

MINUTES
COMMISSION ON STUDENT AFFAIRS

September 6, 2001
Room 219
Squires Student Center
3:30-5:30 p.m.

Present: Susan Anderson, Linwood Blizzard, Nicki Cantrell, Christina Coukos, Sue Ellen Crocker, Lanny Cross, Chris DeMay, JoAnn Emmel, Kimberlee Fulcher, Ryan Hartman, Janet Johnson, Marquee King, Joe Merola, Erin Miller, Kim Mitchell, Melinda Pomeroy, Jennie Reilly, Vashonta Roach, Alison Sharp, Linda Sikhammountry, Edward Spencer, Aysen Tulpar, Justin Wienckowski

Absent: Kim Beisecker, James Disney, Grant Hill, Scott Hustis, Gunnar Lucko, Peter Norsky, Kerry Redican

I. Call to Order

Mr. Hartman called the meeting to order and welcomed the commission to the first regular meeting of the year.

II. Approval of Agenda

The agenda was approved as written.

III. Guest Presentation: The University's Strategic Plan

Dr. Rosemary Blieszner, who served as Director of Strategic Planning, gave a presentation on the updated University Strategic Plan, which was approved by the Board of Visitors at their August meeting. In January 2001 President Steger appointed a 52-member Strategic Planning Steering Committee and gave them the charge of updating the university's strategic plan in response to the goal of becoming a top 30 research university. The strategic planning process involved obtaining university-wide input; giving periodic updates to the Board of Visitors; benchmarking with top 30 universities; reviewing key factors and policy implications; setting trends and projections for the next five to ten years; and developing a new mission statement, core values, and vision statement. Highlights of the strategic plan include: 1) enhancing the stature of Virginia Tech as an internationally recognized university for research and scholarship; 2) increasing quality of graduate programs and the number of students completing graduate degrees with a research component; 3) ensuring that the content and quality of undergraduate educational experiences prepare our students to lead fulfilling, productive lives; and 4) strengthening roles in outreach to society. Dr. Blieszner opened the floor for a question and answer period and instructed the commission to see the following web page for up-to-date information: <http://www.unirel.vt.edu/stratplan/>.

IV. Old Business

A. Discussion of Issues and Concerns

Mr. Ryan Hartman reminded the commission to send him their ranking forms for issues and concerns to be addressed this year. He will group people together according to interest and form subcommittees to study the issues.

V. New Business

A. Discussion of Vacancies on Student Budget Board

Ms. Kim Mitchell, Chair of the Student Budget Board, announced that the Student Budget Board is seeking one undergraduate and one graduate to serve on the 2001-2002 Board. The nominees must be sponsored by an organization represented on the Commission for Student Affairs (CSA). Nominations are due by 3:00 p.m. on September 16 in 225K or 319 Squires. Elections of these two individuals will take place at the September 20 CSA meeting.

B. Election of CSA Vice Chair

Mr. Ryan Hartman opened the floor for nominations for CSA Vice Chair. Dr. Ed Spencer nominated Ms. Alison Sharp, who distributed a letter detailing her qualifications and spoke briefly about her credentials. There being no further nominations, Mr. Hartman called for a vote by acclamation, which passed.

VI. Announcements

Ms. Marquee King announced that Graduate Professional Day would be held at 10:00 a.m. to 3:00 p.m. on September 25 in Commonwealth Ballroom of Squires, with 120 universities represented.

Ms. Christina Coukos announced that the first meeting of the Student Diversity Community would be held on September 6 at 7:00 p.m. in Room 104 of Johnston Student Center.

Ms. Alison Sharp announced that Residence Hall Federation elections were taking place on September 6. Students who live on campus could vote at www.rhf.edu <<http://www.rhf.edu/>> .

Mr. Justin Wienckowski announced that LGBTTA has temporarily suspended support groups due to funding cuts.

Ms. Susan Anderson announced that a reception for the new Virginia Tech police chief would be taking place until 5:00 p.m. on September 6 at the Women's Center.

VII. Adjournment

There being no further business, the meeting adjourned at 4:26.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
September 20, 2001
Room 232
Squires Student Center
3:30-5:30 p.m.

Present: Linwood Blizzard, Nicki Cantrell, Christina Coukos, Sue Ellen Crocker, Lanny Cross, Chris DeMay, JoAnn Emmel, Ryan Hartman, Grant Hill, Marquee King, Gunnar Lucko, Kasey Martin, Joe Merola, Abigail Francisco for Erin Miller, Kim Mitchell, Jennie Reilly, Alison Sharp, Linda Sikhammountry, Edward Spencer, Aysen Tulpar, Justin Wienckowski

Absent: Susan Anderson, Kim Beisecker, James Disney, Kimberlee Fulcher, Scott Hustis, Janet Johnson, Peter Norsky, Kerry Redican, Vashonta Roach

Visitors: James Church, Justin Coleman

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order. Mr. Hartman announced that the September 6 commission minutes have been electronically approved and forwarded to University Council.

II. Approval of Agenda

The agenda was approved as written.

III. Elections for Student Budget Board Representatives

Mr. Hartman discussed the two open positions on the Student Budget Board, and introduced the two candidates for the undergraduate position: Mr. James Church, a freshman psychology major, and Mr. Justin Coleman, a sophomore finance major. There have been no candidates for the graduate position, and the commission members were asked to contact Ms. Kim Mitchell, Chair of the Student Budget Board, at 231-2231, if they knew anyone who would be interested. Mr. Hartman explained the election procedures, then asked the two candidates to discuss their qualifications for the position. Following the discussion, the commission voted by secret ballot. Mr. Justin Coleman was elected the new undergraduate board member.

IV. Old Business

A. Discussion of Issues and Concerns

Mr. Ryan Hartman has reported the commission's list of issues and concerns to other commission chairs and Dr. Steger so that we can work with other commissions if they have similar concerns. Mr. Hartman distributed a form listing subcommittees to cover the various issues, and asked the commission members to sign up for subcommittees they are interested in. He will send via e-mail the subcommittee lists and information on the preliminary research he has done on each issue.

V. Announcements

Ms. Marquee King announced that Graduate and Professional School Day will be

held on September 25, 10:00 a.m.-3:00 p.m. in Commonwealth Ballroom, Squires. Ms. Christina Coukos announced that the 2nd meeting of the Committee for Diversity Affairs would be held on September 20 in Rm. 104 of Johnston Student Center, with

Dr. Ben Dixon speaking.

Mr. Chris DeMay announced that tickets are still available for the Blues Traveler concert at 8:00 p.m. on September 27 in Burruss Auditorium.

Mr. Gunnar Lucko announced that Hokies United is selling t-shirts as a fundraiser for relief efforts for New York City and Washington, D.C. The proceeds will be sent to the American Red Cross.

Mr. Justin Wienckowski announced a presentation on African Culture and Slavery in the Lower Mississippi Valley by Dr. Ibrahim Seck, a guest lecturer from Cheikh Anta Diop in Dakar, Senegal, at 7:00 p.m. on September 20 in the Black Cultural Center, Squires.

VI. Adjournment

There being no further business, the meeting was adjourned at 3:52 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
October 4, 2001
Room 219
Squires Student Center
3:30-5:30 p.m.

Present: Susan Anderson, Kim Beisecker, Linwood Blizzard, Nicki Cantrell, Christina Coukos, Lanny Cross, Robby Black for Chris DeMay, Ryan Hartman, Scott Hustis, Marquee King, Kasey Martin, Monika Gibson for Joe Merola, Kim Mitchell, Melissa Slovinsky for Peter Norsky, Kerry Redican, Alison Sharp, Linda Sikhammounry, Edward Spencer, Aysen Tulpar

Absent: Sue Ellen Crocker, James Disney, JoAnn Emmel, Kimberlee Fulcher, Grant Hill, Janet Johnson, Gunnar Lucko, Erin Miller, Jennie Reilly, Vashonta Roach, Justin Wienckowski

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order. Mr. Hartman announced that the September 20 commission minutes have been electronically approved and forwarded to University Council.

II. Approval of Agenda

Mr. Hartman announced one change to the agenda — the election of the graduate student representative to the Student Budget Board has been postponed because there are no candidates for the position. This item was deleted from the agenda.

III. Old Business

There being no old business, the commission moved on to new business.

IV. New Business

A. Committee Reports — CSA Issue Committees

Mr. Hartman called for reports by the CSA Issue Committees, with the following committees providing reports:

Capital Request Plan: Dr. Ed Spencer reported that this committee has met and decided that the Chair of CSA should invite Dr. Ray Smoot, Vice President for Administration and Treasurer, to give a presentation to CSA outlining capital requests.

Football Ticket Distribution Committee: Mr. Hartman announced that last year the Commission endorsed a recommendation of the Football Ticket Subcommittee following a discussion of the recommendation with Mr. Sandy Smith from the Athletic Department. However, the Commission did not send the Athletic Department a letter explaining its official stance on the issue. Therefore, the first order of business should be for the Chair of CSA to write to Mr. Smith and to Mr. Jim Weaver reminding them of the recommendation and asking for an update on the ticket distribution system.

Smart Road: Mr. Hartman announced that he has been in contact with Ashwin Amanna, Director of Smart Road Operations for the Virginia Tech Transportation Department, to gather more information on the Smart Road and will give a committee update at the next meeting. The Smart Road will hold an open house on October 13 from 10:00 a.m. — 2:00 p.m. Information is available from Cindy Wilkinson at cmelfi@vt.edu or Mr. Hartman at rhartman@vt.edu.

