

MINUTES

University Curriculum Committee for Liberal Education (UCCLE)

September 2, 2009

2:00 - 3:15p.m. - 230 Student Services Building

- Present:** Marlene Preston, Daniel Wubah, Sheila Carter-Tod, Alan McDaniel, Elizabeth Fine, Scott Rennekar, Leon Geyer (for Cindy Woods), Mary Ann Lewis
- Guests Present:** Karen Strickler, Ray Van Dyke, Carolyn Meier, Laura Dulaney, Kate Drezek McConnell
- Absent:** Donna Cassell Ratcliffe, Yonsenia White, Joe Sirgy, Lisa McNair, Kurt Hoffman, Jim Collier

1. **CALL TO ORDER** - The meeting was called to order by Marlene Preston, Chair.

2. **APPROVAL OF AGENDA** –

A motion was made and seconded to approve the agenda. Motion carried.

3. **INTRODUCTION OF COMMITTEE MEMBERS**

A current roster of committee members was distributed. Committee members and guests attending introduced themselves.

4. **NEW BUSINESS**

Opportunities and tasks

- Fall – Fall survey – Kate Drezek McConnell from the Academic Assessment Office discussed the UCCLE online survey which will be distributed to faculty and advisors to get perceptions of the current state of the CLE and allow them to comment. The survey is broadly framed to get perceptions of those who are not only intimately involved with the CLE but also faculty who are not. It is short and organized around 5 or 6 broad themes. Kate will be sending the survey to UCCLE members for review and comment in the next few days. The survey will take about 10 minutes depending on how much each individual may want to write on the open ended questions. Kate stated that the survey would be going out in the next few weeks to faculty and advisors.
- January Workshop – Marlene Preston indicated that one of the thoughts for the survey is to get feedback about the CLE and then to have a workshop to report back to faculty perhaps in January. The information which is obtained from the workshop could then be used by the UCCLE to write some recommendations. The workshop is currently unplanned at this time. The workshop could be held on a Friday afternoon during the first or second week of classes in January 2010. Many suggestions were made as to how the workshop could be structured. More discussion will be taking place about this.
- Spring – Initiatives for change – The intent is to take what comes from a January workshop such as the feedback and comments from faculty and package it into recommendations which can be presented to Dr. Wubah. This will help the university see what the CLE needs in order to be vibrant in terms of resources or structure if those are found to be issues.
- 2009 – 10 Assessment – Assessment will focus on the following Areas:
 - Area 4: Scientific Reasoning and Discovery
 - Area 5: Quantitative and Symbolic Reasoning
 - Area 7: Critical Issues in a Global Context

Kate indicated that the assessment contains all the elements discussed last spring. The presentation is on the Scholar website.

- Maintenance – Fine Tuning
 - Committee Membership – A resolution was done in 2007 to add additional members to the UCCLE membership. It appears that it did not proceed through governance. This needs to be looked at by the current committee.

- CLE Guide – The CLE guide needs to be looked at by the committee before it is revised.
- Procedures – Last year new guidelines were developed for departments who wanted to submit course proposals. This year we need to develop forms and procedures for departments who want to withdraw courses or perhaps suspend a course.
- Proposal Review – We will do ongoing proposal review this year and pay more attention to how a proposal fits in an area.
- Website – We need to look at the UCCE website to see if it is doing what we think it should be because it is the face of the CLE.

Subcommittee structure

Marlene stated that she would like to do subcommittees a little different this year. Everyone will sign up for two subcommittees. They will not always meet or have work to do. Choose a subcommittee by your area of expertise or your department home and the second by CLE Operations such as publications, policies, and the workshop.

5. ADJOURNMENT

The meeting adjourned at 3:10p.m.

Submitted by,
Karen W. Strickler
Recording Secretary