Call to Order and Announcements

Dr. Jay Sullivan, Chair, called the meeting to order at 3:03 p.m. Introductions were made around the room. Dr. Sullivan then reviewed the charge of the Commission and the scheduled meeting dates. He also noted those committees that report to the commission. They are as follows:

- Committee on Academic Policies
- Committee on Academic Support
- Committee on Undergraduate Curricula
- University Athletic Committee
- University Core Curriculum Committee
- Honor System Review Board
- University Library Committee

The Agenda was approved as distributed.

Report of the Undergraduate Honor System

Dr. Leon Geyer, Faculty Advisor to the Honor System, distributed a handout, which provided detailed information on the structure of the Honor System, reporting guidelines and statistics on cases for the past several years. He noted the review of the system has been delivered to the Provost, adding the revised status of the Honor System Constitution will soon be reported back to the Commission. Dr. Geyer stated the largest obstacles for the system are the lack of funding and providing education to both students and faculty. Melissa Smarr, Chief Justice, reported that education packages may be provided upon request. She added that education programs on the Honor System have been provided to several classes across campus (EF, HRE, CS) as well as to those students participating in the WING program. Melissa stated the program can be scheduled by contacting the Office of the Undergraduate Honor System at 231-9876. Dr. Geyer noted that any suggestions, comments, concerns or questions in regard to the Honor System may be directed to him or the Honor System office.

Policy and Procedures for Interdisciplinary Instructional Centers

Dr. David Ford, Vice Provost for Academic Affairs, distributed a handout providing procedural guidelines to support and implement Policy 3020: Centers for Financial and Administrative Policy and Procedure. He noted the procedures call for the Commission on Undergraduate Studies and Policies to receive an annual report on each center as well as a 5 year review process. During a brief discussion, the concern was raised if a center could provide a degree granting program without the support of the affected colleges. Dr. Ford responded the procedures do not prevent this from occurring, adding any degree program would require approval.
through the current governance system. He added this concern should be addressed by the policy document, not the procedural paperwork. At this time, Dr. Ford also thanked Dr. Max Stephenson for his assistance in formulating the document at hand. Motion was made and seconded to endorse the procedural document as presented. The motion carried with no dissenting votes.

á Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Professor Steve Thompson, Chair, presented the September 13, 1999 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For " First and Second Reading"
Unanimous approval

á Courses Approved for Fall 1999

CS 4634 Design of Information new

á Courses Approved for Spring 2000

BSE 4504 Bioprocess Engineering new

á Checksheets, Options and Concentrations

Environmental Policy and Planning, Major and Minor, Graduating Class of 2000 (Spring 2000 - Fall 2000) new

Public and Urban Affairs, Major and Minor, Graduating Class of 2000 (Spring 2000 - Fall 2000) new

á Reports from Standing Committees

University Library Committee

Nicole Auer presented the April 28, 1999 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried with no dissenting votes. Nicole stated a new instructional unit has been established within the library, which will work with the University Core Curriculum Committee to incorporate more research and competency skills into the student curriculum.

á Other Business

No other business was presented at this time.

á The meeting was adjourned at 4:03 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
MINUTES
Commission on Undergraduate Studies and Policies President's Boardroom
September 27, 1999

Present: Dr. Jay Sullivan, Chair; Dr.'s Dixie Reaves, David Ford, Mary Ann Lewis for Janet Johnson, Doris Kincade, Max Stephenson for Paul Knox, Charles Nunnally, Marge Murray, Edd Sewell, Norrine Bailey Spencer for Richard Sorensen, Bevlee Watford for F.W. Stephenson, John White for L.A. Swiger, James Yardley; Nicole Auer, Newman Library; Professor Ron Daniel; Jan Francis, Staff Senate; Elaine Matuszek, CAPFA; Melissa Smarr, Honor System;

Absent: Dr.'s Danny Axsom, Robert Bates, Gregory Brown, John Eaton, Peggy Meszaros,; Professor Steve Thompson, CAUS

Visitors: Marvin Foushee, Karen Torgersen, Steven Wilson

á Call to Order and Announcements

Dr. Jay Sullivan called the meeting to order at 3:03pm

á The Agenda was approved as distributed.

á The Minutes of September 13, 1999 were approved as distributed.

á Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Dr. James Yardley presented the September 27, 1999 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

á Courses Approved for Fall 1999

HD 4344  Community Programs in Family Life revised
MATH 4644  Secondary School Mathematics with Technology new
MUS 2055-2056  Audio Technology for Music new
MUS 2815-2816  Jazz Improvisation new
MUS 3055-3056  Music and Media Production new
MUS 3815-3816  Advanced Jazz Improvisation new
MUS 4055-4056  Music Technology for Senior Seminar new
MUS 4815-4816  Jazz Arranging new

á Courses Approved for Spring 2000

FIW 4444  Role of Science in Natural Resource Management revised

á Courses Approved for Fall 2000

GEOL 4714  Volcanoes and Volcanic Processes new

á Other Actions

Request to allow 60 hours in major for Mathematics majors, effective for student graduating Spring 2001

á Courses to be Deleted

MUS 4014  Jazz Arranging
MUS 4015-4016  Jazz Improvisation
Other Business

No other business was presented at this time.

