

COMMISSION ON RESEARCH

May 11, 2011
325 Burruss Hall
3:30 – 5:00 p.m.

Members Present: Jesus de la Garza (Chair), Lay Nam Chang, S. K. de Datta, Dennis Dean, William Huckle, Roderick Jensen, Delbert Jones, William Knocke, Heather Moorefield-Lang, Robert Siegle, Randy Wynne, and Tammy Bose (Recording Secretary).

Absent: Kevin Davy, Serkan Gugercin, Terry Herdman, James Jones, Brenton Laing, Bradley Martens, Steve Martin, Satyavrata Samavedi, Robert Walters, and Chris Zobel.

Guests: Rodd Hall, Jason Deane (for C. Zobel), Rob Grange (for K. Davy), Ken Miller, and Sandra Muse.

I. Approval of Agenda: A motion to approve the agenda as presented was offered, seconded and was carried.

II. Approval of the minutes for CoR meeting April 6, 2011: A motion was made to adopt the April 6, 2011 minutes without modifications and the motion was carried.

III. Announcements:

a. Special Thanks to Outgoing Commission Members: Special thanks were given to S. Martin, B. Laing, S. Samavedi, and R. Siegle for their service and contribution to the Commission as their term expires.

b. Schedule of FY11-2012 CoR Meetings: J. de La Garza announced the dates for the CoR FY 2011-12 meetings and encouraged members to update their calendars. He noted the meeting times normally are set for the 2nd Wednesday of the month during the academic year. All meetings will be held in 325 Burruss from 3:30-5:00pm:

September 14, 2011	February 8, 2012
October 12, 2011	March 14, 2012
November 9, 2011	April 11, 2012
December 14, 2011	May 9, 2012
January – No Meeting	

c. Consulting and Conflicts of Interest Task Force: W. Huckle reported that the Consulting and Conflicts of Interest Task Force was formed in 2011, and has met several times. The committee consists of 20 members, co-chaired by Pat Hyer and Beth Tranter, whose role is to review and revise the current policy 13010 regarding conflicts of interest and commitment. The committee plans to provide regular updates to the CoR.

IV. Unfinished Business:

a. Standing Committee Reports

i. Library Committee: H. Moorefield-Lang reported that the new Summons database will be implemented on Monday, May 16, 2011, and there will be a new link on the library home page.

The library is currently in the process of upgrading its wireless system to be available throughout the entire building. Also, fifty-inch computer monitors will be installed in all the study rooms in the library.

As suggested in prior CoR meetings, the new Dean of Libraries, Tyler Walters, will be invited to visit the CoR early in the next semester.

ii. Personnel Committee: R. Wynne reported that the review of the ICTAS director has been completed and a summary has been forwarded to Dean Benson.

iii. Special Research Faculty (SRF) Task Force: W. Huckle reported that the Chair of the committee, Don Taylor, is drafting a report which summarizes the collected input. A full report will be submitted to the CoR after it has been reviewed by R. Walters.

iv. Intellectual Properties Committee: W. Knocke reported that the Intellectual Properties Committee meets for the last time in the academic year next week. The question of IP ownership arises when graduate students are not being compensated by the university for research. Over 300 faculty members replied to a survey commissioned by the committee regarding educational needs for intellectual property management. The data obtained will be used over the summer to explore issues of IP and technology transfer. Another issue still on the table is that there are many situations related to undergraduate project design and disclosure in which the IP ownership is unclear.

v. Institute Reviews: W. Knocke reported that there are no institute reviews scheduled for this year.

b. Research Administrative Systems (RAS): R. Wynne reported that the RAS committee decided to recommend the Cayuse 424 system, which is geared mainly toward grants.gov submissions. The system is very easy to use and is similar to Turbo Tax in simplicity of use. The system will not allow you to make errors that are commonly made in the submission process. This represents the results of the University's RFP, but other actions regarding electronic research administration are still pending.

c. Realignment of University Centers: W. Knocke provided a handout to the members listing the final locations and affiliations of the realigned centers.

<u>Center Title</u>	<u>Administrative Home</u>
Center for Geospatial Information Technology	V.P for Information Technology
Center for Gerontology	CALS (and ISCE)
Center for Human-Computer Interaction	Computer Science (and ICTAS)
Center for Survey Research	Provost's Office (and ISCE)
Interdisciplinary Center for Applied Mathematics	OVPB (and Stakeholder's Committee of deans)
Macromolecules and Interfaces Institute	OVPB (and Stakeholder's Committee of deans)
Powell River Project	CALS
Virginia Center for Coal and Energy Research	Mining and Materials Engineering Department
Virginia Water Resources Research Center	College of Natural Resources and Environment

The Research linkage to the web site "University Research Centers" will be deactivated in late June, and replaced with a broader linkage to "Research Centers and University Institutes at VT". The site will have information and links to all chartered and registered centers and institutes at Virginia Tech.

d. Industrial Affiliates Programs: W. Knocke reported that the task group hopes to wrap up the issue of how funding for affiliates goes through the Virginia Tech Foundation. Automatic splitting of funds when they come in to the Foundation may be implemented. Once deposited, the funds will be deposited to university accounts with a

small amount remaining in the Foundation. The funds are to be used for direct support of research at Virginia Tech. Terminology is being reviewed and there will be a report on the final outcome presented in the fall semester.

e. Update on Proposed Revision of Policy 13005/3020: W. Knocke reported University Council had the second reading of recommended revisions to Policy 13005. As the policy does not need to go to the BOV for approval, it will be implemented this summer.

A draft copy of Policy 3020 was handed out to the members. K. Miller reviewed section 3.3, which states that the Center or Institute directors are primarily responsible for establishing business practices and maintaining internal controls. Directors are accountable for compliance with Policy 3100 and to see that all financial transactions are properly processed.

K. Miller referred to section 3.3.d of the policy which outlines the Administrators' annual review of the center or institute to ensure they are in compliance with policies and standards. If the centers had separate organizational (org) numbers, their financial data would be easier to accumulate and monitor. It was noted that sixty percent of centers are embedded in their departments and do not have a separate sub-org number.

D. Dean noted that the CFO position (Dwight Shelton) is now a stakeholder of all the institutes. It was noted that this should be reflected in institute charters.

V. New Business:

a. Election of Chair for FY11-12: J. de la Garza opened the floor for additional nominations for CoR Chair for FY 2011-12. R. Wynne, as the current vice-chair, is an automatic nominee. No further nominations were made. It was moved that the nominations be closed and this was seconded. A motion to elect R. Wynne as Chair was presented and seconded. A vote was taken and R. Wynne was unanimously elected the Chair of the CoR for FY2011-12. R. Grange and J. Dean, opted to abstain since they were substitutes.

b. Potential Topics for CoR in FY11-12: J. de la Garza solicited topics from the membership for the upcoming fiscal year. J. de la Garza suggested that the Research Incentive Plan should be revisited. B. Knocke reported he will be working on this topic over the summer. He will review the notes left by T. Inzana.

R. Jensen suggested that the Commission should play a significant role in the development of the university's new strategic plan. Professor Paul Knox chairs this Strategic committee and has already sent an invitation-to-participate letter to CoR.

Solicitations should begin for nominees for a new CoR vice-chair for FY 2011-12. A vote will be taken at the September 14, 2011 meeting.

In the summer, an invitation to attend the September 14, 2011 CoR meeting will be extended to the new Dean of Libraries, Tyler Walters by the CoR chair.

IV. Adjournment: There being no further business, the meeting adjourned at 4:40 p.m.