

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
April 9, 2012
230 STUDENT SERVICES BUILDING, 3:00 p.m.

Present: R. Panneton (Chair); Y. Stivachtis; V. Fowler; D. Zahm; L. Beecher; A. Hawthorne; J. Browder; S. Taheri; M. Denbow; A. Scripa; Dean Stauffer; A. Nelson; J. Rankin; N. Dam; D. Thorp; C. Clemenz for R. Sorensen; S. Sumner for A. Grant; R. Holloway; J. Sible for L. N. Chang; B. Watford for R. Benson; S. McMullin

Absent with Notification: D. Smith; J. Penven

Absent without Notification: D. Patterson; G. Schurig; L. Cavuoto; K. Heiter; S. Bennett

Visitors: W. Dean; G. Costello; W. Ashton; J. Belcher; B. Simmons, M. Johnson

Call to Order and Announcements

The meeting was called to order at 3:00 p.m. by Robin Panneton, Chair.

Adoption of the Agenda

Chair, Robin Panneton, made a motion to amend the Agenda. Motion was made and seconded to adopt the agenda as amended. The motion approved unanimously.

Announcement of Approval and Posting of Minutes

Robin Panneton announced the March 26, 2012 minutes were electronically approved and can be accessed via the University Registrar website.

New Business

Reports and Minutes from Commission Committees/Sub-Committees

Committee on Undergraduate Curricula

Diane Zahm presented the report of the Committee on Undergraduate Curricula meeting of March 30, 2012. Motion was made and seconded to approve the Committee on Undergraduate Curricula report of March 30, 2012. The motion passed unanimously.

**For “Second Reading”
Non-unanimous Approval**

Majors, Minors, Options

Revised:

College of Agriculture and Life Sciences

Bachelor of Science in Food Science and Technology: Food and Health Option (CM-720). Previously reported on the March 16, 2012 CUC report.

**For “First and Second Reading”
Unanimous Approval**

Courses

Revised:

Fall 2012

College of Engineering

MSE 3134 – Crystallography and Crystal Structures (CM-467)

New:

Fall 2012

College of Agriculture and Life Sciences

REAL 2014 – Real Estate Seminar (CM-634)

REAL 3014 – Advanced Real Estate Seminar (CM-635)

REAL 3024 – Applied Real Estate Development (CM-636)

College of Natural Resources and Environments

NR 4105-4106 – Leadership in Natural Resources (CM-701)

SBIO 2384 – Behavior of Sustainable Biomaterials (CM-438)

College of Science

BIOL 4334 – Chemical Ecology (CM-785)

College of Architecture and Urban Studies

ARCH 2044 – Building Materials (CM-805)

ARCH 4114 – Ideas, Concepts, and Representations of Architecture (CM-806)

College of Engineering

CNST 2104 – Introduction to Construction Engineering and Management Profession (CM-352)

CS 3714 – Mobile Software Development (CM-795)
ESM 4245,4246 – Mechanics of Animal Locomotion (CM-521)
ECE 3574 – Applied Software Design (CM-796)

Majors, Minors, Options

Majors, Degree Requirements

Revised:

Students Graduating Calendar Year 2014

College of Engineering

Bachelor of Science in Computer Science (CM-794)

Minors

New:

Students Graduating Calendar Year 2013

College of Natural Resources and Environments

Establishment of Minor in Meteorology (CM-558)

Checksheets, Minor in Meteorology (CM-558)

College and Major Restrictions

Recommendation for Approval

First Summer 2013

College of Engineering

Major Restriction: Construction Engineering and Management (renewal) (CM-707)

College of Agriculture and Life Sciences

College Restriction: Restricted Major Status: HNFE (renewal) (CM-808)

Pamplin College of Business

College Restriction: Restricted Programs – ACIS, BIT, FIN, HTM, MGT, MKTG
(renewal) (CM- 786)

University Commencement Committee

Candi Clemenz presented minutes of the University Commencement Committee meeting of February 1, 2012. Motion was made and seconded to accept the University Commencement Committee minutes of February 1, 2012. The motion passed unanimously.

University Library Committee

Allison Scripa presented minutes of the University Library Committee of March 21, 2012. Motion was made and seconded to accept minutes of March 21, 2012. The motion passed unanimously.

Other Business

Scholarships and Financial Aid Annual Report to the Commission

Barry Simmons presented an Annual Report for Scholarships and Financial Aid to the Commission. Following are highlights of his report:

- Audit free of compliance issues
- Producing joint USFA/Bursar orientation video and HOKIE SPA web based tutorials
- Implementing new summer school aid process and supporting new Summer Academy
- Established “ABLE A+” a bridge loan for 1st Gen and low income education abroad students
- Researched and implemented first generation focus of VT Scholars and other programs
- Profile of Financial Aid Disbursed to VT Students
- Profile of Average Indebtedness of Undergraduate Graduating Class at Virginia Tech

Undergraduate Admissions Annual Report to the Commission

Mildred Johnson presented an Annual Report on the Admissions Appeals Committee to the Commission. She described background of the committee, the types of cases considered, and success of those admitted.

Other Business

Process for Motions

The chair, Robin Panneton, reviewed the process for placing motions on the floor for consideration of the Commission. Any member of the Commission may present a motion; however, the chair will restate the motion prior to the vote. The Chair must state the motion verbatim.

Final Exams

Chair, Robin Panneton, shared that President Steger met with Commission Chairs to discuss goals and issues. He shared receipt of a concern from some undergraduate students on final exams. The Chair reviewed existing final exam policy with the Commission and opened the floor for discussion. Following this discussion, it was determined that early Fall 2012 would be a better time to further review this topic.

The meeting adjourned at 4:10.

Submitted by,

Jenene R. Belcher
Office of the University Registrar