The meeting was adjourned at 3:07 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
MINUTES
Commission on Undergraduate Studies and Policies November 8, 1999

Present: Dr. Jay Sullivan, Chair; Dr.’s Danny Axsom, Myra Gordon for Robert Bates, Roy Kirkpatrick for Gregory Brown, Dixie Reaves, Mary Ann Lewis for Janet Johnson, Doris Kincade, Max Stephenson for Paul Knox, Charles Nunnally, Edd Sewell, Norrine Bailey Spencer for Richard Sorensen, Sarah Wheeler for F.W. Stephenson, Joe Marcy for L.A. Swiger, James Yardley; Professor Ron Daniel; Jan Francis, Staff Senate; Amanda Kirpitch, SGA; Elaine Matuszek, CAPFA; Jessica Clark for Brian Miller, SGA; Andrea Puckett, SGA; Melissa Smarr, Honor System; Professor Steve Thompson, CAUS

Absent: Dr.’s, John Eaton, David Ford, Peggy Meszaros, Marge Murray; Nicole Auer, Newman Library; Kristy Bender, SGA

Visitors: Marvin Foushee, Steven Wilson

Call to Order and Announcements

Dr. Jay Sullivan called the meeting to order at 3:01pm

The Agenda was approved as distributed.

The Minutes of September 27, 1999 were approved as distributed.

Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Professor Steve Thompson, Chair, presented the November 8, 1999 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"

Unanimous approval

Courses Approved for Fall 1999

COMM 1015-1016 Communication Skills
ECPE 4564 Network Applications Design

Courses Approved for Spring 2000

ESM/MSE 3054 Mechanical Behavior of Materials
ESM/MSE 3064 Mechanical Behavior of Materials Laboratory
HIST 3134 Sports in American History
HNFE 4834 Applications in Clinical Exercise

MSE 3255-3256 Foundations of Quantum and Solid State Physics
PHYS 3455-3456 Foundations of Quantum and Solid State Physics

(courses are cross-listed)

PHYS 3504 Foundations of Nuclear and Particle Physics
Courses Approved for Fall 2000

ECPE  4104  Microwave and RF Engineering  
new  
EDCI  4174  Students with Emotional and Behavioral Disorders: Theories, Concepts, and Issues  
new  
EDCI  4284  Students with Specific Learning Disabilities: Theories, Concepts, and Issues  
new  

Checksheets, Options and Concentrations  

Engineering Science and Mechanics Checksheet, Major, Graduating Class of 2001 (Spring 2001 - Fall 2001)

Courses to be Deleted  

ECPE  4174  Microwave Laboratory  
MSE  3164  Electrical and Optical Materials Lab  
MSE  3354  Mechanical Behavior of Materials  
MSE  3364  Mechanical Behavior of Materials Laboratory  
MSE  4205-4206  Principles of Solid State Materials and Devices  
MSE  4215-4216  Intermediate Solid State Materials and Devices  

Reports from Commission Sub-Committees  

University Athletic Committee  

Dr. Norrine Bailey Spencer presented the September 15, 1999 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried with no dissenting votes.

University Library Minutes  

The September 29, 1999 minutes were presented for approval. Motion was made and seconded to accept the minutes as presented. The motion carried with no dissenting votes.

Other Business  

No other business was presented at this time.

The meeting was adjourned at 3:09 p.m.

Respectfully submitted,

Steven Wilson  
Assistant to the University Registrar
MINUTES
Commission on Undergraduate Studies and Policies President's Boardroom
December 13, 1999

Present: Dr. Jay Sullivan, Chair; Dr.'s Danny Axsom, Roy Kirpkpatrick for Gregory Brown, David Ford, Mary Ann Lewis for Janet Johnson, Doris Kincade, Max Stephenson for Paul Knox, Charles Nunnally, Dixie Reaves, Norrine Bailey Spencer for Richard Sorensen, Bevlee Watford for F.W. Stephenson, John White for L.A. Swiger; Nicole Auer, Newman Library Professor Ron Daniel; Jan Francis, Staff Senate; Judith Araman for Elaine Matuszek, CAPFA; Brian Miller, SGA; Melissa Smarr, Honor System; Professor Steve Thompson, CAUS

Absent: Dr.'s, Robert Bates, John Eaton, Peggy Meszaros, Marge Murray, Edd Sewell, James Yardley; Kristy Bender, SGA; Amanda Kirpitch, SGA; Andrea Puckett, SGA;

Visitors: Dr. William Cox, Marvin Foushee, Steven Wilson

Call to Order and Announcements

Dr. Jay Sullivan called the meeting to order at 3:04pm

The Agenda was approved as distributed.

The Minutes of November 8, 1999 were approved as distributed.

Resolution 1999-2000A, Resolution Regarding the Membership of the University Athletic Committee

Dr. Norrine Bailey Spencer presented the resolution for First Reading. She noted the request is a practical issue to allow for more student input and to ensure that a student(s) could be present at all meetings and to allow for further racial diversity on the committee.

Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Professor Steve Thompson, Chair, presented the December 13, 1999 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

Courses Approved for Spring 2000

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<th>Course</th>
<th>Title</th>
<th>Type</th>
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<tbody>
<tr>
<td>ECPE 2004</td>
<td>Network Analysis</td>
<td>new</td>
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<tr>
<td>ECPE 3574</td>
<td>Applied Software Engineering</td>
<td>new</td>
</tr>
<tr>
<td>ECPE 4624</td>
<td>Digital Signal Processing and Filter Design</td>
<td>revised</td>
</tr>
<tr>
<td>MKTG 4404</td>
<td>Field Practicum in Marketing</td>
<td>new</td>
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Courses Approved for Fall 2000

<table>
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<tr>
<th>Course</th>
<th>Title</th>
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</thead>
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<tr>
<td>ENGR 3124</td>
<td>Introduction to Green Engineering</td>
</tr>
<tr>
<td>ENGR 3134</td>
<td>Environmental Life Cycle</td>
</tr>
</tbody>
</table>
Checksheets, Options and Concentrations

Mathematics Checksheets, Major, Graduating Classes of 2001 (Spring 2001 - Fall 2001)
And 2002 (Spring 2002 - Fall 2002)
Traditional Option
Mathematics Education Option
Applied Computational Mathematics Option
Applied and Discrete Mathematics Option

Mathematics Checksheets, Minor, Graduating Classes of 2001 (Spring 2001 - Fall 2001)
And 2002 (Spring 2002 - Fall 2002)

Courses to be Deleted

ECPE 2005-2006 Network Analysis

Reports from Commission Sub-Committees

University Athletic Committee

Dr. Norrine Bailey Spencer presented the October 19, 1999 and November 17, 1999, minutes for acceptance. Motion was made and seconded to accept both sets of minutes as presented. The motion carried with no dissenting votes.

University Core Curriculum Committee

Dr. William Cox, Chair, presented the October 21, 1999 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried with no dissenting votes. Dr. Cox then presented the October 21, 1999 report for approval. Motion was made and seconded to approve as presented. The motion carried with no dissenting votes.

Report of the University Core Curriculum Committee
October 21, 1999

Courses APPROVED effective Fall 1999:
ALS 1004, Agriculture, The Arts and Society, Area 6 BIOL 4314, Plant Ecology, Area 1 (WI)
IDST (BLST) 1814, Introduction to African Area Studies, Area 2 and Area 7
LDRS 1015, Exploring Citizen Leadership: Contexts and Competencies, Area 2 LDRS 1016, Exploring Citizen Leadership: Communities of Praxis, Area 3 Retroactive approval for IDST 2984, Exploring Leadership, which was a two-semester pilot for LDRS 1015 (Area 2) LDRS 1016 (Area 3)
MATH 1535, 1536, Geometry and Mathematics of Design, Area 5

Courses APPROVED effective Fall 2000:
ENGL 3754, Advanced Composition, Area 1 (WI)

University Library Minutes

Nicole Auer presented the October 27, 1999 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried with no dissenting votes.

Other Business

Dr. Sullivan stated the Committee on Academic Policies would be reviewing Presidential Policy 11c, Offering of Academic Minors, to either affirm the
existing policy for continuation for recommend changes to the points of the policy.

The meeting was adjourned at 3:19 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
Dr. Jay Sullivan, Chair; Dr.'s Danny Axsom, Roy Kirpkpatrick for Gregory Brown, David Ford, Mary Ann Lewis for Janet Johnson, Doris Kincade, Max Stephenson for Paul Knox, Marge Murray, Dixie Reaves, Edd Sewell, Norrine Bailey Spencer for Richard Sorensen, Bevlee Watford for F.W. Stephenson, John White for L.A. Swiger; Professor Ron Daniel; Jan Francis, Staff Senate; Elaine Matuszek, CAPFA; Brian Miller, SGA; Melissa Smarr, Honor System; Professor Steve Thompson, CAUS

Absent: Dr.'s, Robert Bates, John Eaton, Peggy Meszaros, Charles Nunnally, James Yardley; Nicole Auer, Newman Library; Kristy Bender, SGA; Amanda Kirpitch, SGA; Andrea Puckett, SGA;

Visitors: Dr. William Cox, Marvin Foushee, Barbara Pendergrass, Steven Wilson

Call to Order and Announcements

Dr. Jay Sullivan called the meeting to order at 3:01pm

The Agenda was approved as distributed.

The Minutes of December 13, 1999 were approved as distributed.

Resolution 1999-2000A, Resolution Regarding the Membership of the University Athletic Committee

Dr. Norrine Bailey Spencer presented the resolution for Second Reading. She noted the request is a practical issue to allow for more student visibility and to allow for further racial diversity on the committee. Motion was made and seconded to approve the resolution "for Second Reading" as presented. The motion carried with no dissenting votes.

Reports from Commission Sub-Committees

University Core Curriculum Committee

Dr. William Cox, Chair, presented the November 18, 1999 minutes Of the University Core Curriculum Committee for acceptance. He noted that the HIST 2104 course for second reading was not approved for WI designation. He also noted that CEE 4554 was approved for second reading as both AREA 7 and WI designation. Motion was made and seconded to accept the minutes as revised. The motion carried with no dissenting votes. Dr. Cox then presented the November 18, 1999 report for approval. Motion was made and seconded to approve the report as revised per the changes of the minutes. The motion carried with no dissenting votes.

