

**Commission on Faculty Affairs
Minutes
May 3, 2013**

Members Attending: Joe Merola (Chair), Brad Klein, Velva Groover, Eric Vance, Wornie Reed, Richard Sorensen, John Massey, Alan Grant, Jack Finney, Sarah Karpanty, Diane Agud, and Matt Chan

Guest: Mayur Patil (Aerospace and Ocean Engineering).

The Commission on Faculty Affairs (CFA) meeting was called to order by Joe Merola, Chair, who distributed the agenda with two items.

1. Review past year's accomplishments, introduction of next year's chair, and wrap up 2012-2013
2. Draft – addition to faculty handbook (Faculty of Health Sciences) by Jack Finney
3. Any other Business

1. Approval of Minutes from Previous Meeting

Joe Merola informed members that the CFA minutes of April 5, 2013 will be sent to them for their approval via email.

2. Review past year's accomplishments, introduction of next year's chair, and wrap up 2012-2013

Joe Merola thanked CFA members for their valuable contributions to numerous issues that affect faculty life. It was noted that this was the last meeting for some CFA members who were serving their last term. CFA member's appreciated the service of Connie Stovall, Diane Agud, Matt Chan, and Richard Sorensen, and John Massey.

Joe Merola formally introduced Dr. Mayur Patil as the incoming chair of CFA, who will also serve as the Vice President of the Faculty Senate during 2013-14..

3. Draft addition to Faculty Handbook (Faculty of Health Sciences)

Jack Finney presented a draft document for the Faculty of Health Sciences, which will be added to the 2013-14 Faculty Handbook. He informed members that Dr. Michael Friedlander has been appointed Associate Provost for Health Sciences and will lead the Faculty of Health Sciences, which was created as part of the university's new strategic plan. The goal of the Faculty of Health Sciences is to facilitate collaboration among faculty members with health science research who are widely distributed across many university departments., and to promote the development of a new interdisciplinary graduate program focused on translational biology, medicine, and health.

A few edits were suggested and Jack invited any additional comments or edits to be sent to him by email.

4. Any Other Business

CFA members discussed the limited facilities available for electronic testing for students. It was noted that the Math Emporium was the major place where students could take exams online and was currently over capacity. Joe Merola agreed to follow up and determine the need and plans for more online testing facilities at the university.

Adjournment

There being no further business, the meeting was adjourned.

Recorder, Maxwell Awando