Office Recognition — Mr. Hartman reported that several people had expressed

interest in this topic, but no one volunteered to serve on this committee. The purpose of the committee is to recognize offices that serve students, and the individuals in those offices who do an exceptional job. Mr. Hartman has solicited the help of Mr. Paul Westervelt, the President of Omicron Delta Kappa, the national leadership honor society, to help with the specifics of the recognition program. The next step will be to identify an office or body of the university that will be able to support the recognition program.

Country Highlighting Program: Ms. Aysen Tulpar announced that the committee met on October 3 to discuss the program. In the past, the university has held programs focusing on China and the Alpine Region. However, many students were not aware of these programs and didn't become involved. They hope to get more students involved this year. The Provost Office provided the funding for the previous programs, so they have contacted the Provost about funding the program again. The program will be coordinated through Ms. Kim Beisecker and Cranwell International Center.

Organizational Funding: Ms. Kim Mitchell announced that she has been in contact with the committee via e-mail. The general concern is the rising cost of contracts, without funding to support the increases.

Child Care: Mr. Hartman reported that he was unable to find much information on childcare at the university, and asked the commission to let him know if they have additional information. He has e-mailed the director of the Family and Work/Life Resources program and is awaiting a reply. The Center for Public Administration Policies has several on-going studies regarding childcare in the Montgomery County area, and he will consult with those researchers as well.

Web Links: Mr. Hartman has researched the problem of web links for group web pages, and found that the problems are with the search engine. He will further investigate the problem, starting with CNS, to see if the search engine can organize hits by order of relevance to the organization's name.

Campus Sidewalk Driving: Mr. Hartman reported that in Spring Semester 2001, the commission passed two resolutions submitted by RHF: Resolution 2000-2001A: Upper Quad Traffic Issues, and Resolution 2000-2001B: Excessive Vehicular Traffic on Sidewalks. At the end of Spring Semester it was the general consensus of those involved (RHF and the Corps of Cadets) that the problem had improved, but Mr. Hartman has invited a representative from RHF and the Corps to look into the matter and give the commission an update. He also plans to have an update from Parking Services.

Student Contact Information: Mr. Hartman reported that student contact information is updated by the students themselves, except for those living on campus. He spoke with Mr. Ken Belcher, from RDP, who reported that their department loads student contact information into the Banner system automatically and updates it. For the rest of the student body, there may be a need for a university regulation requiring students to update their information by the first week of classes. He will investigate further for off campus students.

B. Proposed Changes to Town Noise Ordinance

Mr. Ryan Hartman distributed and discussed the Town of Blacksburg's Ordinance 1283 pertaining to noise violations and limits on public gatherings. Changes include: 1) changing the definition of a mass outdoor social gathering to 200 people, rather than 500 people; 2) requiring a permit from the town to hold a gathering of 200 or more people when sound amplification equipment is to be used; and 3) reducing a

violation of the noise ordinance from a Class 2 to a Class 4 misdemeanor, and reducing the fine from \$100-\$1,000 to \$100-\$250. There will be a public hearing at 7:30 p.m. on October 9 in the Town Municipal Building to discuss these proposed changes.

Mr. Hartman also announced public hearings to discuss proposed changes to the Blacksburg Transit routes. The hearings will take place on October 9, 8:00 p.m., in Squires Colonial Hall and on October 10, 7:30 p.m., at 2800 Commerce Street, BT Headquarters. Mr. Hartman encouraged the commission to attend.

V. Announcements

Ms. Alison Sharp announced that the Parents Day Reception and Casino Night will be held on October 6, 7:00 p.m. in Squires Old Dominion Ballroom. Proceeds will go to The Roanoke Ronald McDonald House.

Ms. Nicki Cantrell announced that the Order of the Gavel Installation ceremony will be held on October 12, 5:00 p.m., in 152 Squires. A group photograph of all members will follow the ceremony. She encouraged all Order members to attend.

Mr. Ryan Hartman announced that the Roanoke Symphony will be presenting the Rachmaninoff Piano Concerto on October 8, 8:00 p.m., at Roanoke Civic Center Auditorium.

VI. Adjournment

There being no further business, the meeting adjourned at 3:55 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
October 18, 2001
Room 219
Squires Student Center
3:30-5:30 p.m.

Present: Kim Beisecker, Linwood Blizzard, Dave Ostroth for Nicki Cantrell, Sue Ellen Crocker, Lanny Cross, JoAnn Emmel, Ryan Hartman, Marc Dizon for Scott Hustis, Janet Johnson, Marquea King, Gunnar Lucko, Monika Gibson for Joe Merola, Kim Mitchell, Kerry Redican, Lisa Halleck for Jennie Reilly, Alison Sharp, Linda Sikhammountry, Melissa Slovinsky, Edward Spencer, Aysen Tulpar

Absent: Susan Anderson, Ed Boone, Christina Coukos, Chris DeMay, James Disney, Kimberlee Fulcher, Grant Hill, Kasey Martin, Erin Miller, Vashonta Roach, Justin Wienckowski

Guests: Mark McNamee

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Guest Presentation

Dr. Mark McNamee, the new Provost and Vice President for Academic Affairs, asked the commission members to introduce themselves. He spoke briefly about what he has been doing in the two months since he arrived here. He has been learning all aspects of how the university functions, while at the same time moving the university forward in implementing its strategic plan. He has been impressed with the efforts Virginia Tech has made related to student learning. The university has accomplished this in many different ways: by providing a very good living and dining environment for the students; by investing in the faculty to help them be better teachers; by embracing new technologies and making them available to students in their classes; and by investing in undergraduate and graduate education. From his perspective, it seems that Virginia Tech is doing many things very well and there is great interest to make things even better. Even so, the university faces many challenges: it's a very large university, so it's hard for everyone to know each other; the students are dealing with large classes and complex requirements; we have insufficient funding from the state to do everything the university would like to do; and the faculty and students are being challenged to reach the goal of a Top 30 university. Dr. McNamee is committed to making sure the investments we have made in graduate and undergraduate education do not suffer as we face these challenges. Additional funding from state, federal, and private sources will help reach our goals, but we will also be focusing on research activities that give us access to other sources of funding. He feels we should encourage all students to participate in the research aspects of the university and to seek out opportunities to be involved in creative research and scholarship activities. He encouraged the commission to look at ways to get students involved in research projects. He also plans to strengthen graduate education. To be a Top 30 university, Virginia Tech must have high

profile, successful, well funded graduate programs that attract outstanding students and faculty members. In the effort to build the university, he sees the students as partners with the faculty and feels the students will benefit the most because they will receive a better education. Dr. McNamee then held a brief question and answer period for the commission.

IV. Old Business

A. Committee Reports — CSA Issue Committees

Capital Requests: Mr. Hartman reported that he has invited Dr. Ray Smoot to speak to the commission on November 20 concerning capital requests.

Football Ticket: Mr. Hartman sent a letter to Mr. Sandy Smith and Mr. Jim Weaver of the Athletic Department, reminding them of the commission's recommendation from last year concerning football ticket distribution. He expects to hear back from them in the near future.

Child Care: Mr. Hartman met with Ms. Cathy Jacobs who heads the Office of Family Services at Virginia Tech. The office mainly serves faculty and staff, but will offer assistance to students as well. They operate a resource and referral service for childcare providers in the Blacksburg area. Ms. Jacobs said they are aware that Virginia Tech has insufficient childcare compared to our peer institutions, and she has written a report on this subject. Mr. Hartman will review the report and discuss it with the commission at the next meeting. The family services office also has a task force working on childcare at Virginia Tech and they would be interested in getting the commission's feedback on their findings.

Driving/Parking on Campus Sidewalks: Mr. Hartman reported that Parking Services is in the final stages of implementing a vendor/business contract of their parking improvement plan. According to Mr. Steve Mouras, Director of Transportation, this will result in closer management of where these types of vehicles can park on campus sidewalks. Mr. Hartman has requested a copy of the improvement plan after it is reviewed and approved.

V. New Business

A. Academic Support Committee Appointment — Ryan Hartman

Mr. Hartman announced that the commission needs to have a representative on the Academic Support Committee. Since a committee meeting was held before we could make the appointment, Mr. Hartman attended for the commission. He discussed the purpose of the committee: to approve academic calendars for future years. They are currently developing the calendars for 2004-2008. There has been discussion of adding a one-day fall break and a two-day reading day for spring semester. There will be one additional Academic Support Committee meeting this semester, and Mr. Hartman asked that anyone wishing to attend in his place to contact him.

B. Resolution 2001-2002A: Programming on International Issues & Education--*First Reading*

Ms. Kim Mitchell and Ms. Aysen Tulpar, as members of the Focus on Country Committee, discussed the changes they plan to make to the university's previous

Focus on Country program. The previous program was focused more on educating faculty rather than students, and they want to expand the program to encourage student participation as well. Ms. Mitchell presented the resolution for first reading and opened the floor for questions. Following a discussion on how far they hope to take the resolution in the university governance structure and whether they will ask for a graduate assistant or a wage position to run the program, the resolution was tabled until a future meeting so that amendments could be made which would clarify these matters. The committee was asked to send the amended resolution to Mr. Hartman, and he will forward it to the commission for comments.

