

# COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

## Minutes

May 8, 2014

3:30-4:30 p.m.

325 Burruss Hall

### **Attendance:**

Montasir Abbas, Don Back, Jan Helge Bøhn, Carlyle Brewster, Ralph Hall, Ed Jones, Reed Kennedy, Llyn Sharp, Eric Vance (guest, representative for next year's commission)

### **Absent:**

Kathy Alexander, Andrea Brunais, Kirsten Buhls, Lee Cooper, Jack Davis, Christine Fiori, Guru Ghosh, Holly Grant, Shannon Jarrott, Andy Overbay, Michael Schwarz, Susan Short, Elankumaran Subbiah

### **1. Welcome**

Carlyle Brewster welcomed everyone to the meeting.

### **2. Agenda Approval**

Carlyle requested an amendment to the Agenda, which was to add the April 28<sup>th</sup> University Council meeting summary to the Chairman's Report, item five (5). Amendment was seconded and approved. He then made a call for the approval of the agenda; the agenda was moved to approve; seconded and was approved.

### **3. Announcements**

The call for announcements was made. Eric Vance announced he was sitting in on this meeting as the new Faculty Senate member who will be attending the commission meetings for 2014-2015.

### **4. Approval of Minutes, April 17, 2014**

The minutes from the April 17, 2014 were sent out electronically for updates; were updated accordingly and were sent onto University Council and to the University Governance website (<http://www.governance.vt.edu/minutes.html>).

### **5. Chairman's Report**

#### **a. University Council Meetings for April 21, 28 and May 5, 2014**

Carlyle announced that there were many resolutions put forth at the University Council meetings on April 21<sup>st</sup>, 28<sup>th</sup> and May 5, 2014. Of interest was the resolution, which came through the Commission on Outreach and International Affairs from the University Council on International Affairs (UCIA) on the Voluntary Health Disclosure Form; this resolution was passed by University Council on April 28<sup>th</sup>. Additionally, a Resolution to Revise Presidential Policy Memorandum No. 111 from UCIA regarding hours for Education Abroad was read on April 28<sup>th</sup> by Dr. Zink-Sharp of the Commission of Undergraduate Studies and Policies (CUSP); the second reading occurred on May 5 and the resolution was passed. The resolution included a statement that approval for the last 45 hours for Education Abroad would be up to the discretion of the Academic Dean of the particular college.

The minutes can be found at: <http://www.governance.vt.edu/index.html>.

### **6. Vice-Chair Report**

Reed Kennedy discussed that since all awardees have been published by Special Events, that we could publically announce the award winners for the Alumni Award for Outreach Excellence. Michael Rosenzweig won the individual award. Michael has experience in the Biological

Sciences Outreach K-12; VT Engage; Founder of SEED summer camp and re-opening of the Price House. Shamindri Arachchige and Karen Brewer won the team award with their K-12 local projects to include Chemistry Day for 8<sup>th</sup> graders; honors classes with Blacksburg High School, Classroom Visits; and developing the Chemistry Activity Patch.

## 7. **Reports**

### a. **Virginia Cooperative Extension (VCE)**

Ed Jones described the Smith-Lever Act Celebration, 100 years ago, and talked about the events that were taking place today. Additionally, there was a luncheon celebration that included Virginia State University's President Keith Miller and Virginia Tech's President Charles Steger. The Virginia Agribusiness Council Land Grant Award was presented to President Steger.

### b. **University Council on International Affairs (UCIA) Meeting**

Don Back gave the report on the UCIA meeting from April 28, 2014. He announced that the Office of International Research, Education and Development (OIREED) pulled completely out of South Sudan; currently there are no plans to go back in. Professors leading trips for Study Abroad, now the Global Education Office, will not have access to the Health Disclosure Form that was recently approved. The forms will stay on file with the Disability Office. At the meeting discussions included further recommendations for next year; handling of emergency situations; and hiring time-line for the next Director of the Global Education Office. Don indicated he would be the Chair for the UCIA next year and Nicole Sanderlin would serve as Vice-Chair. August 25, 2014 will be the first meeting for UCIA for next Academic Year.

## 8. **Commission Board Member Comments**

Carlyle mentioned to Reed that he will want to be prepared at the Commission Chairs meeting the beginning of next Academic Year in which the President will make the call for the Commission Chairs to state their plans for the upcoming year. Reed will be the Chair of COIA next year; voting for Vice-Chair will take place at the first meeting in September.

A call for the meeting to be adjourned was made, seconded and approved; adjourned at 3:59 p.m.

Respectfully submitted,

Kimberly Rhodes  
Recording Secretary

### **PROPOSED MEETING DATES FOR 2014-2015**

*(All meetings will be from 3:30-4:30 p.m. and will take place in 325 Burruss unless noted below)*

September 18, 2014	3-3:30 p.m.	Orientation for new members
September 18, 2014	3:30-4:30 p.m.	Meeting for all members

October 16, 2014	3:30-4:30 p.m.
November 20, 2014	3:30-4:30 p.m.
December 11, 2014	3:30-4:40 p.m.

### **NO JANUARY MEETING**

February 19, 2015	3:30-4:30 p.m.
March 19, 2015	3:30-4:30 p.m.
April 16, 2015	3:30-4:30 p.m.
May 7, 2015	3:30-4:30 p.m.