REVISED

REPORT OF THE UNIVERSITY CORE CURRICULUM COMMITTEE November 18, 1999

Courses APPROVED effective Fall 1999:

HIST 2104, Critical Issues in American History, Area 3 effective Fall 1999

CEE 4044, Construction Research Topics, Area 1 (WI), effective Fall 1999

CEE 4554, Natural Disaster Mitigation and Recovery, Area 7 & (WI),
effective Fall 1999

HD - Writing Across the Major, Area 1 (WI), Fall 1999 HD 2335, Principles of Human Services
HD 2336, Principles of Human Services
HD 3004, Human Development II, Adulthood and Aging HD 3114, Issues in Aging
HD 4324, Families and Children Under Stress HD 4344, Community Programs in Family Life HD 4354, Family Law and Public Policy
HD 4364, Gender and Family Diversity

Other Business

Dr. Norrine Bailey Spencer inquired on the status of the policy review for offering academic minors and concentrations. Dr. Dixie Reaves stated the Committee on Academic Policies would be taking up the issue in the next two weeks.

The meeting was adjourned at 3:12 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
Minutes
Commission on Undergraduate Studies and Policies 1045 Pamplin Hall
February 14, 2000

Present: Dr. Jay Sullivan, Chair; Dr.'s Danny Axsom, Myra Gordon for Robert Bates; Roy Kirpkpatrick for Gregory Brown, Mary Ann Lewis for Janet Johnson, Doris Kincade, Max Stephenson for Paul Knox, Marge Murray, Charles Nunnally, Leon Geyer for Dixie Reaves, Edd Sewell, Norel Bailey Spencer for Richard Sorensen, Bevlee Watford for F.W. Stephenson, John White for L.A. Swiger; Nicole Auer, Newman Library; Professor Ron Daniel; Leah Davenport, SGA; Jan Francis, Staff Senate; Elaine Matuszek, CAPFA; Brian Miller, SGA; Melissa Smarr, Undergraduate Honor System; Professor Steve Thompson, CAUS

Absent: Dr.'s, John Eaton, David Ford, Peggy Meszaros, James Yardley; Kristy Bender, SGA; Andrea Puckett, SGA;

Visitors: Marvin Foushee, Steven Wilson

Call to Order and Announcements

Dr. Jay Sullivan called the meeting to order at 3:05pm

The Agenda was approved as distributed.

The Minutes of January 24, 2000 were approved as distributed.

Resolution 1999-2000B, Resolution to Revise the Constitution of the Virginia Tech Undergraduate Honor System

Dr. Leon Geyer presented the resolution for First Reading. He stated the revision is to allow for cases to be handled in a more timely manner, to allow the accused to plead guilty and waive Judicial Panel review. Dr. Geyer also noted the revisions provide a more readable and quality document. Handouts were distributed which indicate in flowchart format, the changes as presented in the revised Constitution.

Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Professor Steve Thompson, Chair, presented the February 14, 2000 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

Courses Approved for Spring 2000

ACIS/ MSCI 4594 Electronic Commerce Systems new
(MSCI is Home Department)
HIST 3604 Russia to Peter the Great new
HIST 3614 Imperial Russia new
HNFE 3014 Food, Nutrition and Wellness Tour new
WOOD 4445-4446 Wood Adhesion and Composites new

Courses to be Deleted

HIST 2335-2336 History of Russia I, II
WOOD 4544 Wood Based Composite Materials
Other Business

No other business was presented at this time.

The meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
MINUTES
Commission on Undergraduate Studies and Policies
President's Boardroom
Burruss Hall
February 28, 2000

Present: Dr. Jay Sullivan, Chair; Dr.'s Danny Axsom, Roy Kirpkpatrick for Gregory Brown, David Ford, Mary Ann Lewis for Janet Johnson, Doris Kincade, Max Stephenson for Paul Knox, Marge Murray, Charles Nunnally, Leon Geyer for Dixie Reaves, Edd Sewell, Norrine Bailey Spencer for Richard Sorensen, Bevlee Watford for F.W. Stephenson, John White for L.A. Swiger; Nicole Auer, Newman Library; Professor Ron Daniel; Leah Davenport, SGA; Jan Francis, Staff Senate; Elaine Matuszek, CAPFA; Brian Miller, SGA; Melissa Smarr, Undergraduate Honor System; Professor Steve Thompson, CAUS

Absent: Dr.'s, Robert Bates, John Eaton, Peggy Meszaros, James Yardley; Kristy Bender, SGA; Andrea Puckett, SGA

Visitors: William Cox, Emily Davis, Marvin Foushee, Barbara Pendergrass, Delores Scott, Steven Wilson

Call to Order and Announcements
Dr. Jay Sullivan called the meeting to order at 3:01pm
The Agenda was approved as distributed.
The Minutes of February 14, 2000 were approved as distributed.
Resolution 1999-2000B, Resolution to Revise the Constitution of the Virginia Tech Undergraduate Honor System
Dr. Leon Geyer presented the resolution for Second Reading. He stated the revision is to allow for cases to be handled in a more timely manner, to allow the accused to plead guilty and waive Judicial Panel review, and to emphasis the student issues up front. Dr. Geyer also noted the revisions provide a more readable and quality document. Motion was made and seconded to approve the resolution as presented. The motion carried by unanimous vote.

