

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**January 25, 2016**  
**230 STUDENT SERVICES BUILDING, 3:00 PM**

**PRESENT:** S. Martin (Vice-Chair); R. Ashton; J. Baker; J. Brozovsky; L. Geyer; K. Gilbertson for M. Finn; M. Hajj; S. Hirt; R. Holloway; G. Jones; A. M. Knoblauch; G. Long for Lay Nam Chang; C. Mitchell; A. Myers-Burton; J. Sible; D. Smith; S. Sumner for Alan Grant; H. Thomas; D. Thorp for E. Spiller; B. Watford for R. Benson; G. Yee; A. Zink-Sharp.

**ABSENT WITH NOTIFICATION:** G. Chandler-Smith; B. Hila; Z. Montgomery; K. Rawlings; E. Wiseman

**ABSENT WITHOUT NOTIFICATION:** C. Clarke; C. Clemenz for R. Sumichrast

**VISITORS:** Y. Stivachtis; R. Sparks; G. Costello; G. Kinder; J. Sanders

**CALL TO ORDER AND ANNOUNCEMENTS**

The meeting was called to order at 3:02 PM by Stephen Martin, Vice Chair.

**ADOPTION OF THE AGENDA**

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

**ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES**

S. Martin announced the November 9, 2015 minutes were electronically approved and can be accessed via the University Registrar's website:  
<http://www.registrar.vt.edu/documents/governance/2015-2016/CUSP-Minutes-Nov-9-15.pdf>

**NEW BUSINESS**

Resolution 2015-1016.E, *Resolution to Approve New Major, International Public Policy, in Bachelor of Arts in International Studies*, First Reading

The motion was made and seconded to present for first reading *Resolution 2015-1016.E, Resolution to Approve New Major, International Public Policy, in Bachelor of Arts in International Studies*. First effective date to declare major: Spring 2016. First effective date to graduate: Spring 2019.

Dr. Yannis Stivachtis provided an overview of the creation of this major and the subsequent discontinuation of options within International Studies. Dr. Stivachtis discussed the creation of a series of courses within the Department of Political Science which will serve the newly approved major.

Discussion raised questions related to the options available to current International Studies students and new transfer students, during the transition between the existing options and new major. The Commission encouraged the department to give consideration to the effective term of the new major in relation to the effective term of the discontinuation of existing options, to provide greater flexibility to students.

The second reading will take place at the next CUSP meeting, scheduled for Monday, February 8, 2016

Resolution 2015-1016.F, *Resolution to Approve New Major, International Relations, in Bachelor of Arts in International Studies*, First Reading

The motion was made and seconded to present for first reading *Resolution 2015-1016.F, Resolution to Approve New Major, International Relations, in Bachelor of Arts in International Studies*. First effective date to declare major: Spring 2016. First effective date to graduate: Spring 2019.

Dr. Yannis Stivachtis provided an overview of the creation of this major and the subsequent discontinuation of options within International Studies. Dr. Stivachtis discussed the creation of a series of courses within the Department of Political Science which will serve the newly approved major.

Discussion raised questions related to the options available to current International Studies students and new transfer students, during the transition between the existing options and new major. The Commission encouraged the department to give consideration to the effective term of the new major in relation to the effective term of the discontinuation of existing options, to provide greater flexibility to students.

The second reading will take place at the next CUSP meeting, scheduled for Monday, February 8, 2016

Resolution 2015-1016.G, *Resolution to Approve New Major, National Security and Foreign Affairs, in Bachelor of Arts in International Studies*, First Reading

The motion was made and seconded to present for first reading *Resolution 2015-1016.E, Resolution to Approve New Major, National Security and Foreign Affairs, in Bachelor of Arts in International Studies*. First effective date to declare major: Spring 2016. First effective date to graduate: Spring 2019.

Dr. Yannis Stivachtis provided an overview of the creation of this major and the subsequent discontinuation of options within International Studies. Dr. Stivachtis discussed the creation of a series of courses within the Department of Political Science which will serve the newly approved major.

Discussion raised questions related to the options available to current International Studies students and new transfer students, during the transition between the existing options and new major. The Commission

encouraged the department to give consideration to the effective term of the new major in relation to the effective term of the discontinuation of existing options, to provide greater flexibility to students.

