

**COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS**  
**Minutes**  
**February 11, 2010**  
**3:30-4:30 p.m.**  
**325 Burruss Hall**

**Attendance:** Jan Helge Bøhn, John Browder, Andrea Brunais, Jeri Childers, Susan Clark, Terry Clements, S.K. De Datta, John Dooley, François Elvinger, Lori Greiner, Reed Kennedy (sub for Devi Gnyawali), Gary Long, Fadel Megahed, Lenah Nguyen (via phone), Mike Roberts (via phone), Bob Smith, Ellie Spitzer (sub for Sharon Meehan), Jane Wemhoener

**Absent:** Ray Ali, Billie Jean Elmer, Devi Gnyawali, A.L. (Tom) Hammett, Joao Macieira, Sharon Meehan, Rick Rudd, Gerhardt Schurig, Ted Settle, Max Stephenson

**1. Welcome and Introductions**

Terry Clements welcomed everyone. Self-introductions were made.

**2. Agenda Approval**

Terry Clements requested approval of the agenda with a couple of corrections, where Ray Ali was not able to attend to make the VCE report and where John Dooley would be discussing the Center of Peace Studies under reports. Motion was made to approve; it was seconded and the agenda was approved.

**3. Approval of Minutes, December 10, 2009**

Terry Clements announced that the December 10, 2009 minutes were sent out to the group and were electronically approved and forwarded to University Council for approval.

**4. Chairman's Report**

Terry Clements gave the report on the University Council meeting that occurred on February 1, 2010. The meeting included discussion on the amendment to change the minimum GPA from 3.5 to 3.3 for Accelerated Undergraduate/Graduate Degree Programs. There was also a first reading of the Weapons Policy for Student Code of Conduct with regard to storage of guns and ammunition. Discussion included the size of the storage place and the different population it would affect such as hunters and gun clubs. The minutes are available at: [http://www.governance.vt.edu/univcouncil/ucmintes\\_02-01-10.pdf](http://www.governance.vt.edu/univcouncil/ucmintes_02-01-10.pdf).

Terry reported on the Outreach Council meeting from January 26, 2010 in which the mid-year Strategic Plan was discussed; the introduction of Andrea Brunais; and the PM49 University Policy on CPE. The language for the PM49 was cleaned up and is in the process of going through the channels. The minutes are available at: [http://www.outreach.vt.edu/council/council\\_min\\_index.html](http://www.outreach.vt.edu/council/council_min_index.html).

**5. Vice-Chairman's Report**

Jan Helge Bøhn reported that the Alumni Office approved the two simultaneous first place awards; and that one college had wanted to submit a nomination after the deadline, but after discussion the college was told that the nominee would be put in the group for next year.

## 6. Reports

### a. Virginia Cooperative Extension (VCE)

There was no report since Ray Ali was unable to attend the meeting.

### b. University Council on International Affairs (UCIA)

John Browder spoke about the UCIA meeting that occurred on January 14, 2010. He reported on the following four (4) points:

1. The issue with student alcohol consumption at CESA and that a committee will need to be formed to devise a policy similar to the university's Alcohol Policy.
2. Matt McMullen, Director of the Education Abroad Program, is looking at issues with MOUs and quality control. The group would like to come up with a standardized procedure for Deans to sign off on with regard to MOUs.
3. The advisory group convened to assist John Dooley with acquiring a guest house for visiting scholars.
4. Debra Stoudt was elected vice-chair of UCIA.

Discussion followed regarding the alcohol policy and also with regard to the purpose and quality assurance for MOUs.

### c. Commission on Research

John Dooley announced that the Peace Center is to become a University Center. He asked for a volunteer to work with Jerzy Nowak, as Max Stephenson is currently assisting as well. Jan Helge volunteered.

## 7. Engagement White Paper Discussion

Jeri Childers briefly went over her PowerPoint presentation (see attached). Discussion included where Administrators fit; Jeri indicated the slides addressed this.

## 8. Commission Board Member Comments

Terry indicated that at the March 4, 2010 meeting Patrick Miller will be updating the group on the Engagement Academy and will probably take 40 minutes of the meeting time. The suggestion was made that perhaps the update on reports section of the Agenda could be communicated electronically to the group prior to the meeting. It was suggested that Kim Rhodes send out the PowerPoint that Jeri spoke from at the meeting.

