

**COMMISSION ON UNIVERSITY SUPPORT
MEETING MINUTES
April 21, 2011
Burruss Hall, Room 325**

MEMBERS:

Members Present: John Beech (for Mike Coleman), Lora Cavuoto, Greg Fansler (for T. Tillar), Heidi McCoy (for Sherwood Wilson), Leslie O'Brien (Chair), Henry Pineda, Sue Teel, Jim Tokuhisa, Sherwood Wilson (arrived late), Daniel Wubah

Members Absent: Erv Blythe, Jack Davis, Michael Evans (with notice), Betsy Flanagan, Jason Grant (with notice), Suzannah Grubb, Judy Jones, Mike Martin, Joyce Rothschild, Guy Sims (with notice)

Recorder: Kayla Smith

1. Approval of agenda

The meeting was called to order at 2:15 p.m. The agenda was approved without changes.

2. Announcement of approval of March 17, 2011 minutes

These minutes were approved electronically.

3. Old Business

N/A

4. Reports from Committee Chairs/Representatives

Mr. Beech indicated there were no updates from the Building or Energy and Sustainability Committees beyond the items presented in each Committee's minutes.

5. New Business

Election of a Chair – Ms. O'Brien nominated Jim Tokuhisa to serve as Chair of the Committee for 2011-12. The nomination was seconded by Mr. Fansler and passed unanimously.

Election of a Vice-Chair – Ms. O'Brien stated that this position would ideally serve as the Chair during 2012-13 to provide continuity in leadership. Ms. O'Brien nominated Sue Teel to serve as Vice-Chair of the Committee for 2011-12. Ms. Teel accepted but reminded the Committee that her term of appointment will end in spring 2012 and a new member of Staff Senate may be selected to replace her. Ms. O'Brien clarified that if that situation were to occur, the Committee would elect both a Chair and Vice-Chair next spring. The nomination was seconded by Mr. Tokuhisa and passed unanimously.

Selection of Representative to Transportation and Parking Committee – Ms. O’Brien suggested that the selection of a representative to the Transportation and Parking Committee be tabled until the next meeting when more individuals would be present and available to volunteer.

6. Acceptance of Committee Minutes

Building Committee Minutes - September 30, 2010

Energy and Sustainability Committee - February 28, 2011

Transportation and Parking Committee - December 12, 2010

7. Next year’s meeting dates

At the suggestion of Mr. Tokuhisa, the Committee agreed to retain the meeting time as the third Tuesday of each month from September through April with the exception of December. Therefore, the meeting dates for next year will be:

Fall Semester

September 16

October 21

November 18

Spring Semester

January 20

February 17

March 16

April 20

Adjourned by a motion from Dr. Wilson at 2:26 p.m.

Respectfully submitted,

Kayla M. Smith