The second reading will take place at the next CUSP meeting, scheduled for Monday, February 8, 2016.

Resolution 2015-1016.H, *for renaming the Department of “Human Nutrition, Foods and Exercise” to the Department of “Human Nutrition, Foods, and Exercise”* First Reading

The motion was made and seconded to present for first reading *Resolution 2015-1016.H, Resolution for renaming the Department of “Human Nutrition, Foods and Exercise” to the Department of “Human Nutrition, Foods, and Exercise.* Effective date: Fall 2016.

The second reading will take place at the next CUSP meeting, scheduled for Monday, February 8, 2016.

## **REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB-COMMITTEES**

### **COMMITTEE REPORTS**

#### **Academic Support Committee**

S. Sumner reported that the committee is soliciting feedback from key groups on the academic calendar regarding the Labor Day holiday.

#### **Academic Policies Committee**

B. Watford reported that the committee is continuing to work on the Repeat Course Policy. The committee is awaiting data from the Office of the University Registrar in regards to this policy.

#### **Athletic Committee**

S. Sumner presented the minutes of the October 21, 2015 meeting of the University Athletic Committee. Motion was made and seconded to accept the minutes of the October 21, 2015 University Athletic Committee meeting. **The motion passed unanimously.**

#### **Commencement Committee**

S. Martin for C. Clemenz presented the minutes of the November 4, 2015 meeting of the University Commencement Committee. Motion was made and seconded to accept the minutes of the November 4, 2015 University Commencement Committee meeting. **The motion passed unanimously.**

## **Honors System Review Board**

A. Meyers-Burton reported that a new member had been appointed to the Honors System Review Board and provided an update on the timeline of the approval process for the new Honor Code.

## **Library Committee**

K. Gilbertson for M.Finn presented the minutes of the November 30, 2015 meeting of the Library Committee. Motion was made and seconded to accept the minutes of the November 30, 2015 meeting of the Library Committee.

**The motion passed unanimously.**

Discussion included questions regarding the establishment of more restricted study areas for graduate students and the resulting impact on undergraduate student spaces throughout the library. K. Gilbertson also relayed that the library is currently functioning at maximum capacity and is working to allocate space for various functions and constituencies.

## **Undergraduate Curriculum Committee**

S. Martin announced the report of the Undergraduate Curriculum Committee meeting of November 13, 2015 was approved electronically on November 20, 2015. The motion was made and seconded to approve the November 13, 2015 report of the Undergraduate Curriculum Committee. **The motion passed unanimously.**

### **UCC Report – November 13, 2015**

#### **For “First and Second Reading” Unanimous Approval**

#### **Courses**

#### **New:**

#### **Summer I 2016**

#### **College of Science**

NEUR 4544 Synaptic Structure and Function (CM-2373)

#### **Fall 2016**

#### **College of Liberal Arts and Human Sciences**

ENGL 1504 Introduction to Linguistics (CM-2359)

ENGL 1514 Language and Society (CM-2364)

ENGL 1524 (PSYC 1524) Language and the Mind (CM-2365)

ENGL 3134 (WGS 3134) Gender and Linguistics (CM-2366)

ENGL 3144 (RLCL 3144) (SOC 3144) Language and Ethnicity in the United States (CM-2367)

IS 3144 (PSCI 3144) Global Governance & Public Policy (CM-2350)

IS 3154 (PSCI 3154) Topics in Global Public Policies (CM-2351)

IS 3165, 3166 (PSCI 3165, 3166) Global Economic Governance & Policy (CM-2352)

IS 3175, 3176 (PSCI 3175, 3176) Global Development (CM-2354)

IS 3184 (PSCI 3184) Human Security (CM-2355)

IS 3194 (PSCI 3194) Nuclear Strategy & Politics (CM-2353)

IS 4054 (PSCI 4054) Seminar in Global Political Economy (CM-2356)

IS 4064 (PSCI 4064) Seminar in Global Development (CM-2357)

### **College of Science**

NEUR 3464 Neuroscience and Society (CM-2386)

### **Revised:**

#### **Summer I 2016**

### **College of Science**

NEUR 2035-2036 Neuroscience Laboratory (CM-2369)

NEUR 3554 Neuroscience Research and Practical Experience (CM-2371)

