Present: Jay Burkette (CLAHS); Paul Deck (COS); Bill Galloway (CAUS); Aaron Goldstein (COE); Bruce Hull (CNRE); Art Keown (UCCGE); Monica Ponder (CALS); Rachel Saville (Staff Senate)

Absent with notification: Mary Kasarda (Chair); Kris Bush (Enrollment Services); Kerry Redican (VMCVM); Joe Sirgy (PCOB); Sydney Thorpe (SGA)

Visitors: Nicole Akers; Gary Costello; Megan Coulter

The meeting was called to order at 2:00 PM by Paul Deck, acting as Chair on behalf of Mary Kasarda.

A motion to adopt the agenda was made, seconded, and approved.

Announcement of approval of minutes: February 23, 2018 – Minutes voted on electronically.

OLD BUSINESS

College of Engineering

Course: CEE 4814 Risk Assessment and Reliability Analysis in Civil and Environmental Engineering (New) Fall 2018 (CM-3931)

Motion was made and seconded to APPROVE CEE 4814 Risk Assessment and Reliability Analysis in Civil and Environmental Engineering (New) Fall 2018 (CM-3931), with modifications:

- Course Proposal Page 2: Edit title to align with coversheet, to read “Risk Assessment and Reliability Analysis in Civil and Environmental Engineering”.
- Catalog Description:
  - Remove “or equivalent” from the prerequisite statement.
  - Add “Junior standing” to the end of the prerequisite statement (prior to (3H,3C).
- Prerequisites and Corequisites:
  - Remove “or equivalent” from the prerequisite statement.
- Texts and Special Teaching Aids: Please list text titles in all capital letters or italics consistent with MLA or APA standardized format, as applicable.
- Please consider other recommendations sent directly to Proposer and edit, as (if) applicable.

Motion passed unanimously.
NEW BUSINESS

College of Engineering

Course: AOE 3054 Experimental Methods (Revised) Fall 2018 (CM-3649)

Motion was made and seconded to APPROVE AOE 3054 Experimental Methods (Revised) Fall 2018 (CM-3649), with modifications:
- Prerequisites:
  o Clarify the correct course prerequisite(s) and update consistently throughout proposal, as needed (in the Catalog Description, Justification, and Prerequisites/Corequisites sections).
  o The inclusion of the subject designator AOE is not required. Please edit in the Catalog Description and Prerequisites sections, as applicable.
  o Note: If 2054 will be the only prerequisite, please change the word “prerequisites” to “prerequisite” (singular) in the 2nd sentence of the last paragraph in the Justification section.
- Syllabus:
  o Include subtopics under the syllabus topic covering 30% of the course (Document Preparation and…).
- There may be a missing page or information for the ABET outcomes. Please include missing information on final revised course proposal, as applicable.

Motion passed unanimously.

Course: AOE 4824 Special Topics in Energy and the Environment (New) Fall 2018 (CM-4118)

Motion was made and seconded to APPROVE AOE 4824 Special Topics in Energy and the Environment (New) Fall 2018 (CM-4118), with modifications:
- Please consider the following ADP Title suggestions: “Topics in Energy & Environment” or “Topics in Energy and Environ” and update, as applicable, on both the Coversheet and Course Proposal.
- Texts and Special Teaching Aids: Please list author names with “Last Name, First Initial” (“Boyle, G.” and “Nieuwlaar, E.”) consistent with standardized format.

Motion passed unanimously.

Course: AOE 2114 Fundamentals of Flight Training AOE (Revised) Fall 2018 (CM-4122)

Motion was made and seconded to APPROVE AOE 2114 Fundamentals of Flight Training AOE (Revised) Fall 2018 (CM-4122), with no modifications.

Motion passed unanimously.
Course: AOE 4324 Energy Methods for Structures (New) Fall 2018 (CM-4124)

Motion was made and seconded to Approve AOE 4324 Energy Methods for Structures (New) Fall 2018 (CM-4124), with no modifications.

Motion passed unanimously.

Course: AOE 4454 Spacecraft Position/Navigation/Timing and Orbit Determination (New) Fall 2018 (CM-4125)

Motion was made and seconded to Approve AOE 4454 Spacecraft Position/Navigation/Timing and Orbit Determination (New) Fall 2018 (CM-4125), with no modifications.

Motion passed unanimously.

Course: AOE 4804 Special Topics in Dynamics, Control, and Estimation (New) Fall 2018 (CM-4129)

Motion was made and seconded to Approve AOE 4804 Special Topics in Dynamics, Control, and Estimation (New) Fall 2018 (CM-4129), with modifications.

- ADP Title:
  - The ADP Title on the Coversheet and in the course proposal do not match. Please clarify ADP Title by updating it to match in both places.
  - Please consider the following ADP Title suggestion: “Topics in Dyn, Ctrl, Estm”

- Catalog Description:
  - Add the word “of” after the word “class” in the first sentence (sentence to read: “Advanced undergraduate topics in dynamics, control, and estimation related to a particular class of aerospace and ocean engineering systems.”).
  - Replace the number “2” with “3” in the repeatability statement (to read: “May be repeated 2 times with different content for a maximum of 9 credits”)

Motion passed unanimously.
College of Natural Resources and Environment

Revised Minor

Checksheet: Minor: Geographic Information Science (GIS) (Revised), effective for students graduating in calendar year 2020 (CM-3968).

Motion was made and seconded to APPROVE the Revision of Minor: Minor: Geographic Information Science (GIS) (Revised), effective for students graduating in calendar year 2020 (CM-3968), with no modifications.

Motion passed unanimously.

New Minor

Minor: Establishment of New Minor: Geographic Information Science (GISG), effective for students graduating in calendar year 2020, first effective date to declare minor: Spring 2018, first effective date to graduate: Winter 2020 (CM-3969).

Motion was made and seconded to APPROVE the Establishment of New Minor: Geographic Information Science (GISG), effective for students graduating in calendar year 2020, first effective date to declare minor: Spring 2018, first effective date to graduate: Winter 2020 (CM-3969).

Motion passed unanimously.

Checksheet: Minor: Geographic Information Science (GISG) (New), effective for students graduating in calendar year 2020 (CM-3969), with no modifications.

Motion passed unanimously.

A motion was made and seconded to adjourn the meeting at 2:31 PM.

Respectfully Submitted,
Megan Coulter
Office of the University Registrar

Last Revised: 3/8/18