C. Resolution 2001-2002B: Extended Campus Student Organizations - Revision of Policy 8000 and 8010, Creation of Policy 8014--*First Reading*

Mr. Ryan Hartman distributed the resolution for first reading and discussed the proposed changes. The primary change is to add *Extended Campus Student Organizations* to the existing policy concerning student organizations. The resolution calls for student organizations on extended campuses to have the same opportunities as on-campus organizations, except they would not be able to apply for funding because off-campus students do not pay student fees. Mr. Gunnar Lucko explained that the resolution was written as a result of meetings with students from extended campuses that expressed interest in starting student organizations on their campuses. Mr. Hartman then opened the floor for questions and comments. Dr. Lanny Cross said that the extended campus directors should be consulted about this matter because the activities will be taking place at their facilities, and the registration form should include approval by the campus director. Dr. Dave Ostroth suggested that the registration process take place at the campuses where they are located, with a broader database for the entire university also showing them as registered. Ms. Kim Mitchell said the resolution should clarify that no funding will be available since they don't pay student fees. The resolution was tabled until the November 1 commission meeting so these changes could be made.

VI. Announcements

Mr. Hartman made an announcement for Ms. Sue Ellen Crocker: The Careers in Sports Panel will be taking place on October 25, 7:30-9:00 a.m. in the DBHCC Auditorium.

VII. Adjournment

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
November 1, 2001
Room 219
Squires Student Center

3:30-5:30 p.m.

Present: Susan Anderson, Linwood Blizzard, Ed Boone, Nicki Cantrell, Christina Coukos, Sue Ellen Crocker, Lanny Cross, Chris DeMay, JoAnn Emmel, Ryan Hartman, Janet Johnson, Marquee King, Kasey Martin, Joe Merola, Kim Mitchell, Jennie Reilly, Vashonta Roach, Alison Sharp, Linda Sikhammountry, Edward Spencer, Aysen Tulpar

Absent: Kim Beisecker, James Disney, Kimberlee Fulcher, Grant Hill, Scott Hustis, Gunnar Lucko, Erin Miller, Kerry Redican, Melissa Slovinsky, Justin Wienckowski

Guests: Tom Brown, Monika Gibson

I. Call to Order

Mr. Ryan Hartman called the meeting to order.

II. Adoption of Agenda

The agenda was approved with one addition to New Business—discussion of football ticket distribution process.

III. Committee Reports

Honor System — Ms. Aysen Tulpar reported that the Honor System Committee has been researching how many international students are found guilty by the Honor System. In the last year, 11 international students have been found guilty, compared to one U.S. student found guilty. She has discussed this problem with Ms. Kim Beisecker, Director of Cranwell International Center, and suggested an Honor System presentation during International Student Orientation. Ms. Beisecker said this is already being covered during their orientation. Ms. Tulpar indicated that more than half of the students found guilty were at the Northern Virginia campus and questioned whether they are having orientation at their campus. Dr. Joe Merola said the Northern Virginia campus does have orientation, but due to the part-time status of most of their students it is very difficult to schedule the orientation at a time when most students can attend. Next year they plan to hold the orientation on Sunday afternoon in hopes of increasing attendance.

IV. Old Business

A. Resolution 2001-2002A: Programming on International Issues & Education

Tabled Until 11/15 Meeting

B. Resolution 2001-2002B: Extended Campus Student Organizations - Revision of Policy 8000 and 8010, Creation of Policy 8014

Second Reading — Ryan Hartman, Gunnar Lucko

Mr. Ryan Hartman gave a brief update on the resolution concerning Extended Campus Student Organizations. As a follow-up to the first reading on October 18, he has spoken to Mr. Doug Strickland, Director of the Roanoke Center; Mr.

Travis Twiford, Director of the Tidewater Center; and Ms. Patty Foutz, Director of the Southwest Virginia Center in Abington. All are very agreeable to the idea of student organizations on their campuses and are willing to work with the organizations regarding on-site registration and other administrative matters, as well as providing rooms for meetings and events. Ms. Nicki Cantrell requested the resolution be modified to reflect that registration would take place at the extended campuses. Mr. Hartman indicated that change will be made after they speak to the other Center directors and determine which registration method will work best for everyone. There was a motion to table the resolution until the November 15 commission meeting. The motion was seconded and approved.

V. New Business

A. Football Ticket Distribution Process

Mr. Hartman reported that there is concern because students started camping out for Virginia Tech vs. Miami football tickets 15 days prior to the ticket pick-up date of November 6. Mr. Hartman, as well as Mr. Tom Brown, Associate Dean of Students, has spoken with students who are in line and learned that most of the students are there because they need guest tickets or they are freshmen who didn't have an opportunity to purchase season tickets last spring when they were sold. Dr. Cross and other members of the commission are concerned that when the tickets go on sale on November 6, there is potential for problems in the line when the guest tickets sell out to the first few groups in line. Dr. Cross feels the commission should study the football ticket distribution system again this year, and have a better system in place by next fall. The commission had a lengthy discussion about the potential for problems on November 6, and how to resolve the situation. Mr. Ed Boone suggested the commission put together a flyer to be distributed to the students waiting in line. The flyer would ask those in line to come together at a given time, with suggestions about how to resolve the situation themselves given the possibility for problems when the tickets go on sale. Dr. Jennie Reilly made a motion that Mr. Boone's idea be put into effect, as a temporary solution for this time only, with the flyers being distributed on Friday, November 2. The motion was seconded. Following a discussion of the motion, Ms. Alison Sharp made a friendly amendment to the motion asking that a piece of propoganda be distributed to the students waiting in line, indicating that we want stability and civil behavior on November 6 when the tickets go on sale. Mr. Hartman asked Mr. Boone to be in charge of forming a group to write this document. Mr. Hartman called for vote, and the motion passed.

VI. Announcements

Ms. Aysen Tulpar announced the Dance of Nations on November 2 at 8:00 p.m. in Commonwealth Ballroom of Squires.

Ms. Alison Sharp announced that the Residence Hall Federation has legislation on the floor concerning selling stamps in mailrooms.

VII. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

Minutes
COMMISSION ON STUDENT AFFAIRS
November 15, 2001
Room 219
Squires Student Center
3:30-5:30 p.m.

Present: Kim Beisecker, Linwood Blizzard, Ed Boone, Nicki Cantrell, Christina Coukos, Sue Ellen Crocker, Lanny Cross, Chris DeMay, JoAnn Emmel, Ryan Hartman, Janet Johnson, Marquea King, Gunnar Lucko, Kasey Martin, Monika Gibson for Joe Merola, Laura Moore for Erin Miller, Kim Mitchell, Kerry Redican, Jennie Reilly, Vashonta Roach, Alison Sharp, Linda Sikhammountry, Edward Spencer, Aysen Tulpar, Justin Wienckowski

Absent: Susan Anderson, James Disney, Kimberlee Fulcher, Grant Hill, Scott Hustis, Melissa Slovinsky

I. Call to Order

Mr. Ryan Hartman called the meeting to order and announced that the October 18 minutes have been electronically approved and forwarded to University Council.

II. Adoption of Agenda

The agenda was adopted with one addition to Old Business - discussion of football ticket distribution.

III. Appointment of the Graduate Representative to the Student Budget Board

Mr. Hartman introduced Mr. Pankaj Gupta, a candidate for graduate representative to the Student Budget Board. Mr. Gupta spoke briefly about his credentials. There was a motion to accept Mr. Gupta for the position. The motion was seconded and approved.

IV. Committee Reports

Disabilities Issues Committee - Ms. Kim Mitchell announced that their committee will be meeting at 3:00 p.m. outside 219 Squires prior to future CSA meetings.

V. Old Business

A. Resolution 2001-2002A: Programming on International Issues & Education
Second Reading — Kim Mitchell, Aysen Tulpar

Ms. Aysen Tulpar presented *Resolution 2001-2002A: Programming on International Issues & Education* for second reading and opened the floor for questions. Ms. Nicki Cantrell asked who would run the program. Ms. Tulpar indicated they plan to have a staff person, preferably someone related to Cranwell International Center. Dr. Ed Spencer suggested they strike the word "country" and substitute "region" in the following sentence: "Therefore be it resolved that the University initiates and administers a structured program, including: a student-oriented focus on a specific *country* each year" If we focus on a region, rather than a country, we will be able to cover a larger area and include a larger group of people each year. Following a discussion on where to send the resolution after it's approved, Dr. Cross made a motion to approve

the agenda. The motion was seconded and approved. Dr. Ed Spencer made a motion to send an informational copy to the Provost, indicating that the resolution has gone to University Council, and asking the Provost and his staff to consider the resolution and the commission's will on the matter as they make plans and funding decisions for internationalizing the university. The motion was seconded and approved.