Reports from Commission Sub-Committees
Committee on Undergraduate Curricula
Professor Steve Thompson, Chair, presented the February 28, 2000 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

Courses Approved for Spring 2000
BSE 3504 Transport Processes in Biological Systems revised
BSE 4514 Industrial Processing of Biological Materials new

Courses Approved for Fall 2000
BSE 2105-2106 Introduction to Biological Systems Engineering
Courses Approved for Spring 2001

BSE 3524 Unit Operations in Biological Systems Engineering
new BSE 4524 Biological Process Plant Design
new HNFE 4224 Alternative and Complementary Nutrition Therapies
new

Courses Approved for Fall 2001

BSE 4304 Nonpoint Source Pollution Modeling and Management
new

Checksheets, Options and Concentrations

Biological Systems Engineering Checksheet, MAJOR, Graduating Class of 2002 revised
Biological Systems Engineering Checksheet, MAJOR, Graduating Class of 2003 new
Biological Systems Engineering Checksheet, MAJOR, Graduating Class of 2002 new
Land and Water Resources Engineering Option-LWRS Transcript Designator to print on Academic Transcript new
Biological Systems Engineering Checksheet, MAJOR, Graduating Class of 2002

Bioprocess Engineering Option-BIOP Transcript Designator to print on Academic Transcript new

Engineering Software and Computations Concentration and Checksheets, Graduating Classes of 2001 and 2002 (Spring 2001 - Fall 2001 and Spring 2002 - Fall 2002) ESC Transcript Designator to print on Academic Transcript, College of Engineering Students ONLY new

Green Engineering Concentration and Checksheets, Graduating Classes of 2000 and 2001 (Spring 2000 - Fall 2000 and Spring 2001 - Fall 2001) GREN Transcript Designator to print on Academic Transcript, College of Engineering Students ONLY new

Computer Science Checksheet, Major, Graduating Class of 2002 (Spring 2002-Fall 2002) revised
Computer Science Checksheet, Major, Graduating Class of 2003 (Spring 2003-Fall 2003) revised
Computer Science Checksheet, Minor, Graduating Class of 2001 (Spring
2001-Fall 2001) revised
Computer Science Checksheet, Minor, Graduating Class of 2002 (Spring
2002-Fall 2002) revised
Computer Science Checksheet, Minor, Graduating Class of 2003 (Spring
2003-Fall 2003) revised
Music Checksheet, Minor, Graduating Class of 2000 (Spring 2000-Fall
2000) new
Music Checksheet, Minor, Graduating Class of 2001 (Spring 2001-Fall
2001) new

Courses to be Deleted

BSE  3124 Finite Element Applications in Agriculture
BSE  3144 Instrumentation and Control for Biological Systems
BSE  3304 Soil and Water Conservation Engineering
BSE  4104 Energy in Agriculture
BSE  4414 Mechanics of Off-The-Road Vehicles
BSE  5304 Nonpoint Source Pollution Control

Reports from Standing Committees

University Athletic Committee

Dr. Norrine Bailey Spencer presented the minutes of December 7, 1999 and
January 19, 2000 for acceptance. She stated the resolution to allow an
additional student to sit on the committee was approved for second
reading at the February 21st University Council meeting. Norrine also
noted that 20% of student athletes were named to the Dean's List for the
Fall 1999 semester. Motion was made and seconded to accept both sets of
minutes. The motion carried.

University Core Curriculum Committee

Dr. William Cox, Chair, presented the minutes of December 16, 1999 for
acceptance. A question was raised in regard to the status of COMM
1015-1016, Communication Skills, for core approval. Dr. Cox stated that
request has been withdrawn from consideration at this time. Motion was
made and seconded to accept the minutes as presented. The motion
carried. Dr. Cox then presented the report of December 16, 1999 for
approval. Motion was made and seconded to approve. The motion carried.

REPORT OF THE UNIVERSITY CORE CURRICULUM COMMITTEE December 16, 1999

Courses APPROVED effective Fall 1999:

NECT 4614, Economics of the Textile and Apparel Industry, Area 1 (WI),
effective Fall 2000
A motion was made and seconded to approve NECT 4614, Economics of the
Textile and Apparel Industry, Area 1 (WI), effective Fall 2000. Motion
carried.

University Library Committee

Nicole Auer presented the minutes of January 24, 2000 for acceptance. No
discussion too place concerning the minutes as presented. Motion was
made and seconded to approve. The motion carried.

Other Business

No other business was presented at this time.
The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Steven Wilson  
Assistant to the University Registrar
Call to Order and Announcements

Professor Steve Thompson called the meeting to order at 3:08pm

The Agenda was approved as amended.

The Minutes of February 28, 2000 were approved as distributed.

Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Dr. Marge Murray presented the March 27, 2000 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

Courses Approved for Spring 2000

CHEM 1074 General Chemistry for Engineers
CHEM 1084 General Chemistry Lab for Engineers
HIST 1004 Introduction to the History of the United States

Courses Approved for Fall 2000

LAR 1004 Natural and Human Systems in Landscape Architecture
LAR 2004 History and Theory of Landscape Architecture I
LAR 2035-2036 Landscape Architecture Technology I - Grading and Materials
LAR 3004 Natural and Human Systems in Landscape Architecture
LAR 3044 Land Analysis
LAR 4004 History and Theory of Landscape Architecture II
LAR 4084 Landscape Design and Planning Studio
LAR 4244 Landscape Architecture Technology - Hydrology
Checksheets, Options and Concentrations

Biological Systems Engineering Checksheet, MAJOR, Graduating Class of 2003 (Spring 2003 - Fall 2003)

Landscape Architecture Checksheet, MAJOR, Graduating Class of 2001 (Spring 2001 - FALL 2001)
Landscape Architecture Checksheet, MAJOR, Graduating Class of 2002 (Spring 2002 - FALL 2002)
Landscape Architecture Checksheet, MAJOR, Graduating Class of 2003 (Spring 2003 - FALL 2003)
Landscape Architecture Checksheet, MAJOR, Graduating Class of 2004 (Spring 2004 - FALL 2004)
Landscape Architecture Checksheet, MAJOR, Graduating Class of 2005 (Spring 2005 - FALL 2005)
Landscape Architecture Checksheet, MINOR, Graduating Class of 2001 (Spring 2001 - FALL 2001)

Women's Studies Concentration in Leadership, Concentration and Checksheet Graduating Class of 2001 (Spring 2001 - Fall 2001), WSLD to be Transcript Designator, Concentration is requested to print on Academic Transcript

Courses to be Deleted

LAR  2044  Design Theory and Philosophy
LAR  2144  Landscape Ecology
LAR  3034  Social Analysis for Outdoor Environments
LAR  4014  Landscape Planning and Management
LAR  4134  Ecosystem Dynamics and Vegetation Management
LAR  4124  Urban Landscape Design
LAR  4344  Modernity and the Landscape
LAR  4244  Computer Aided Design and Drafting

Reports from Standing Committees

University Core Curriculum Committee

Dr. Marge Murray presented the minutes of February 16, 2000 for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried. Dr. Murray then presented the report of February 16, 2000 for approval. Motion was made and seconded to approve. The motion carried.

REPORT OF THE UNIVERSITY CORE CURRICULUM COMMITTEE
February 16, 2000
(minutes approved at 3/8/00 meeting)

Courses APPROVED effective Fall 1998

CEE 2804 Introduction to Civil and Environmental Engineering, effective Fall 1998 (WI), Area 1 (WAM)
Courses APPROVED effective Fall 1999:

SPAN 3105, Grammar, Composition, and Conversation, Area 1 (conversion to WI), effective Fall 1999

Courses APPROVED effective Spring 1999

CEE 3304 Fluid Mechanics for Civil and Environmental Engineers, effective Spring 1999 (WI), Area 1
CEE 3514 Soil Mechanics, effective Spring 1999 (WI) Area 1 CEE 3684 Civil Engineering Materials, effective Spring 1999 (WI) Area 1

Courses APPROVED effective Spring 2000

All WI (Area 1) CEE 4334 Hydraulic Structures
CEE 3434 Design of Steel Structures I
CEE 4014 Estimating, Production, and Cost Engineering
CEE 4184 Env. Design of Water Supply and Sewage Systems
CEE 4274 Land Development Design
CEE 4474 Reinforced Concrete Structures II
CEE 4544 Applied Geotechnical Analysis
CEE 4664 Pavement Design

*Please note: All of the CEE courses above were approved as Writing Across the Major (WAM) courses

Courses WITHDRAWN

COMM 1015, Communication Skills I, Area 1, effective Fall 1999
COMM 1016, Communication Skills II, Area 1, effective Fall 1999 Prior to this meeting, a request was made by the Dean of Arts & Sciences, Robert Bates, to withdraw COMM 1015 and COMM 1016 for inclusion into Area 1 at this time.

University Library Committee

Nicole Auer presented the minutes of February 22, 2000 for acceptance. No discussion took place concerning the minutes as presented. Motion was made and seconded to approve. The motion carried.

University Athletic Committee

Dr. Norrente Bailey Spencer presented the minutes of February 15, 2000 for acceptance. She stated the decision has been made to hold the Athletic Summit on May 17th this year. Dr. Spencer noted the Honors Breakfast is to be held on April 29th and invitations will be mailed out shortly. Motion was made and seconded to accept the minutes. The motion carried.

Other Business

Dr. Bevlee Watford, Associate Dean in the College of Engineering, presented a request to allow the awarding of Posthumous degrees to three students from the college. The are Anthony Medico, Computer Engineering, Michael Dove, Mechanical Engineering and Leslie Colvert, Chemical Engineering. All degrees are to be awarded for the Spring 2000 semester. Motion was made and seconded to approve as presented. The motion carried by unanimous vote.

