

Commission on Student Affairs

Thursday, October 3, 2013

3:30-5:00 p.m.

Squires Student Center – Brush Mountain Room

Present: Brent Ashley, Shaimaa Abdallah, Chris Atkins, Cathye Betzel, Matthew Chan, Claire Childress, Noha ElSherbiny, De' Ashley Spain, designee for Morgan Esters, Jean-Luc Ford, Lauren Surface for Monika Gibson, Kylie Gilbert, Jacob Grohs, Jason Conder for Peter Nettekoven, Patty Perillo, Greg Purdy, Caroline Sapyta, Robert Sebek, Lester Schonberger, Emma Smith, Erica Wood

Absent: Maria Andrade, Andy Hsu, Mary Ann Lewis, Margaret McQuain, Jay Tucker, Nick Warrington

Guests: Monica Hunter, Elaine Quesenberry, Jaime Joslin, Lorraine Feury, Guy Sims, Justin Camputaro

I. Call to Order

Ms. Gilbert called the meeting to order at 3:34 p.m. welcoming the group to today's meeting noting the agenda items for discussion.

II. Guest Speakers

a. Budget Board Procedures – Monica Hunter

Ms. Monica Hunter, Associate Director of Student Centers and Activities, Ms. Elaine Quesenberry, Student Organization Accounting Manager, and Ms. Lorraine Fuery, Vice Chair of Student Budget Board were in attendance to review and explain the Student Budget Board procedures and processes for requesting funds and how the money is allocated to UCSOs and RSOs.

Monica explained the two types of organizations (UCSOs and RSOs) and how the funding request process works for each type of organization. Following their presentation, the floor was opened for discussion. Some items noted were:

- Funding workshops are offered for students to become familiar with the process.
- The Student Budget Board reports to CSA.
- In response to a request, Ms. Hunter will be providing to the group a list of “do’s and don’ts” and also good examples/sample materials of what other organizations have requested.

- Unspent funds go back to the contingency fund line for reallocation the following year.
- Changes in budget board processes can be made by recommendation and vote by CSA.
- In response to a concern regarding collaboration and sharing of funds by cultural organizations specifically, Dr. Perillo recommended to Ms. Hunter that Budget Board should connect with Multicultural Programs and Services. Sharing Budget Board approval for events can allow staff in MPS to better facilitate collaboration amongst cultural organizations.

Ms. Gilbert suggested that two working groups should be organized to bring forth recommendations regarding: 1) Working with Monica Hunter and Budget Board and 2) Working with MPS to connect cultural groups.

The follow sub-committees were formed:

Sub-Committee – Budget Board Process: Chris Atkins, Erica Wood, and Matt Chan

Sub-Committee – Cultural Group Connections: Noha ElSherbiny, De’ Ashley Spain, Emma Smith, and Lester Schonberger

Ms. Hunter also requested that a sub-committee be formed to look at the 8000 Series Policies. Those who volunteered to serve on this subcommittee are: Matt Chan, Chris Atkins, Erica Wood, Caroline Sapyta, and Lester Schonberger.

III. Commissions/Committees Updates

- a. Non-Traditional Student Support Working Committee – Lester Schonberger

Mr. Schonberger reported on the sub-committee work that had been done on the topic above. He noted that the five areas they looked at were:

- Labeling of foods for non-traditional diets, which includes determining what the different diets are, causes for concern, and ways to determine the need and desire for the different diets
- Dining hall options for graduate/international students during breaks – looking at appropriate locations, how many people would be required to run a dining facility during breaks and what the cost would be, etc.
- Religious holiday food options/after-hours options – awareness, training, education component.
- Absences for religious and ethnic holidays - taking a look at the religious holidays currently on the university calendar. Students

will collaborate to use the SGA Extreme Makeover - Campus Edition survey to determine the holidays' students observe.

The next step for the subcommittee will be to schedule and meet with representatives from SGA, Dining Services, and the Registrar's Office.

b. Principles of Community Working Committee on Gender Identity – Chris Atkins

Mr. Atkins reported that they met yesterday and will be gathering data from peer institutions to see where Virginia Tech stand in comparison. The sub-committee hopes to have all of that information available and ready to report on at the next CSA meeting. Ms. Sapyta noted that she had contacted Catherine Cotrupi who had already done some research and found out that Virginia Tech and two other schools are the only schools in SCHEV that do not include gender identity in non-discrimination language.

IV. Old Business

a. Dining Hall Receipts – Brent Ashley, SGA

Mr. Ashley presented the second reading for the Dining Hall Receipts resolution. Mr. Schonberger made a motion to vote, seconded by Chris Atkins. The motion carried and the vote was unanimous to move forward. The resolution will now go to University Council on the next available agenda.

V. New Business

a. New/Listed Agenda Items for Next Meeting – Commission Members

- The two sub-committees will report back.
- Any other items for the next meeting agenda should be e-mailed to Ms. Gilbert prior to the next meeting.

VI. Announcements

- Class of 2015 Ring Premier, October 8, 8:00 p.m.
- Residence Hall Federation Homecoming Dance, October 5, 8:00 p.m. – 11:00 p.m., in Squires Student Center. The theme is “Spirit of Virginia Tech.”
- Chris Atkins noted that he has teamed up with a second grader, Nathan Orban, who is a cancer survivor to raise money for the Leukemia and Lymphoma Society as his platform for Homecoming King. Mr. Atkins is

being sponsored by his Farmhouse Fraternity. For those interested in donating, the website is www.kingforacause.com.

- BOC will be holding its first speaker event on October 15 at 7:00 p.m., in the Old Dominion Ballroom. The topic is “Communication,” focusing on the barriers at Virginia Tech and ways to improve student experience.
- Arabic Conversation Table – October 8, 6:30 p.m., in the North Lounge in Johnston Student Center
- On behalf of the Graduate Student Assembly, Ms. Abdallah expressed her thanks to all who helped with the Graduate School Fair.

VII. Adjournment

Ms. Gilbert called for motion to adjourn the meeting at 4:50 p.m.