B. Resolution 2001-2002B: Extended Campus Student Organizations - Revision of Policy 8000 and 8010, Creation of Policy 8014

Second Reading — Ryan Hartman, Gunnar Lucko

Mr. Ryan Hartman presented the resolution for second reading and distributed a summary of comments from the extended campus directors concerning the resolution. The center directors can't guarantee any level of participation, but feel the process is a good idea and are willing to contribute to it. Mr. Hartman discussed the changes made to the resolution since first reading: 1) the extended campus student organizations will register with the Office of Student Activities at the main campus as well as register at the extended campus in a manner to be dictated by each individual campus center; 2) resource assignments, such as meeting rooms, will take place at the extended campuses; 3) they have specified that the extended campus student organizations will only be precluded from requesting Student Budget Board funding. Ms. Nicki Cantrell recommended a wording change in the resolution concerning registration. The resolution now reads that the extended campus student organizations will register here first, then on their extended campus. Ms. Cantrell thinks it would be better to reverse that order, with registration taking place at the extended campus first. The extended campus center will then forward the approved registration document to the Office of Student Activities. The commission discussed information packets and training sessions for the extended campus offices that will be dealing with the student organizations. Mr. Ryan Hartman made a motion to amend the resolution to reflect Ms. Cantrell's changes concerning registration. The motion was seconded and approved. Dr. Ed Spencer made a motion to approve the amended resolution. The motion was seconded and approved.

C. Football Ticket Distribution

Mr. Ryan Hartman reminded the commission that last year's Football Ticket Subcommittee made a recommendation to the Athletic Ticket Office that football tickets be sold on-line. Mr. Hartman recently spoke to Mr. Sandy Smith in the Ticket Office, and Mr. Smith indicated that ticket distribution will not be moved to an on-line process. Mr. Hartman also gave an update on the Virginia Tech vs. Miami football ticket distribution. The student tickets didn't sell out until the second day, but the guest tickets did sell out quickly, as expected. Dr. Ed Spencer said there were some problems in the line and discontent over how the line was managed. He feels there is a need for the commission to take the lead in resolving this problem before next year's football season. Mr. Hartman said Mr. Sandy Smith is willing to work with the commission to implement a feasible solution to the problem. Following a discussion about possible ways to resolve the problem, Dr. Ed Spencer recommended that the commission form a joint committee with the Dean of Students Office to develop an administrative policy

on this matter, with hopes for mutual agreement between the commission, the joint committee, and the Athletic Department. Dr. Cross suggested the following membership for the joint committee: Interfraternity Council, Panhellenic Council, Residence Hall Federation, Student Government Association, Graduate Student Assembly, Commission on Student Affairs, Athletics, and Dean of Students Office. Mr. Ryan Hartman and Mr. Tom Brown, Associate Dean of Students, will work together to form the membership list, with Mr. Hartman e-mailing the commission to solicit volunteers.

VI. New Business

VII. Announcements

Ms. Alison Sharp discussed the new gates at the Shultz parking lot. She said many students are upset that the gates have been installed. She has discussed the gates with Parking Services and learned that the gates won't be operational until January. The gates will be open on evenings and weekends, and will only be closed during office hours for faculty/staff.

VIII. Adjournment

There being no further business, the meeting adjourned at 4:38 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
November 29, 2001
Room 219
Squires Student Center
3:30-5:30 p.m.

Present: Kim Beisecker, Linwood Blizzard, Nicki Cantrell, Christina Coukos, Sue Ellen Crocker, Lanny Cross, Chris DeMay, Ryan Hartman, Janet Johnson, Gunnar Lucko, Kasey Martin, Joe Merola, Kim Mitchell, Kerry Redican, Vashonta Roach, Alison Sharp, Edward Spencer, Aysen Tulpar

Absent: Susan Anderson, Ed Boone, James Disney, JoAnn Emmel, Kimberlee Fulcher, Grant Hill, Scott Hustis, Marquea King, Erin Miller, Jennie Reilly, Linda Sikhammountry, Melissa Slovinsky, Justin Wienckowski

Guests: Scott Hurst, Ray Smoot

I. Call to Order

Mr. Ryan Hartman called the meeting to order and announced that the November 1 minutes have been electronically approved and forwarded to University Council. The two resolutions passed by CSA on November 15 have gone to University Council for first reading December 3. Mr. Hartman pointed out that the list of CSA meeting dates for spring semester was included in their meeting packets.

II. Adoption of Agenda

The agenda was adopted with one addition to New Business - Briefing on Board of Visitors Student Representative Process.

III. Special Guest Presentation

Dr. Ray Smoot briefed the commission on the university's capital budget request process. The capital budget is for university buildings and infrastructure that exceed \$500,000 in project costs. The State of Virginia invites capital budget proposals every two years, and the university's most recent proposal was submitted in April 2001. In December the Governor will announce which projects have been approved to go forward for legislative approval in March. The university is optimistic that significant funds will still be available for our capital projects even with the economic downturn. Mr. Scott Hurst distributed and discussed the six-year (2002-2008) project requests that were submitted to the Board of Visitors in February 2001, and explained how the project requests relate to the update of the university's strategic plan. Following their presentation, Dr. Smoot and Mr. Hurst answered the commission's questions on future building sites, parking facilities, and the timeline for completion of these projects. Additional information concerning the status of capital projects is available at the following website: <http://www.cdcd.vt.edu/PJD/Proj.Status/Index.html>.

III. Committee Reports

None reporting.

IV. Old Business

V. New Business

A. Board of Visitors Student Representative Process

Dr. Lanny Cross announced that the process for selecting new student representatives to the Board of Visitors has begun. Applications for the graduate and undergraduate positions are now available. The deadline for applying is January 21, 2002. Blank applications were distributed, and the commission was encouraged to ask their colleagues and fellow students to apply. Dr. Cross reminded the commission that they will be responsible for choosing the top three candidates for the undergraduate position.

Mr. Gunnar Lucko spoke briefly about his experience as the Graduate Student Representative. He has enjoyed the position and found it to be a growth opportunity as he has interfaced with various groups. He encouraged interested graduate students to apply. He also encouraged the graduate students on the commission to participate in the selection committee for the graduate position, which is handled by the Graduate Student Assembly.

VI. Announcements

Ms. Christina Coukos announced that the Disability Access Committee will meet outside 219 Squires at 3:00 p.m. prior to CSA meetings.

Mr. Chris DeMay announced that VTU is presenting A Christmas Carol in Burruss Auditorium at 7:30 p.m. on November 29.

Ms. Kim Mitchell announced that Student Budget Board Workshops will be held on December 10 and January 31. Those planning to attend should sign-up for the workshops in 225K Squires.

Ms. Kim Beisecker announced that if anyone is looking for a service project, their office needs help in organizing fundraisers to assist in bringing the children of a seriously ill international student to Blacksburg to visit their mother.

VII. Adjournment

There being no further business, the meeting adjourned at 4:35 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
January 24, 2002
Room 150/152
Squires Student Center
3:30-5:30 p.m.

Present: Susan Anderson, Tiffany Ball, Kim Beisecker, Nicki Cantrell, Sue Ellen Crocker, Lanny Cross, Chris DeMay, James Disney, Thanh Doan, JoAnn Emmel, Ryan Hartman, Janet Johnson, Matt Lehman, Marquee King, Kasey Martin, Myron McClees, Kim Mitchell, Brian Montgomery, Vashonta Roach, Alison Sharp, Linda Sikhammountry, Edward Spencer, Aysen Tulpar

Absent: Ed Boone, Kimberlee Fulcher, Grant Hill, Gunnar Lucko, Joe Merola, Kerry Redican, Jennie Reilly, Melissa Slovinsky

Guests: Brendan Anderson, Susan Urquhart

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order and welcomed the commission to the first meeting of spring semester.

II. Adoption of Agenda

The agenda was adopted as written.

III. Old Business

IV. New Business

A. Undergraduate BOV Representative Selection Process

Dr. Ed Spencer discussed the commission's role in the selection process for Undergraduate Representative to the Board of Visitors and distributed the application packets for the eight individuals who applied this year. The commission is responsible for reviewing and rating the applications, interviewing the top six candidates, and choosing three candidates to interview with the Board of Visitors Selection Committee on March 17. Dr. Spencer explained that since there are only eight applicants this year, the commission has the choice of interviewing all eight or interviewing six, as in previous years. The commission decided to interview all eight candidates at the February 21 commission meeting.

B. USA Today Readership Program

Ms. Susan Urquhart and Mr. Brendan Anderson from USA TODAY, attended the meeting to discuss The Collegiate Readership Program, a program that distributes a variety of newspapers to college campuses each morning. The newspaper displays are located in residence halls, dining halls, student unions, and other convenient locations. Each college or university chooses the specific papers that are delivered, and students may pick up any of the available papers. Over 160 schools are now participating in the program. The costs for the program vary, depending on how many different papers are delivered each day

and the total number of papers delivered. The costs are covered in different ways by different schools. Some schools choose to increase tuition and/or fees, while others choose to cover the costs by soliciting funds from development offices, parent associations, student organizations, and student government associations. The readership program is provided at no cost during a four-week pilot program, and the university is under no obligation to sign up if interest is low. They gave an estimate of \$52,000 per semester for 2000 newspapers per day or \$26,000 per semester for 1000 newspapers per day. More information about the program is available at their website: www.usatodaycollege.com. The commission discussed whether there would be enough interest in the program and possible funding sources if we do find enough interest. Dr. Cross indicated that his office will pledge \$10,000 for the program, and asked others to decide how much they could contribute if we decide to participate in the program. The student organizations will need to decide quickly if they are willing to contribute to the program--the deadline for Student Budget Board requests is February 11. Mr. Hartman asked the student organizations to discuss this with their groups and report back to the commission at the February 7 meeting.

C. CSA Spring Orientation

Mr. Ryan Hartman asked the commission members to introduce themselves since several new members were present. He discussed various issues the commission has focused on this year, and gave updates on those that have been covered. He asked the commission to divide into groups and choose issues they would like to cover by the end of spring semester. Each group presented their issues to the commission. Mr. Hartman will compile the issues into a list and email it to commission members.

V. Announcements

Dr. Ed Spencer announced that the housing application process that took place on January 23, 2002, had to be voided due to a system overload. The new housing application process will begin at 8:00 a.m. on February 4 and continue through 5:00 p.m. on February 8. All students who enter the process during this time period will be entered into the application pool and will later receive a random lottery number, which will determine their place on the housing list. Additional information is available on their website at www.rdp.vt.edu.

Ms. Kim Mitchell announced that the final mandatory funding workshop for organizations applying for Student Budget Board funds would take place on January 31 at 5:00 p.m. in 219 Squires. Applications for SBB funding are due at 5:00 p.m. on February 11.

Ms. Susan Anderson announced that they are working on the Annual Take Back the Night events. Groups interested in having their name listed on the back of the program as a sponsor should let her know.

Ms. Linda Sikhammountry announced the AASU concert, 2nd Serving of R.I.C.E. (Rising International Community Edu-tainment), at 7:00 p.m. on January 26 in Burruss Auditorium. The concert will feature Mixed Emotions, MSG, Killah B's, Trish Trang, and Eliot Chang.

Mr. Myron McClees announced the annual Martin Luther King Day celebration would be taking place on January 24 at 7:00 p.m., Haymarket Theatre of Squires Student Center.

Ms. Vashonta Roach announced that the Black Student Alliance would host "Mahalia," a gospel musical play based on the life of Mahalia Jackson, at 7:00 p.m. on January 29 in Burruss Auditorium.

Ms. Nicki Cantrell announced that applications for Omicron Delta Kappa, the National Leadership Honor Society, are available in 319 Squires. Applications and additional information are also available on the ODK website: <http://fbox.vt.edu/org/odk/ODKApp.htm>. The deadline for applying is February 15, 2002.

Mr. Chris DeMay announced that the annual Midwinters Dance would be taking place at 9:00 p.m. on February 1 and 2 in Commonwealth Ballroom of Squires.

Mr. Brian Montgomery announced that the Student Government Association and the German Club would be sponsoring the 3rd Annual Henry J. Dekker Student Organization Leadership Conference on February 16 from 9:00 a.m. — 1:00 p.m. Further information and on-line registration is available at <http://www.vtgc.net/leadership>.

VI. Adjournment

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
February 7, 2002
Room 150/152
Squires Student Center
3:30-5:30 p.m.

Present: Kim Beisecker, Nicki Cantrell, Sue Ellen Crocker, Chris DeMay, James Disney, Ryan Hartman, Janet Johnson, Gunnar Lucko, Marquee King, Kasey Martin, Myron McClees, Kim Mitchell, William Grist for Brian Montgomery, Vashonta Roach, Alison Sharp, Edward Spencer, Aysen Tulpar

Absent: Susan Anderson, Tiffany Ball, Ed Boone, Lanny Cross, Thanh Doan, JoAnn Emmel, Kimberlee Fulcher, Grant Hill, Matt Lehman, Joe Merola, Kerry Redican, Jennie Reilly, Linda Sikhammountry, Melissa Slovinsky

Guests: Alicia Cohen, Barbara Pendergrass

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order and announced that Resolution 2001-2002A and 2001-2002B have been passed by University Council.

II. Adoption of Agenda

Mr. Hartman requested that the order of the two items under New Business be reversed, with Ms. Kim Mitchell speaking first. The amended agenda was adopted.

III. Committee Reports

Football Ticket Distribution Committee - Mr. Hartman has met with Mr. Tom Brown, Associate Dean of Students, to discuss membership of the committee, which includes several different groups from the commission, as well as the Athletic Office. Mr. Hartman will be contacting the groups via e-mail asking them to send a representative to the next committee meeting.

IV. New Business

A. Student Budget Board Policy Change Requiring CSA Approval *Ms. Kim Mitchell*

Ms. Kim Mitchell, Chair of the Student Budget Board (SBB), discussed a proposed change to the SBB Policies and Procedures. Since SBB is an ad hoc committee of CSA, the commission must approve any changes to SBB policies. An issue arose last semester when an organization wanted to sponsor an event in a local bar using SBB funds. The administration is not comfortable funding activities where alcohol is present, especially in off-campus venues. The SBB recently voted to enact the following policy change (change in bold): "When facilities are unavailable on campus or prove inadequate for the event, the Boards may fund events held off campus **in venues where alcohol is not allowed.**" Ms. Mitchell opened the floor for discussion of the change. Several commission members were concerned that the new wording would be too restrictive and limit the number of off-campus venues that could be used. Dr. Ed Spencer made a motion to revise the statement to read **in venues where alcohol is not served on a regular basis.** The motion was seconded and

approved.

B. Proposal for the Commission on Equal Opportunity & Diversity
Dr. Barbara Pendergrass

Dr. Barbara Pendergrass, Dean of Students, and Ms. Alicia Cohen, Assistant to the Vice President for Multicultural Affairs, discussed a proposal to establish a new university commission, the Commission on Equal Opportunity and Diversity. The new commission will be responsible for formulating and recommending policies that will bring diversity to the same level as other matters of importance at the university. They will address matters concerning equal opportunity, affirmative action, accessibility, and compliance; diversity planning and evaluation; diversity training and education; assessment of the institutional climate; and other related matters. The commission will not have a role in investigating or reviewing individual complaints or incidents - these will continue to be handled by the EOAA Office.

The Advisory Council on Diversity and Multicultural Affairs and the EOAA Committee approved the proposal in December 2001. Establishment of a new commission will require University Council approval because it will be an amendment to current university policy. Once University Council approves the commission, the president will present it to the Board of Visitors. They hope to have the commission approved in time for the Board of Visitors Meeting in June 2002.

Since CSA received the proposal prior to the meeting and had an opportunity to review it, Dr. Pendergrass opened the floor for questions and comments. Several CSA members expressed concern that only two of the thirty members will be students, and asked that the proposed membership be redistributed or increased to include more students. Dr. Pendergrass pointed out that the new commission would be composed primarily of faculty and staff because they are the ones who will put the changes into effect at the university. There was also concern that minority students do not have a specified slot on the proposed membership list. It was suggested that the Student Advisory Committee for Diversity and Multicultural Affairs be given a greater role on the new commission. Dr. Pendergrass thanked the commission for their input and promised to take their concerns to the planning group. She also invited CSA to attend the next planning meeting for the new commission on January 20 at 12:00 p.m. in 150 Squires.

V. Old Business

A. USA Today Readership Program

At the January 24 commission meeting, representatives from USA TODAY gave a presentation on their Collegiate Readership Program. Following the presentation, Mr. Hartman asked the student leaders to discuss the readership program with their organizations to determine interest and available funding. Mr. Hartman asked the student leaders to report their findings. All in attendance reported that their organizations are not interested in participating in the readership program; therefore the program will not be implemented.

VI. Announcements

Mr. Gunnar Lucko announced that the selection process is underway for the Graduate Student Representative to the Board of Visitors. A graduate student from the Northern Virginia Campus is serving on the selection committee this year. The first two interviews were held on February 7, and the next two will be the week of February 11. The selection committee will narrow the field to three candidates who will interview with the Board of Visitors Selection Committee on March 17.

Ms. Marquee King announced that interviews for Dean of the Graduate School are ongoing. The first candidate was interviewing on February 5-8, and graduate students were meeting with him on February 7 at 5:30 p.m. in Yorktown Room of Squires. The other two candidates will interview in the following two weeks.

Ms. Nicki Cantrell announced that the University Student Leadership Awards program was accepting applications until February 8 for a series of awards for student leaders, student programs, and advisors. Further information and applications are available online at http://www.uusa.vt.edu/Lsop/organizations_awards_recognition.htm#USLA and in 319 Squires. She encouraged commission members to nominate someone if they haven't already done so. The Awards Banquet will be held on March 22 at 6:30 p.m. in Donaldson Brown.

Ms. Sue Ellen Crocker announced that Career Services is offering a free test drive for graduate school exams on Saturday, February 23, in Norris Hall. Registration is at 8:30 a.m., with testing taking place from 9:00 a.m.—1:00 p.m. For more information, contact Donna Cassell at 231-8077.

Mr. James Disney reminded the commission that the 3rd Annual Henry J. Dekker Student Organization Leadership Conference would be taking place on February 16 from 9:00 a.m.-1:00 p.m. at the German Club. More information is available on the conference website at <http://www.vtgc.net/leadership>.

VII. Adjournment

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
February 21, 2002
Room 150/152
Squires Student Center
3:30-5:00 p.m.

Present: Susan Anderson, Tiffany Ball, Kim Beisecker, Ed Boone, Nicki Cantrell, Sue Ellen Crocker, Lanny Cross, Chris DeMay, James Disney, Thanh Doan, JoAnn Emmel, Ryan Hartman, Grant Hill, Janet Johnson, Ali Sorbi for Matt Lehman, Marqueea King, Kasey Martin, Myron McClees, Kim Mitchell, William Grist for Brian Montgomery, Kerry Redican, Michele Clark Holmes for Jennie Reilly, Vashonta Roach, Linda Sikhammountry, Edward Spencer, Aysen Tulpar

Absent: Kimberlee Fulcher, Monika Gibson, Gunnar Lucko, Alison Sharp, Melissa Slovinsky

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Committee Reports

None reporting.

