E of record is required to achieve a certain number of sustainability points (26) based on criteria published by the U.S. Green Building Council. However we do not complete the non-value-added administrative process to formally "certify" the building. This is very expensive and adds nothing to the efficiency of the building.

In December the Department of Engineering and Buildings began mandating LEED "certified" projects. DEB is allowing several different methods to obtain this compliance, so public agencies do not have to pursue the LEED process and intensive documentation effort that the USGBC requires. The alternatives, however, appear to be more cumbersome than simply complying with LEED administrative requirements.

There are several bills currently being proposed in the legislature that would require LEED Silver certification. This addition level of LEED would add significant first cost to our new and renovation projects. While the university is committed to sustainability and environmental issues, we have an obligation to carefully consider both first-cost and lifecycle costs in our analysis.

6. Announcement of Approval and Posting of Commission Minutes

These minutes have been voted on electronically and will be posted on the University web (<http://www.governance.vt.edu>). Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

- Commission on Administrative and Professional Faculty Affairs
October 8, 2008
November 12, 2008

- Commission on Equal Opportunity and Diversity
November 10, 2008
- Commission on Faculty Affairs
November 14, 2008
December 12, 2008
- Commission on Graduate Studies and Policies
October 1, 2008
October 15, 2008
November 5, 2008
November 19, 2008
- Commission on Outreach and International Affairs
October 9, 2008
November 13, 2008
- Commission on Research
October 8, 2008
- Commission on Staff Policies and Affairs
November 18, 2008
- Commission on Student Affairs
October 16, 2008
- Commission on Undergraduate Studies and Policies
October 12, 2008
October 27, 2008

7. For Information Only

Minutes of University Advisory Council on Strategic Budgeting and Planning
November 6, 2008

8. Adjournment

There being no further business, a motion was made to adjourn the meeting at 3:20 p.m.