The meeting was adjourned at 3:32 p.m.
Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
Minutes
Commission on Undergraduate Studies and Policies
President's Boardroom
Burruss Hall
April 10, 2000

Present: Professor Steve Thompson for Dr. Jay Sullivan, Chair; Dr.'s Danny Axsom, Roy Kirkpatrick for Gregory Brown, David Ford, Mary Ann Lewis for Janet Johnson, Doris Kindcade, Max Stephenson for Paul Knox, Marge Murray, Charles Nunnally, Dixie Reaves, Edd Sewell, Nnorine Bailey Spencer for Richard Sorensen, Bevlee Watford for F.W. Stephenson, John White for L.A. Swiger; Professor Ron Daniel; Jan Francis, Staff Senate; Elaine Matuszek, CAPFA; Brian Miller, SGA

Absent: Dr.'s, Robert Bates, John Eaton, Peggy Meszaros, James Yardley; Nicole Auer, Newman Library; Leah Davenport, SGA; Andrea Puckett, SGA; Melissa Smarr, Undergraduate Honor System

Visitors: Marvin Foushee, Barbara Pendergrass, Delores Scott, Steven Wilson

Call to Order and Announcements

Professor Steve Thompson called the meeting to order at 3:01pm

The Agenda was approved as distributed.

The Minutes of March 27, 2000 were approved as distributed.

Resolution 1999-2000C., Regarding Minors, Change to Presidential Policy Memorandum 11c, "Offering Academic Minors"

Dr. Dixie Reaves, Chair of the Committee on Academic Policies presented, the resolution for "First Reading". She stated the intent of the resolution is to allow departments which do not offer a major to be able to offer a minor, and further more, to differentiate between a minor and a concentration. During discussion it was offered that the resolution should expand on who may offer a minor, suggesting it read academic department, schools, colleges and the Center for Interdisciplinary Studies. Motion was made and seconded to amend the resolution to include the suggested wording. Motion was unanimously approved. The resolution will be presented for "Second Reading" at the next meeting scheduled for April 24th.

Resolution 1999-2000D., Regarding Pass/Fail Policy

Dr. Dixie Reaves, Chair of the Committee on Academic Policies, presented the resolution for "First Reading". She stated the intent of the resolution is to follow changes to the academic eligibility policy which states students must have a 2.00 GPA to continue enrollment. During discussion it was offered that the resolution should also state those other criteria a student must meet in order to take a course Pass/Fail. Motion was made and seconded to amend the resolution to include the current criteria as published. Motion to amend as unanimously approved. The resolution will be presented for "Second Reading" at the next meeting scheduled for April 24th.

Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Dr. Marge Murray presented the April 10, 2000 report for approval.
Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

Courses Approved for Second Summer 2000

ECPE 4514 Digital Design II

Courses Approved for Fall 2000

FOR 3714 Forest Harvesting
FOR/HORT 3354 Urban Forestry and Arboriculture
GEOL 4164 Potential Field Methods in Exploration Geophysics
GEOL 4174 Exploration Seismology
MATH 1525-1526 Elementary Calculus with Matrices
NEHS 4664 Universal Design

Courses Approved for Spring 2001

BCHM 4054 Genomics
STAT 4444 Applied Bayesian Statistics

Courses to be Deleted

ECPE 4506 Digital Design II
GEOL 4135-4136 Exploration Geophysics

Reports from Standing Committees

Committee on Academic Policies

Dr. Dixie Reaves, Chair, presented the March 7, 2000 minutes for acceptance. She noted these minutes include discussion of the resolutions presented. Motion was made and seconded to accept the minutes as presented. The motion carried.

Other Business

The meeting was adjourned at 4:17 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar
Call to Order and Announcements

Dr. Jay Sullivan called the meeting to order at 3:03 pm

The Agenda was approved as amended.

The Minutes of April 10, 2000 were approved as distributed.

Resolution 1999-2000C., Regarding Minors, Change to Presidential Policy Memorandum 11c, "Offering Academic Minors"

Dr. Leon Geyer for Dr. Dixie Reaves, Chair of the Committee on Academic Policies presented, the resolution for "Second Reading". Amendments approved at first reading have been incorporated. Motion was made and seconded to approve the resolution as presented. Motion was unanimously approved. The resolution will be presented to University Council in the Fall.

Resolution Regarding Minors
A Proposed Change to Presidential Policy Memorandum 11c "Offering Academic Minors"

Resolution 1999 - 2000C
From the Commission on Undergraduate Studies and Policies

Approved by CAP: 03/07/00
Approved by CUS: 04/24/00
First Reading, University Council:
Approved by University Council:
Approved by the President:
Approved by the Board of Visitors:
Effective Date: Fall Semester 2000

WHEREAS, current university policy does not allow a minor in a department that does not offer a major, and

WHEREAS, a department that does not offer a major can currently offer a concentration, and

WHEREAS, the term 'minor' has a level of understanding and prestige that the term 'concentration' does not, and
WHEREAS, many of the university's current concentrations are equally as rigorous as current minors,

THEREFORE, BE IT RESOLVED that minors no longer be restricted to academic departments that offer a major. Minors may be offered by an academic department, school or college or the Center for Interdisciplinary Studies. Advising will be the responsibility of the academic unit that proposes to administer the minor. The revised definitions of a minor and a concentration will be as follows:

Minor - a course of study offered by an academic department, school, or college or the Center for Interdisciplinary Studies for not less than 18 hours, with no less than 6 hours at the 3000- or 4000-level. Minors are designated as requiring approval through the curricular governance system. Minors are to be completed at the same time as the student's primary major.