IV. New Business

A. Selection of Finalists for Undergraduate Representative to the Board of Visitors.

A motion was passed to convene in closed Executive Session for the purpose of selecting the three finalists for the position of Undergraduate Student Representative to the Virginia Tech Board of Visitors. Mr. Hartman reviewed the procedures for the interviews and selected two members, Mr. Myron McClees and Mr. James Disney to ask two pre-selected questions of the candidates. Mr. Hartman asked Dr. Ed Spencer to keep the time for the candidates' presentations. The following candidates were interviewed and asked the two questions:

Leigh Ann Allgood
Michael Geruso
John Grantham
Jay Lefkowitz
Brian Montgomery
Matt Shepherd
Ashley Tyler
Amber Wawro

Following the interviews, the Commission voted by secret ballot for the three candidates who would be sent forward to the Selection Committee

of the Board of Visitors. The three finalists are: Michael Geruso, Brian Montgomery, and Ashley Tyler. The BOV Selection Committee will meet on Sunday, March 17, 2002, to interview these candidates. A motion was passed to move out of closed Executive Session. A motion was passed to approve the vote made during Executive Session.

V. Announcements

Ms. Susan Anderson announced that the annual Take Back the Night Rally and March will take place on March 21 at 7:30 p.m. on the Drillfield.

Ms. Vashonta Roach announced that the movie "Training Day" would be shown on February 28 at 7:00 p.m. in Haymarket Theatre of Squires. She also announced that Ja Rule will be live in concert on March 22 at 8:00 p.m. in Burruss Auditorium.

Ms. Sue Ellen Crocker announced that Career Services' Connection 2002 job fair would be taking place on February 26 at 10:00 a.m. in Commonwealth Ballroom and Old Dominion Ballroom of Squires.

Dr. Janet Johnson announced that the Human Resources & Education job fair, Destinations 2002, would be taking place on February 26-27 at 10:00 a.m. in Owens Banquet Room.

Mr. Ryan Hartman announced that the Football Ticket Committee would be meeting on February 26 at 4:00 p.m. in the Henderson Hall Conference Room.

Mr. Hartman asked that commission members interested in making Martin Luther King Day a Virginia Tech holiday to stay after the commission meeting for a discussion of the matter.

VI. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
March 14, 2002
Room 341/345
Squires Student Center
3:30-5:30 p.m.

Present: Tira Gordon for Tiffany Ball, Ed Boone, Sue Ellen Crocker, Lanny Cross, Chris DeMay, James Disney, Thanh Doan, JoAnn Emmel, Monika Gibson, Ryan Hartman, Marquea King, Nick Temple for Matt Lehman, Gunnar Lucko, Kasey Martin, Myron McClees, Kim Mitchell, Brian Montgomery, Vashonta Roach, Anne Klein for Alison Sharp, Edward Spencer, Aysen Tulpar

Absent: Susan Anderson, Kim Beisecker, Nicki Cantrell, Kimberlee Fulcher, Grant Hill, Janet Johnson, Kerry Redican, Jennie Reilly, Linda Sikhammountry, Melissa Slovinsky,

Visitors: Jennifer Calhoun, Stacie Crain, Elizabeth Embree, Larry Hincker, Tim Hodge, Christian Rieser, Dwight Shelton

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Committee Reports

Mr. Hartman reported that the Martin Luther King, Jr. Holiday Committee would be discussed under New Business as CSA Resolution 2001-2002C.

IV. Old Business

V. New Business

A. Brief Introduction of the Finalists for Graduate Student Rep to the BOV

Mr. Gunnar Lucko announced that the search process for the Graduate Student Representative to the Board of Visitors had been completed. The three finalists who were chosen to interview with the BOV Selection Committee on Sunday, March 17, are: Ms. Stacey Crain, Ms. Elizabeth Embree, and Mr. Christian Rieser.

B. University Policies for Student Life - Changes for CSA Approval

Jennifer Calhoun, Director of Judicial Affairs

Ms. Jennifer Calhoun, Director of Judicial Affairs, discussed the process they undertake each year to update University Policies for Student Life. Ms. Calhoun distributed for first reading three proposed changes for 2002-2003. The proposed changes are:

1) Under Section III.F - Student Code of Conduct, University Judicial Records, revise to read: A copy of judicial case materials will stay on file in the Office of Judicial Affairs for a period of five years from the date of the incident, at

which time it will be destroyed. (Previously, judicial case materials were kept on file for one year after graduation.)

2) Change Section II - Student Code of Conduct, 16. Misuse of Identification Cards, to read: The possession or manufacture of any false or altered form of identification, the improper use of any identification card, including knowingly altering or mutilating a university student identification card, or using the identification card of another, or allowing one's own card to be used by another is prohibited.

3) Change Section V.B - Student Code of Conduct, Advertising on Campus, under the heading of Distribution, to read: Permission must be obtained in writing from the Office of Residential and Dining Programs for distribution inside the residence halls. The collection of literature, when necessary, will be collected at designated central locations. Slipping literature under doors inside residence halls is not permitted. The commission pointed out a redundancy in the second sentence, and suggested the wording be changed to: The collection of literature, when necessary, will be *limited to* designated central locations.

Following a brief discussion of these changes, there was a motion to waive the first reading and make this the second reading due to the limited number of questions and comments. The motion was seconded and approved unanimously. There was a second motion to approve the changes to the UPSL. The motion was seconded and approved.

C. CSA Resolution 2001-2002C: Martin Luther King, Jr. Holiday
Susan Anderson, Faculty Senate
Ryan Hartman, Student Government Association
Myron McClees, Black Organizations Council
Vashonta Roach, Black Student Alliance

Mr. Ryan Hartman presented Resolution 2001-2002C: Martin Luther King, Jr. Holiday for first reading and discussed the background of the resolution. Their committee has surveyed our SCHEV peer institutions and found that the majority do not hold class on MLK day. Due to the large number of programming events on this holiday, the resolution proposes that MLK day become a Virginia Tech holiday with no classes so that students may participate in these events. The commission discussed the resolution and made the following suggestions: 1) In the second premise, the reference to "the world" should be removed. 2) Insert a reference to Virginia Tech being one of three schools in its SCHEV peer group that does not celebrate the holiday. 3) Remove the section of the conclusion that would change which Monday the holiday was celebrated based on when classes start. 4) Remove the section of the conclusion that would change the number of class days in each semester. 5) Add a second conclusion that directs the Committee on Academic Support to review the existing calendar criteria and recommend changes to alleviate conflicts that would be caused by subtracting a day in the spring semester.

There was a motion for the committee to make the suggested revisions and bring it back to the commission for second reading on March 28. The motion was

seconded and approved.

D. Tuition and Fees, and Budget Reductions

Larry Hincker, Associate Vice President, University Relations

Dwight Shelton, Vice President for Budget & Financial Management

Mr. Dwight Shelton, Mr. Larry Hincker, and Mr. Tim Hodge, Director of Budget Operations, discussed proposed increases to tuition and fees for 2002-2003. These increases are a result of the budget reductions taking place at the state level. The state expects a general fund shortfall of \$3.790 billion for the 2002-04 biennium. To offset these shortfalls, the state is reducing funding to higher education institutions across the state. As a result, for the 2002-2004 biennium, Virginia Tech will incur a general fund reduction of \$43.1 million; revenue offsets will be \$18.0 million; giving us a net general fund reduction of \$25.1 million. The state has now lifted the freeze on tuition increases to help offset the budget reduction losses. Pending approval by the Board of Visitors, Virginia Tech will raise tuition and fees in the range of five to nine percent. This increase will generate approximately \$9.1 million in the University Division (teaching agency) for 2002-2003, but will still leave a shortfall of \$15.2 million for this division. Mr. Shelton and Mr. Hodge concluded their discussion by reviewing a summary of tuition and fees, comparing this year's annual charges to last year's, and comparing Virginia Tech's charges to our peer institutions. The speakers thanked the commission for the opportunity to discuss these matters with them, and reminded the commission members that the information they were discussing would not be approved by the Virginia Tech Board of Visitors until Monday, March 18, and should remain confidential until approved.

VI. Announcements

Mr. Brian Montgomery announced that SGA has three events coming up: SGA elections would be taking place on March 25 and 26. Voting will be done on-line at www.sga.vt.edu/elections. The Big Event will be taking place on April 6, with several events taking place throughout the day. More information is available at www.sga.vt.edu/bigevent. Relay for Life will be held on April 12 and 13 on the Johnson Miller Track and Field. More information is available for this event at www.sga.vt.edu/relayforlife.

Mr. Thanh Doan announced that Take Back the Night would be taking place at 7:30 p.m. on March 21 on the Drillfield.

VII. Adjournment

The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

March 28, 2002
Room 150/152
Squires Student Center
3:30-5:30 p.m.