### Dates for 2009-2010, 3:30-4:30 p.m.; 325 Burruss Hall

March 4, 2010

April 8, 2010

May 6, 2010

### PROPOSED COIA MEETINGS FOR NEXT YEAR (all meetings from 3:30-4:30 p.m.)

September 9, 2010

December 9, 2010

March 17, 2011

October 14, 2010

NO JANUARY MEETING

April 14, 2011

November 4, 2010

February 10, 2011

May 5, 2011

Respectfully submitted,  
Kimberly Rhodes-Recording Secretary

# **Commission on Outreach & International Affairs**

***Fostering a culture that supports  
excellence in engaged scholarship***

**Ray Ali, Jeri Childers, Terry Clements, Jane Wemhoener  
Virginia Tech**

February 11, 2010

# Develop a Vision to Support Engagement

## *Action Plan for the Commission on Outreach & International Affairs*

### *Recommendations:*

1. Articulate & disseminate the Virginia Tech definition of excellence in engaged scholarship—provide examples across disciplines **Make definition & examples visible**
2. Develop supportive mechanisms and resources to support excellence in engaged scholarship **Build capacity for learning and innovation**
3. **Make university commitment visible**
4. **Foster a culture that supports excellence** in engaged scholarship

# 1. Make Definition & Examples Visible

1. Build consensus on definition through dialogue
2. Highlight examples across discipline
3. Increase involvement of the Provost, Deans, Department Heads/Chairs, and other early adopters in dialogue & action
4. Provide guidelines or principles for documenting and evaluating engaged scholarship
  - Establish tools that support documentation, e.g., refine of the Faculty Activity Report and related materials used for the purpose of promotion and tenure at the department, college, and university level
  - Provide workshops and forums for key influentials in the P&T process
5. Support, promote, and reward engaged scholarship
  - Make these examples visible

## 2. Build Capacity for Learning and Innovation

1. Increase capacity building of faculty, students, staff, and community partners
2. Expand the foci of the Academy for Outreach Excellence to provide technical assistance and faculty, staff, and student development activities that support a culture of engagement and excellence engaged scholarship
3. Aggregate & communicate innovations and tools related to engaged scholarship in
  - faculty handbooks
  - **web sites**
  - new faculty orientations
  - workshops or related faculty development activities

# 3. Make the University Commitment Visible

1. Reaffirm Virginia Tech's commitment to engagement and engaged scholarship by continuing the dialogue on the definition of engaged scholarship within the colleges and the respective disciplines
2. Refine college or department guidelines and practices related to promotion and tenure to affirm this commitment
3. Refine hiring practices, contracts, and promotion and tenure practices to affirm the commitment to engagement and engaged scholarship
4. Orient new administrators and promotion and tenure committee members and share best practices in documenting and evaluating engaged scholarship
5. Provide a copy of the definition of engaged scholarship to every faculty member; provide ongoing assistance to faculty in best practices in documenting and evaluating engaged scholarship

## 4. Foster a Culture That Supports Excellence

1. Increase the number of departments that are involved in integrated engagement activities and engaged scholarship
2. Create faculty fellowships, student assistantships, and other mechanisms to support the focus and ongoing integration teaching, research, and outreach and engaged scholarship
3. Review college and department plans for engagement and engaged scholarship
4. Increase the focus on recognition and rewards of engaged scholarship
5. Strengthen campus-community collaborations that bring the potential for
  - the acquisition of extramural funding
  - attraction/involvement of students
  - visibility of the impacts of engaged scholarship



4. Provide pre-tenured faculty with mentors, resources, and assistance to support the integration of their scholarly activities and with the promotion and tenure process
5. Provide faculty development programs with a focus on the issues and best practices in engaged scholarship, including documenting and communicating community impact
6. Continue to understand needs and progress toward intended results

# Fostering a Culture that Supports Excellence in Engaged Scholarship

*What does the proposed model for fostering excellence look like?*

*Which groups have led or are leading this dialogue of excellence in engaged scholarship?*

# Virginia Tech Change Strategy to Support Engaged Scholarship

1. Make Our Definition & Examples Visible    2. Build Capacity    3. Make Our University Commitment Visible    4. Foster Supportive Culture



*VT Academy of Outreach Excellence*

*Center for Student Engagement & Community Partnerships*

Dialogues  
Defining  
Excellence  
in Engaged  
Scholarship

Creation of  
networks  
and  
advocates

Build Capacity  
for Learning &  
Innovation

Community  
Partner  
&  
Student  
Capacity  
Building

Listening  
Sessions

Focus  
Groups

• Academy of Outreach Excellence

- Online Tool Kit
- Learning Circles
- University-Wide Events
- Workshops
- Cohort program
- Mentors/peer coaches

COIA  
Definition  
Team 2008

COIA  
VT EA  
Team 2009  
& Beyond

VT EA  
Teams  
2009 &  
Beyond

COIA 2006  
VT EA Team 2009 & Beyond

Student  
Engagement  
Taskforce  
2008