### **Pamplin College of Business**

HTM 3414 Food Preparation, Purchasing and Management (CM-2230)

**Fall 2016**

**College of Liberal Arts and Human Sciences**

AFST 4354 Topics in Africana Studies (CM-2401)

ENGL 2624 Reading and Writing Across English Studies (CM-2405)

IS 4735, 4736 (PSCI 4735, 4736) Multilateral Diplomacy Workshop  
(CM-2358)

**College of Science**

ISC 2115-2116 Integrated Science Laboratory II (CM-2348)

**Discontinue:**

**Summer I 2016**

**College of Science**

NEUR 4054 Neuroscience Research and Practical Experience  
(CM-2371)

**Fall 2016**

**College of Liberal Arts and Human Sciences**

ENGL 4044 Language and Society (CM-2364)

ENGL 4065 Contemporary Linguistics (CM-2359)

ENGL 4066 Contemporary Linguistics (CM-2364)

S. Martin announced the report of the Undergraduate Curriculum Committee meeting of December 4, 2015 was approved electronically on December 11, 2015. The motion was made and seconded to approve the December 4, 2015 report of the Undergraduate Curriculum Committee. **The motion passed unanimously.**

**UCC Report – December 4, 2015**

**For “First and Second Reading”  
Unanimous Approval**

**Courses**

**New:**

**Fall 2016**

**College of Agriculture and Life Sciences**

ENSC 4864 Capstone: Environmental Science (CM-1950)

HNFE 3024 Science of Food Preparation Lab (CM-2422)

**College of Engineering**

ME 4564 Vehicle Control (CM-2457)

NSEG 4204 Nuclear Fuel Cycle (CM-2392)

NSEG 4214 Nuclear Power Plant Operations (CM-2391)

**College of Liberal Arts and Human Sciences**

ENGL 4034 The Sounds of Language (CM-2383)

**College of Natural Resources and Environment**

FIW 4334 Mammalogy (CM-2438)

GEOG 4334 Geospatial Information Technology for Land Change Modeling  
(CM-2410)

SBIO 4214 Food and Health Care Packaging (CM-2396)

**Discontinue:**

**Fall 2016**

**College of Agriculture and Life Sciences**

HNFE 3234 Science of Food (CM-2422)

**College of Natural Resources and Environment**

SBIO 3214 Food and Health Care Packaging (CM-2396)

**For “First and Second Reading”  
Unanimous Approval**

**Degrees, Majors, Options, Minors**

**Majors**

**New:**

**Effective Graduating Calendar Year 2019**

**College of Liberal Arts and Human Sciences**

Checksheet: Bachelor of Arts in International Studies (BAIS); Major:  
International Public Policy (IPPL) (CM-2406)

Checksheet: Bachelor of Arts in International Studies (BAIS); Major:  
International Relations (IREL) (CM-2407)

Checksheet: Bachelor of Arts in International Studies (BAIS); Major:  
National Security & Foreign Affairs (NSFA) (CM-2408)

**Revised:**

**Effective Graduating Calendar Year 2018**

**College of Engineering**

Checksheet: Bachelor of Science in Biological Systems Engineering  
(BSBSE) (CM-2411)

**Options**

**New:**

**Effective Graduating Calendar Year 2018**

**College of Science**

Checksheet: Bachelor of Science (BS); Major: Biological Science  
(BIOL); Option: Biomedical (BIOM) (CM-2414)

**Discontinue:**

**Effective Graduating Calendar Year 2019**

**College of Liberal Arts and Human Sciences**

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS);  
Option: Environmental Affairs (ENVA) (CM-2406)

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS);  
Option: Global Development (GD) (CM-2406)

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS);  
Option: Business (BUSN) (CM-2406)

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS);  
Option: World Politics and Policy (WPP) (CM-2407)

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS);  
Option: Security and Foreign Policy (SFP) (CM-2408)

**Undergraduate Studies and Policies**

No Report.

**University Curriculum Committee for General Education**

J. Brozovsky presented the minutes of December 2, 2015 meeting of the University Curriculum Committee for General Education. The motion was made and seconded to accept the minutes of the December 2, 2015 meeting of the University Curriculum Committee for General Education. **The motion passed unanimously.**

Discussion included issues related to the draft implementation plan of the new Pathways General Education Curriculum and issues related to resources and finances. J. Brozovsky mentioned that there will soon be a meeting between the UCCGE and the college curriculum committees to further discuss the implementation process. J. Sible referenced the draft plan and statement regarding funding that has been posted to the Provost's website [www.pathways.prov.vt.edu](http://www.pathways.prov.vt.edu)

J. Brozovsky presented the report of the December 2, 2015 meeting of the University Curriculum for General Education Committee. The motion was made and seconded to approve the December 2, 2015 report of the University Curriculum for General Education Committee. **The motion passed unanimously.**

**Report**  
**University Curriculum Committee for General Education**  
**December 2, 2015**

For Approval:

SPAN 2764: Introduction to Latino American Studies (Areas 2 and 7), effective as of Spring 2016

HUM/RLCL 2504: Introduction to American Studies (Area 2), effective as of Spring 2016

CS 1014: Introduction to Computational Thinking (Area 5), effective as of Spring 2016

AHRM 2304: Family Financial Management (Area 5), effective as of Spring 2016

**CONSTITUENT REPORTS**

**Commission on Administrative and Professional Faculty Affairs**

No Report.

**Staff Senate**

No Report.

**Faculty Senate**

J. Baker presented to the Commission a recent discussion topic at the Faculty Senate regarding the proposed change to the major change process for students and the impact this change might have on the process of faculty advising students.

Discussion included the following:

- How the proposal originated
- Benefits to enrollment management and students on streamlining the process and timetable
- Impacts on college data collection and resources
- The need for education for faculty, advisers, and students on the transition and potential impacts
- Progress toward implementation by end of Spring 2016 term
- The University Registrar will arrange to meet with the Faculty Senate for further review of this topic.

**Student Government Association**

R. Ashton reported that the SGA will be holding interest meetings for

upcoming academic year on January 26, 27, and 28. Information about other SGA activities can be found on the SGA website [www.sga.vt.edu](http://www.sga.vt.edu)

## **Graduate Student Assembly**

No Report.

## **OTHER BUSINESS**

G. Costello presented the annual Greater than 5 Year Untaught Course Report. The motion was made and seconded to approve the annual Greater than 5 Year Untaught Course Report. **The motion passed unanimously.**

Discussion included an explanation of the process by which courses are identified for inclusion in the report and the communication between the Office of the University Registrar and the affected departments, and the five year requirement before recycling course numbers after a discontinuation.

### **Virginia Tech Office of the University Registrar**

#### **PPM No. 273, Policy on Untaught Courses in the Undergraduate Course Catalog and the Curriculum for Liberal Education Review**

#### **List of Courses Inactivated & Extended Effective 201601**

#### **Untaught Courses to Be Inactivated (12)**

<b><u>Course</u></b>		<b><u>CLE</u></b>
ACIS 1614	Introduction to Living in the Knowledge Society	
ACIS 3544	Management of Information Systems and Technologies	
ALS 1514	Microcomputers in Agriculture	
ARCH 3900	CESA Consortium	
BIT 1614	Introduction to Living in the Knowledge Society	
BIT 3544	Management of Information Systems and Technologies	
CS 1614	Introduction to Living in the Knowledge Society	
ECE 3534	Microprocessor System Design	
FOR 3424	Forest Resource Economics	
HIST 3264	The United States in Latin America	
LAHS 3914	Survey of Research Methods for the Liberal Arts and Human Sciences	
STS 3324	Perspectives on the Biology of Women	

**Untaught Courses to Be Extended (10)**

<b><u>Course</u></b>		<b><u>CLE</u></b>
ACIS 3515	Information Systems Development	
ACIS 3516	Information Systems Development	
AHRM 2254	Idea Development/Creative Apparel Design	A6
AINS 2804	Contemporary Native American Literatures	
ENGL 2804	Contemporary Native American Literatures	
HIST 3064	Emergence of Modern America, 1877-1917	
HIST 3604	Russia to Peter the Great	
SPAN 3684	Crossing the Border: Living the Literature	
STS 3105-3106	Science & Technology in Modern Society	

**ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at 4:00 PM.

Respectfully submitted,  
Justin D. Sanders  
Office of the University Registrar