Present: Susan Anderson, Tiffany Ball, Kim Beisecker, Nicki Cantrell, Lanny Cross, Chris DeMay, JoAnn Emmel, Monika Gibson, Ryan Hartman, Janet Johnson, Marquea King, Robert Temple for Matt Lehman, Myron McClees, Kim Mitchell, Brian Montgomery, Vashonta Roach, Alison Sharp, Edward Spencer, Aysen Tulpar

Absent: Ed Boone, Sue Ellen Crocker, James Disney, Thanh Doan, Kimberlee Fulcher, Grant Hill, Gunnar Lucko, Kasey Martin, Kerry Redican, Jennie Reilly, Linda Sikhammountry, Melissa Slovinsky

I. Call to Order

Mr. Ryan Hartman, chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Committee Reports

Mr. Hartman reported that Mr. Steve Mouras, Director of Transportation, has been invited to attend the April 11 meeting. He asked the commission to be prepared to discuss the parking plan and other transportation issues if Mr. Mouras does attend.

IV. Old Business

A. Second Reading: CSA Resolution 2001-2002C: Martin Luther King, Jr. Holiday
Susan Anderson, Faculty Senate
Ryan Hartman, Student Government Association
Myron McClees, Black Organizations Council
Vashonta Roach, Black Student Alliance

Mr. Hartman reported that he has rewritten the resolution in accordance with the commission's suggested changes during the March 14 CSA meeting. The resolution also went to the Committee on Academic support on March 22, where it was passed with one change—they removed the second “resolved” because they would like the Commission on Undergraduate Studies and Policies to study how the university is going to put this holiday into the university's calendar. The issue will be discussed at the next meeting of the Commission on Undergraduate Studies and Policies. There was a motion to table the resolution until the April 11 CSA meeting. The motion was seconded and approved.

V. New Business

A. Composition of the Student Budget Board

Kim Mitchell, Budget Board Representative

Ms. Kim Mitchell distributed a sheet showing current SBB membership and possible meeting dates for Spring Semester. When the membership list was created, it reflected the membership of CSA. However, when CSA membership changed in 1999 the SBB membership was not changed. In addition, with the current membership it is difficult to conduct business because they are often unable to achieve quorum during the annual funding period. Ms. Mitchell requested that a committee be formed to review SBB membership and decide whether changes should be made. The following commission members volunteered to serve on the committee: Mr. Ryan Hartman, Mr. Brian Montgomery, Mr. Chris DeMay, and Dr. JoAnn Emmel. Mr. Hartman will contact the commission members who were absent and give them the opportunity to serve as well. Ms. Mitchell will be in touch with committee members regarding meeting dates.

B. First Reading: Amendments to the Student Government Association Constitution

Ryan Hartman, Student Government Association

Brian Montgomery, Student Government Association

Mr. Hartman presented the "SGA Summary of Proposed Constitutional Amendments" for first reading and discussed the proposed changes. Mr. Hartman and Mr. Montgomery addressed the commission's questions and concerns about proposed changes to: 1) the approval process for amendments to the constitution and bylaws, 2) membership of the judicial board, and 3) whether advisors will be notified if judicial actions are started. Mr. Hartman indicated that he would take the commission's suggestions back to SGA and make corrections prior to second reading on April 11.

VI. Announcements

Ms. Aysen Tulpar distributed a brochure on International Week activities, which will be taking place April 5-14.

Mr. Ryan Hartman announced that Phi Alpha Delta and the Political Science Dept. would be sponsoring a Law Panel on April 3, 7:00 p.m., in 3100 Torgersen Hall to answer questions about law school and careers in law.

Mr. Brian Montgomery announced that the Big Event would be taking place on April 6 and reminded everyone that sign up sheets should be turned in by March 29. Relay for Life will be taking place from 6:00 p.m. on April 12 until noon on April 13 at the Johnson-Miller Track and Field. A luminary service will be held at 9:00 p.m. for cancer survivors. There will be a transportation and parking forum for all students at 5:30 p.m. on April 1 in Squires 341/345.

Ms. Susan Anderson announced that Arjuna Greist would be performing at 8:00 p.m. on March 29 in Colonial Hall, with special guest Dianna Benton. She also announced that Jean Kilbourne would be lecturing on the effects of advertising at 7:00 p.m. on April 1 in

Donaldson Brown Auditorium. Robin and Linda Williams will be performing at the Lyric Theatre at 7:30 p.m. on April 13.

Ms. Anderson also made a statement to the commission concerning the vandalism that took place on the night of March 20: "Womanspace and Take Back the Night did not do the spray painting on campus and are very sorry that it happened."

Ms. Marquee King announced that Graduate Student Appreciation Week would be held April 1-5. She also announced that Harriet Fulbright would speak on "Globalization and Education" at 7:00 p.m. on April 2 in 2150 Torgersen Hall.

Ms. Vashonta Roach announced that Spike Lee would be speaking at 7:00 p.m. on April 9 in the Donaldson Brown Auditorium. She also announced the National Panhellenic Step Show in Burruss Auditorium at 6:00 p.m. on March 30.

Mr. Chris DeMay congratulated Mr. Brian Montgomery for being selected the 2002-2003 Undergraduate Student Representative to the Virginia Tech Board of Visitors.

VII. Adjournment

There being no further business, the meeting adjourned at 4:25 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

April 11, 2002
Room 150/152
Squires Student Center
3:30-5:30 p.m.

Present: Tiffany Ball, Kim Beisecker, Nicki Cantrell, Lanny Cross, Brooke Randa for Chris DeMay, Thanh Doan, Monika Gibson, Ryan Hartman, Nick Amico for Tim Hish, Matt Lehman, Kasey Martin, Myron McClees, Kim Mitchell, Brian Montgomery, Vashonta Roach, Alison Sharp, Edward Spencer, Aysen Tulpar

Absent: Susan Anderson, Ed Boone, Sue Ellen Crocker, James Disney, JoAnn Emmel, Kimberlee Fulcher, Grant Hill, Janet Johnson, Marqueea King, Gunnar Lucko, Kerry Redican, Jennie Reilly, Linda Sikhammountry,

Visitors: Sharonda Meade, Steve Mouras

I. Call to Order

Mr. Ryan Hartman, chair, called the meeting to order.

II. Adoption of Agenda

Mr. Hartman proposed the following changes to the agenda:

- o Add under new business: 1) annual Student Budget Board funding appeals process, and 2) CSA meeting times for next year.
- o Remove: amendments to the RHF Constitution.
- o Move: GSA Student Budget Board appeal before Old Business.

There were no objections to the changes and the amended agenda was adopted.

III. Guest Presentation — Steve Mouras, Parking Services

Mr. Steve Mouras, Director of Transportation and Records Management, discussed the Parking and Transportation Master Plan, which was developed by Hayes, Seay, Mattern & Mattern following their analysis of the parking and transportation situation on campus. The master plan identifies the parking and transportation needs of the university for the next 10 years and proposes options to meet those needs. A few of the options being considered are: expanding surface lots; building parking garages; installing traffic signals at busier intersections; expanding use of alternative transportation; developing a pedestrian-friendly zone in the Drillfield area; building a transit center on Perry Street; and building a new road west of Duck Pond Drive to move through traffic away from campus. The master plan also explores the cost of new construction and gives recommendations for funding. The university's senior management will be involved in the entire process, and the plan will be presented to the Board of Visitors at the June 2002 meeting.

IV. Student Budget Board Contingency Funding Appeal

Mr. Hartman outlined the contingency funding appeals process. According to the rules outlined in *Student Budget Board Appeals of Allocation Decisions*, "appeals may only be based on the following criteria: 1) established policies and procedures were not followed; 2) the organization was denied the opportunity to present significant evidence at the time of the hearing; 3) the funding decision was arbitrary and capricious. The fact that a Board did not fund an item at the requested level does not constitute grounds for appeal."

Mr. Hartman asked Ms. Sharonda Meade, Graduate Student Assembly Treasurer, to present their appeal. Ms. Meade discussed the GSA's contingency funding appeal concerning the APEX newsletter. The GSA requested contingency funding for color glossy newsletters to be distributed to academic departments and Virginia Tech's extended campuses. The Student Budget Board denied their appeal because graduate students receive the newsletter via e-mail, and it's also available on the GSA website. GSA feels their representation of extended campuses warrants sending a printed newsletter to the extended campuses. GSA is appealing based on criteria 3: the funding decision was arbitrary and capricious.

Ms. Kim Mitchell, Chair of the Student Budget Board, provided the rebuttal of the appeal. As stated above, their decision to deny the request was based on the fact that graduate students receive the newsletter via e-mail and on the GSA website. In addition, the SBB felt that professional newsletters could be printed in black and white and did provide contingency funds for a black and white newsletter. This decision was based on the cost of color (\$1,166 for 400 copies) versus black and white (\$125 for 400 copies). The SBB didn't feel the extra cost was justified during times of budget cuts at the university.

Following a question and answer period and summaries from Ms. Meade and Ms. Mitchell, Mr. Hartman asked the involved parties to leave the room. The commission then moved into closed session for discussion and a vote. Following the vote, the commission returned to open session and the involved parties returned to the room. Mr. Hartman announced that the appeal had been denied.

IV. Old Business

A. Second Reading: CSA Resolution 2001-2002C: Martin Luther King, Jr. Holiday
Susan Anderson, Faculty Senate
Ryan Hartman, Student Government Association
Myron McClees, Black Organizations Council
Vashonta Roach, Black Student Alliance

Mr. Hartman presented the Martin Luther King, Jr. Holiday resolution for second reading. The resolution has been amended according to suggestions made by the commission at the March 14 meeting. There was a motion to approve the amended resolution. The motion was seconded and approved.

B. Second Reading: Amendments to the SGA Constitution
Ryan Hartman, Student Government Association
Brian Montgomery, Student Government Association

Mr. Hartman presented the Amendments to the SGA Constitution for second

reading. SGA made the changes suggested at the March 28 meeting. There was a motion to approve the Amendments. The motion was seconded and approved.

V. New Business

A. Student Budget Board Annual Funding Approval

Kim Mitchell, Student Budget Board

Ms. Kim Mitchell announced that the annual funding hearings have been completed for the year, and distributed the Student Budget Board 2002-2003 Annual Funding Recommendations showing total appropriations of \$883,926. The groups were to be notified of their funding on April 15 and given two weeks to appeal. The decisions were based on funding given last year. Most amounts reflect an 18 percent cut from last year's funding. There was a motion to approve. The motion was seconded and approved.

B. Appeals Committee for Annual Student Budget Board Funding Process

Ryan Hartman

Mr. Hartman announced that the commission needed to create an appeals committee for the SBB annual funding process. Ms. Alison Sharp volunteered to chair the appeals committee and Mr. Hartman will e-mail the commission asking for volunteers to serve on the committee.

C. CSA Meeting Times for Next Year

Ryan Hartman

Mr. Hartman announced that there had been some discussion of changing the meeting times for CSA to Monday afternoons at 3:00 p.m. rather than Thursday afternoons at 3:30. He will poll the commission via e-mail to see which meeting day and time is preferred.

VI. Announcements

Mr. Hartman announced that nominations and elections for next year's chair and vicechair would take place at the April 25 meeting. He asked that new officers or appointees for next year be present for the elections.

Mr. Brian Montgomery announced that "Talkin about Walkin," a program concerning pedestrian safety on campus, would take place at 7:00 p.m. on April 17 in Torgersen 2150. He also reminded the commission that Relay for Life would be taking place from 6:00 p.m. on April 12 until noon on April 13 at the Johnson-Miller Track and Field. Ms. Aysen Tulpar announced that events for International Week were continuing through Sunday, April 14, with movies, luncheons, a talent show, and an international dance taking place over the weekend.

Mr. Hartman announced that the Football Ticket Subcommittee would present its recommendations for football ticket distribution at the final CSA meeting on April 25.

Mr. Hartman announced that he would be performing the Rachmaninoff Piano Concerto

No. 2 with the New River Valley Symphony at 8:00 p.m. on April 27 in Burruss Auditorium.

Ms. Kim Mitchell announced a transition workshop on April 20. She announced that the Big Event was a success and thanked everyone who was involved. She also announced plans for a student leadership conference next fall for the entire campus.

The planning committee meeting was meeting on at 4:00 p.m. on April 17 in the Norfolk Room of Squires. Anyone interested in serving on the committee was invited to attend.

VII. Adjournment

There being no further business, the meeting adjourned at 5:22 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

April 25, 2002
Room 150/152
Squires Student Center
3:30-5:30 p.m.

Present: Tiffany Ball, Ed Boone, Nicki Cantrell, Lanny Cross, Sue Ellen Crocker, JoAnn Emmel, Monika Gibson, Ryan Hartman, Ernest Cage for Tim Hish, Janet Johnson, Marquee King, Anne Klein, Matt Lehman, Gunnar Lucko, Myron McClees, Kim Mitchell, Brian Montgomery, Brooke Randa, Jennie Reilly, Alison Sharp, Edward Spencer, Aysen Tulpar

Absent: Susan Anderson, Kim Beisecker, Thanh Doan, Kimberlee Fulcher, Grant Hill, Kasey Martin, Kerry Redican, Vashonta Roach, Linda Sikhammountry

Visitors: Tom Brown, Jeremy Hannon, Andrew Jayne, Vivek Mehta

I. Call to Order

Mr. Ryan Hartman, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted with one change: Student Budget Board Membership will be discussed before Amendments to RHF Constitution.

III. Old Business

IV. New Business

A. Proposal of the Committee on Football Ticket Line & Distribution Procedures
Tom Brown, Dean of Students Office
Ryan Hartman, Student Government Association

Mr. Hartman distributed and discussed the Football Ticket Line & Distribution Procedures, which was developed by the commission's Football Ticket Committee. The committee was formed last fall in response to students camping out in line for two weeks in order to secure tickets to the Miami football game. The committee's goal was to eliminate the incentive to camp out or arrive earlier than others by creating an efficient and fair method for line formation and ticket distribution using random selection. They also sought to create an official source of information on the ticket policy, and ensure that the student body is made aware of the policy and this source of information. Mr. Hartman opened the floor for questions about the policy. Dr. Lanny Cross suggested they add a statement to the final bullet under Ticket Pickup Process & Policy indicating that the place in line will be forfeited if envelopes containing athletic cards are opened before the student reaches the ticket window. Dr. Ed Spencer expressed concern that the policy calls for two random selections-numbered wristbands and the starting

number for the line and felt the students would perceive this as unfair. Dr. Spencer made a motion to amend the recommendation so there will be a lottery system where each numbered wristband corresponds with a place in line. The motion was seconded and approved. Dr. Spencer questioned whether tickets would be distributed at War Memorial Gym, as in previous years. If Athletics does plan to distribute them at the gym, the problem of camping out and/or lining up early could occur there. Mr. Hartman indicated that he would discuss this with Athletics and rewrite the policy if tickets are to be distributed at the gym.

Dr. Cross made a motion to approve the policy as amended. The motion was seconded and approved. Mr. Hartman will send the amended policy to the commission via e-mail.

B. Student Budget Board Membership

Kim Mitchell, Student Budget Board

Ms. Kim Mitchell, Chair of the Student Board, distributed and discussed the SBB Summary of Proposed Constitutional Amendments, concerning Article III, Membership and Article VI, Operating Procedures. The first amendment, concerning membership, is to make SBB more reflective of the membership of CSA and the groups requesting funding. The second amendment, concerning Board members excusing themselves from any hearing and deliberation about their organization, is specifically to eliminate conflict of interest during budget deliberations.

There was a motion to waive the first reading since this is the final commission meeting of the year. The motion was seconded and approved. There was a motion to approve the amendments to the SBB Constitution. The motion was seconded and approved.

C. Amendments to the RHF Constitution

Alison Sharp, Residence Hall Federation

RHF representatives Ms. Alison Sharp, Mr. Jeremy Hannon, and Mr. Vivek Mehta distributed copies of the RHF Summary of Proposed Constitutional Amendments and discussed the changes. Bylaw 2—Elections, pertains to eligibility for spring and fall elections. Article IV—Organization, pertains to membership of the Board of Directors and Executive Committee.

There was a motion to waive the first reading. The motion was seconded and approved. There was a motion to approve the amendments to the RHF Constitution. The motion was seconded and approved.

D. Nominations and Elections for Chair and Vice Chair of the Commission

Mr. Hartman opened the floor for nominations for Chair of CSA for next year. Mr. Brian Montgomery nominated himself. There being no other nominations, there was a motion to vote by acclamation for Mr. Montgomery for Chair. The motion was seconded and approved.

Mr. Hartman then opened the floor for nominations for Vice Chair. Ms. Alison

Sharp nominated Mr. Vivek Mehta. There were no other nominations for this position, and a motion was made to vote by acclamation for Mr. Mehta for Vice Chair. The motion was seconded and approved.

E. Discussion of the Proposed Commission on Equal Opportunity & Diversity

Mr. Ryan Hartman distributed copies of University Council Resolution 2001-02A-- Amending the University Council Constitution and By-Laws To Establish a Commission on Equal Opportunity and Diversity. The resolution has passed first reading at University Council and will be voted on at the May 6 University Council meeting. The proposal has been approved by the Faculty Senate. It has also been approved by the Staff Senate, with amendments that will be agreed upon by the Faculty Senate. The amendments call for a representative from CSA and a student at-large position, thus increasing the number of students on the commission to four. Mr. Hartman opened the floor for questions and comments that he may share with University Council. Mr. Myron McClees expressed concern that only four students will be on the commission. Mr. Hartman said he has discussed this with Staff Senate, and the recommendation to increase student membership was turned down. It was pointed out that while students have CSA and the Dean of Students Office to turn to for diversity issues, faculty and staff have not had a place to go with these issues in the past. Several commission members pointed out that the charge of the new commission is to recommend policies and procedures related to equal opportunity and diversity, not to handle individual cases of discrimination that might arise. Several members also felt that faculty and staff should be the primary members of the new commission in order to help influence policy decisions and to give a universal view of how faculty/staff stand on the issue of diversity. Mr. Hartman indicated that he would share the commission's comments and suggestions with University Council on May 6.

V. Announcements

Mr. Ryan Hartman announced that he would be performing the Rachmaninoff Piano Concerto No. 2 with the New River Valley Symphony at 8:00 p.m. on April 27 in Burruss Auditorium.

Ms. Jennie Reilly thanked Mr. Hartman for his leadership this year as commission chair, and for doing such a great job in his position. Mr. Hartman said he'd enjoyed the position and thanked the commission for their work this year.

VI. Adjournment

There being no further business, the meeting adjourned at 5:02 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder