

## COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

### Minutes

April 8, 2010

3:30-4:30 p.m.

325 Burruss Hall

**Attendance:** Jan Helge Bøhn, Andrea Brunais, Lora Cavuoto (sub for Fadel Megahed), Jeri Childers, Susan Clark, Terry Clements, S.K. De Datta, Billie Jean Elmer (via phone), François Elvinger, Lori Greiner, Reed Kennedy (sub for Devi Gnyawali), Gary Long, Bob Smith, Jane Wemhoener

**Absent:** Ray Ali, John Browder, John Dooley, Devi Gnyawali, A.L. (Tom) Hammett, Joao Macieira, Sharon Meehan, Fadel Megahed, Lenah Nguyen, Mike Roberts, Rick Rudd, Ted Settle, Gerhardt Schurig, Max Stephenson

#### 1. Welcome and Introductions

Terry Clements welcomed everyone. Self-introductions were made.

#### 2. Agenda Approval

Terry Clements requested approval of the agenda; motion was made to approve; it was seconded and the agenda was approved.

#### 3. Approval of Minutes, March 4, 2010

Terry Clements announced that the March 4, 2010 minutes are currently under review to the group to be electronically approved and will be forwarded to University Council for approval.

#### 4. Chairman's Report

Terry Clements gave the report on the University Council meeting that occurred on April 5, 2010. Terry indicated there were two (2) resolutions that were discussed. One will reapportion the nine seats in relative proportion to the four groups by moving two seats from extension to general administration on the Commission on Administrative and Professional Faculty Affairs. The other would change the name of The College of Natural Resources to the College of Natural Resources and Environment. Some of the other colleges will need to look at the impact the name change will have in their areas. Minutes are posted at the website:  
<http://www.governance.vt.edu>.

#### 5. Reports

##### a. University Council on International Affairs (UCIA)

John Browder was unable to attend, but had sent out the minutes electronically prior to the meeting.

#### 6. Engagement White Paper Discussion

Jeri Childers discussed Patrick Miller and his group presenting at last month's meeting on the Engagement Academy and worked on a definition for Engagement Scholarship. There seems to be an on-going environment that we need a strategy for going forth.

The 2010 team will consist of folks from the College of Liberal Arts and Human Sciences

(CLAHS). The group wants to build on the recognition of faculty and Promotion and Tenure (P & T) within the college. They are looking at processes and how P & T is defined.

Jeri passed out a handout (**see attached**). There are some points to review by COIA in order to affirm the commitment to Engaged Scholarship. Jeri also passed around some publications from Michigan State on Evaluating Quality Outreach and from Pennsylvania State-“Uniscope 2000: A Multidimensional Model of Scholarship for the 21<sup>st</sup> Century”.

Discussion revolved around CLAHS and future assessment with regard to Engaged Scholarship.

The suggestion was made to bring forth information to Lorilee Sandmann from the University of Georgia who has helped other universities. Another suggestion was made to include Engagement as a “standing item” on the agenda and for it to come up for review periodically and to prioritize the bullets in the handout that Jeri passed out.

**7. Other**

There were two motions to mandate. A motion was made for Academy of Outreach Excellence, comprised of former Alumni award winners, to meet at least once a semester. A friendly amendment was made to include the Extension group as well. The motion was seconded; discussed; voted on; there was one abstention.

The second motion was that the Agenda of the COIA advance the University’s International Outreach. The motion was seconded; discussed; voted on; there was one abstention.

**8. Commission Board Member Comments**

No comments were made due to time.

The meeting was adjourned.

**Final Meeting for 2009-2010-PLEASE NOTE LOCATION CHANGE**

May 6, 2010- 3:30-4:30 p.m. **Drillfield Room** at The Inn  
Engagement Academy Reception to follow in Latham D, E & F

**2010-2011 Meetings (all meetings from 3:30-4:30 p.m.)**

September 9, 2010	December 9, 2010	March 17, 2011
October 14, 2010	NO JANUARY MTG	April 14, 2011
November 4, 2010	February 10, 2011	May 5, 2011

Respectfully submitted,

Kimberly Rhodes  
Recording Secretary

**What Should COIA Ask of Key Stakeholders  
To Affirm Our Commitment to Engaged Scholarship?**

**Clarify best practices in documenting and evaluating engaged scholarship  
for tenure and promotion**

- Review and update department promotion and tenure policies; ensure that all aspects of this process are fully documented; include messages that encourage engaged scholarship
- Identify or list the recognized forms of documentation or the artifacts that can be used to document excellence in engaged scholarship and how these artifacts are weighted or recognized in the tenure and promotion process
- Expand the bandwidth of these recognized forms that can be used by benchmarking the practices at other universities
- Provide examples of a variety of measurable indicators for documenting, evaluating, and reporting impact of engaged scholarship
- Orient or re-orient those participating in all levels of review and evaluation of engaged scholarship for tenure and promotion
- Continually identify, recognize, and make visible engaged scholars across colleges and disciplines who have been successful in documenting their scholarship for tenure and promotion
- Provide and/or participate in ongoing faculty development activities, round table discussions, and other forums for sharing and disseminating best practices in engaged scholarship

***Demonstrate standards of excellence  
Make the university commitment visible  
Build capacity for innovation and results  
Foster a supportive culture***

Commission for Outreach and International Affairs, April 8, 2010