

**University Building Committee**  
**Meeting Minutes**  
**March 31, 2011**  
**4:00 – 5:00 p.m.**  
**325 Burruss Hall**

**Present:** Michael Coleman - Chair, Dr. Tom Burbey, Eric Gunther, Brett Jones, Jean Brickley, Chris Wise, Ken Smith, Brennan Sheppard, Dr. Sherwood Wilson

**Guests:** Leigh Lally and John Bosio (Way Finding)

**Absent:** Jack Davis, Lynn Eichhorn, Dr. Sue Ott Rowlands, Ki-Hong Ku, Naveen Sandhu

The meeting was called to order by Mike Coleman. The minutes from the September 30, 2010 meeting were approved.

**The University Way Finding Plan Overview:**

Leigh Lally representing Campus Planning, Real Estate and Space provided the committee with an overview of the Way Finding project and introduced John Bosio from Merge Environments and Experiences. Mr. Bosio provided an overview between the difference of Signage and Way Finding. The study determined there is a definite need for way finding on campus. Dr. Wilson informed everyone that there is still some work required on this project but he is hopeful to bring this to the Board of Visitors in either June or August 2011.

**Review of the Committee Charge:**

There was discussion on the committee's role and the issue of how best to inform this committee on campus issues regarding the development, planning and construction. It was suggested that an update on the six year plan as in the past would be good for next year. Ken Smith suggested the possibility of providing the committee a copy and update on certain materials presented to the Board of Visitors Buildings and Grounds committee, specifically the "Capital Project Status Report". Mike Coleman said he would send this out to the committee members for review along with several other projects presented.

**Discussion on goals and/or topics for the remainder of year and for next year:**

It was determined that another meeting for this year was required. This meeting date was unknown at the time of the meeting but was determined to have already been scheduled for April 28, 2011, 4:00 – 5:00 PM, 325 Burruss. During this meeting we will discuss the Board of Visitor materials and how best to proceed in the future.

**New Business:** No New Business was introduced.

**Adjourn:** The meeting was adjourned.