Concentration - a course of study offered by an academic department, school, or college or the Center for Interdisciplinary Studies for not less than 15 hours. Concentrations are designated as requiring approval through the curricular governance system. Concentrations are to be completed at the same time as the student's primary major.

Resolution 1999-2000D., Regarding Pass/Fail Policy

Dr. Leon Geyer for Dr. Dixie Reaves, Chair of the Committee on Academic Policies presented, the resolution for "Second Reading". Amendments approved at first reading have been incorporated. Motion was made and seconded to approve the resolution as presented. Motion was unanimously approved. The resolution will be presented to University Council in the Fall.

Resolution Regarding Pass/Fail Policy

Resolution 1999 - 2000D
From the Commission on Undergraduate Studies and Policies

Approved by CAP: 03/07/00
Approved by CUS: 04/24/00
First Reading, University Council:
Approved by University Council:
Approved by the President:
Approved by the Board of Visitors:
Effective Date: Fall Semester 2000

WHEREAS, the pass/fail policy at Virginia Tech is available to encourage students to enrich their academic programs and explore more challenging courses outside their majors, without the pressures and demands of the regular grading system, and

WHEREAS, the current pass/fail policy at Virginia Tech requires a cumulative GPA of 2.5, and

WHEREAS, the University defines the minimum standard for academic good standing as a cumulative GPA of 2.0,

THEREFORE, BE IT RESOLVED that the cumulative GPA required to be eligible to take a class pass/fail be changed to 2.0. Other restrictions on taking classes pass/fail, and the definition of 'pass', remain unchanged:

the student must have completed a minimum of 30 credit hours at Virginia Tech (this restriction does not apply to courses that are only offered
P/F);

no more than 10 percent of the requirements for graduation completed at Virginia Tech may be taken under the P/F grading system option, including elective courses and any course that may be required by a department and offered only on a P/F basis;

no required course or course used for the university core curriculum may be taken on a P/F basis;

no more than two courses per term may be taken P/F, excluding physical education activity courses and required courses offered on a P/F basis only;

a grade of "P" is granted for earning a "D" or better in the course.

Reports from Commission Sub-Committees

Committee on Undergraduate Curricula

Professor Steve Thompson, Chair, presented the April 24, 2000 report for approval. Motion was made and seconded to approve the report as presented. The motion carried with no dissenting votes.

For "First and Second Reading"
Unanimous approval

Courses Approved for Fall 2000

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAEC 2424</td>
<td>Cooperatives and Their Impact on the Human Condition</td>
</tr>
<tr>
<td>FIN 4184</td>
<td>Investment Banking</td>
</tr>
<tr>
<td>SPAN 4344</td>
<td>Spanish-American Literature and the Representation of History</td>
</tr>
</tbody>
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Courses Approved for Spring 2001

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAEC 3015-3016</td>
<td>Internship in Agricultural and Applied Economics new</td>
</tr>
<tr>
<td>ACIS 3534</td>
<td>Accounting Applications Development new</td>
</tr>
<tr>
<td>FOR 4454</td>
<td>Urban Forest Management and Policy new</td>
</tr>
</tbody>
</table>

Checksheets, Options and Concentrations

Accounting Checksheet, Major, Graduating Class of Spring 2002 (Spring 2002-Fall 2002) new
Accounting Checksheet, Major, Graduating Class of Spring 2002 (Spring 2002-Fall 2002) new
Accounting Information Systems Option

Electrical Engineering Checksheet, Major, Graduating Class of Spring 2002 (Spring 2002-Fall 2002) new
Power Electronics Option, PWR, Transcript Designator to print on Academic Transcript new

Forestry Checksheet, Major, Graduating Class of Spring 2002 (Spring 2002-Fall 2002) new
Reports from Standing Committees

University Athletic Committee

Dr. Norrine Bailey Spencer presented the March 22, 2000 minutes for acceptance. It was noted that approximately $250K from Sugar Bowl revenues would be contributed to the University Libraries. Motion was made and seconded to accept the minutes as presented. The motion carried.

University Core Curriculum Committee

Professor Ron Daniel presented the March 8, 2000 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried. He then presented the March 8, 2000 report for approval. Motion was made and seconded to approve the report as presented. The motion carried.

REPORT OF THE UNIVERSITY CORE CURRICULUM COMMITTEE March 8, 2000
(minutes of 3/8/00 approved at 4/19/00 meeting)

Courses APPROVED effective Fall 1999:

ECON 4924, Managerial Economics, Area 1 (WI), effective Fall 1999

Courses APPROVED effective Fall 2000

REL/WS 2234, Women, Ethics and Religion, Area 2 & 7, effective Fall 2000

Other Business

Dr. Jay Sullivan stated electronic approval of the minutes would be required as submission of the minutes will be required to University Council for the May 1st meeting. He stated they would be distributed by Thursday afternoon for approval. He also thanked the membership of the commission for their service over the year and turned the gavel over to Professor Steve Thompson, chair-elect for the upcoming year. He added that Dr. Marge Murray would be Chair of the Committee on Undergraduate Curricula for the upcoming year and that Dr. Norrine Bailey Spencer had agreed to continue as representative to the University Athletic Committee.

The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar