

**COMMISSION**  
**Minutes**  
**September 10, 2009**  
**3:30-4:30 p.m.**  
**325 Burruss Hall**

**Attendance:** Ray Ali, Megan Armbruster (guest), Jan Helge Bøhn, John Browder, Jeri Childers, Susan Clark, Terry Clements, S.K. De Datta, John Dooley, Billie Jean Elmer (via phone), François Elvinger, Nancy Franz (guest), Lenah Geer (via phone), Devi Gnyawali, Lori Greiner, Gary Long, Joao Macieira, Sharon Meehan, Fadel Megahed, Patrick Miller (guest), John Provo (guest), Mike Roberts (via phone), Max Stephenson

**Absence:** A.L. (Tom) Hammett, Rick Rudd, Gerhardt Schurig, Ted Settle, Bob Smith, Jane Wemhoener

**1. Welcome and Introductions**

Terry Clements welcomed everyone. Self-introductions were made.

John Dooley read the charge of the Commission on Outreach and International Affairs (COIA), which appears at the top of the Membership Roster (attached). The charge reads as ***“Charge: To study, formulate, and recommend to the University Council policies and procedures concerning the engagement of the University in service, outreach, and international affairs. Areas for consideration include: Cooperative Extension, continuing and professional education; economic development including community resource and leadership development; liaison with affiliated corporations and institutes; international programs; and other matters affecting service, outreach, and international affairs. The Commission on Outreach and International Affairs will liaison with the Commission on Undergraduate Studies and Policies with issues regarding study abroad and international exchange programs.”*** The COIA is part of the governance system.

**2. Agenda Approval**

Terry Clements made a call for the approval of the agenda; we moved to approve; it was seconded and the agenda was approved.

**3. Approval of Minutes, May 14, 2009**

Terry Clements announced that the May 14, 2009 Minutes had been sent out for review to the group to be electronically approved and was forwarded to University Council for approval.

**4. Chairman’s Report**

Terry Clements gave a report on the meeting of Commission Chairs Report, which was hosted by President Steger August 19th. This meeting is held for Commission Chairs to pose any items that will be brought forth for the upcoming year. The meeting is held so all Chairs are aware of items to be discussed and how the issues may impact other Commissions. Terry shared in the meeting that the COIA was still involved in developing a white paper on Engagement at VT-definition of Engagement and Engaged Scholarship that can be used university wide.

Other items discussed at the meeting were:

- a. Parking Issues
- b. A/P Faculty transitions and administrator assignments

John Dooley would like to include the Undergraduate Certificate for International Competency/Undergraduate Diploma for next meeting's discussion.

Terry Clements would like to discuss the University Strategic Plan for Internationalization.

S.K. De Datta gave an update on Outreach NOW 2009. He announced that Outreach NOW 2009 will be held on September 14, 2009; the theme is Internationalization of VT. Dr. M.S. Swaminathan; World Food Prize Winner and Father of Green Revolution in India, will be the keynote speaker. There will be panel discussions and poster displays. Tuesday, September 15, 2009 Dr. Swaminathan will have interaction with the Office of International Research, Education and Development (OIREED) and Karen DePauw will host Dr. Swaminathan at the Graduate Life Center.

Terry Clements announced that the group needs to elect the Vice-Chair for COIA and nominations/volunteers are welcome at this time. Jan Helge Bøhn was nominated; the nomination was seconded, and he was elected vice chairman by acclamation.

## **5. Engagement Academy Leadership Team Report**

Patrick Miller gave information on the Engagement Academy, which is a week long workshop held at the Hotel Roanoke and Conference Center (HRCC). Participants from all over the country and Canada attended. The VT team included Ray Ali, Nancy Franz, Bill Galloway and John Provo were all on the team. Bob Smith was a participant last year.

John Provo discussed the follow-up the team is facilitating in the current academic year, including discussions with faculty and administrators in the College of Architecture and Urban Studies and the College of Natural Resources. The team is also extrapolating information from college annual reports from other universities to provide good examples of engaged scholarship. A handout was shared (see attached).

Nancy Franz distributed a handout entitled "VT Engagement Conversations Protocol" (see attached). Nancy led a discussion with the group that covered several areas, including the reason for campus-based conversations, working with Graduate Students on engagement, and how to get input on ideas of what makes sense. She asked the group to present an engagement piece with which they have been involved. Extension Specialists reviewed the white paper and came up with some questions and suggestions including the need to add examples of engagement. Discussion continued regarding the white paper and how it should be thought of as a resource for the Promotion and Tenure process and how it can be used in each department.

If there are any additional thoughts or comments, please email Patrick Miller at [pmiller@vt.edu](mailto:pmiller@vt.edu).

## **6. Commission Board Member Comments**

Due to time constraints this item was skipped and discussion could take place at the October 8, 2009 meeting.

## **7. Reports**

### **a. Virginia Cooperative Extension (VCE)**

Ray Ali noted that they are in the midst of the Strategic Planning for VCE, which will continue in the coming year. The Strategic Planning Team is divided into four (4) subcommittees:

1. External Stakeholders

2. Extension Agents
3. Internal Agents
4. Local City and County representatives

Planning should come to a conclusion by next spring.

**b. University Council on International Affairs (UCIA)**

The group had not met yet, therefore there was no report at this time.

**Dates for 2009-2010, 3:30-4:30 p.m.; 325 Burruss Hall**

October 8, 2009

November 12, 2009

December 10, 2009

February 11, 2010

March 4, 2010

April 8, 2010

May 6, 2010

Respectfully submitted,

Kimberly Rhodes  
Recording Secretary