

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes
November 17, 2011
3:30-4:00 p.m.
325 Burruss Hall

Attendance: Mehmet Altin, Jan Helge Bøhn, Andrea Brunais, Peter Callan (via phone), Naomi Dam, Devi Gnyawali, Lori Greiner, Reed Kennedy, Gary Long, Susan Short, Bob Smith

Absent: Onwubiko Agozino, Carlyle Brewster, Kirsten Buhls, Jack Davis, John Dooley, François Elvinger, Christine Fiori, Guru Ghosh, Ed Jones, Joao Macieira, Lenah Nguyen, John Provo,

1. **Welcome and Introductions**

Gary Long welcomed everyone. Self-introductions were made.

2. **Agenda Approval**

Gary Long made a call for the approval of the agenda; the agenda was moved to approve; seconded and was approved.

3. **Announcements**

Gary Long made the call for announcements. Gary indicated that Christine Fiori had three people for the search committee for the Alumni Award for Outreach Excellence and asked if anyone else was able to volunteer. Susan Short volunteered to be on the committee.

Susan Short announced that Gary Kirk, the new Director for the Center for Student Engagement and Community Partners would be starting on December 19, 2011.

4. **Approval of Minutes, October 20, 2011**

Gary Long informed the council that the minutes for October 20, 2011 were sent out electronically for updates; were approved electronically and sent onto University Council and to the University Governance website.

5. **Chairman's Report**

Gary Long reported on the University Council meeting which included a new resolution from Commission on Administrative and Professional Faculty Affairs (CAPFA) regarding conviction checks for students coming to the university.

Also, a proposal from Commission on Undergraduate Studies and Policies (CUSP) for re-naming the Department of Wood and Forest Products to the Department of Sustainable Biomaterials.

The final proposal from CUSP was that classes that are not taught for five (5) years will be removed from the registrar's site.

6. **Vice-Chairman's Report**

Gary Long reported for Christine Fiori as listed above under announcements. The announcement was made that the deadline is January 24, 2012.

The request was made from Gary to Susan if she could talk at next meeting about Engagement Academy plans as well as a way to bring the documents from the past four (4) experiences.

Gary also noted that if we could have Guru Ghosh talk at the February meeting about how COIA can assist in reaching out to international students and what may be working and what may not be working.

7. Reports

a. Virginia Cooperative Extension (VCE)

Ed Jones was not able to attend; therefore the report will be sent out electronically. Lori Greiner reported that the VCE is still waiting for the Secretary's report.

b. University Council on International Affairs (UCIA)

Reed Kennedy announced that the UCIA had not met since last meeting; therefore there is no report at this time.

8. Commission Board Member Comments

Jan Helge Bøhn commented that there were many other universities that are setting up in China and where was Virginia Tech's representation. Discussion included that we have many collaborations, but only from a student exchange perspective.

The meeting was adjourned at 4:02 p.m.

FUTURE COIA MEETINGS (all meetings from 3:30-4:30 p.m. locations listed below)

December 15, 2011-**CHANGE IN REGULAR VENUE-210 Burruss Hall**

No January 2012 Meeting

February 16, 2012-**CHANGE IN REGULAR VENUE-210 Burruss Hall**

March 15, 2012-**CHANGE IN REGULAR VENUE-210 Burruss Hall**

April 19, 2012-325 Burruss Hall

May 3, 2012-325 Burruss Hall

Respectfully submitted,

Kim Rhodes
Recording Secretary