

**Commission on Faculty Affairs**  
**Minutes**  
**February 22, 2013**

**Members Attending:** Joe Merola (Chair), Brad Klein, Velva Groover, Connie Stovall, Rich Sorensen, Diane Agud, Jack Finney, Alan Grant, John Massey, Sarah Karpanty, and Matt Chan.

**Guests:** Tom Thompson (Crop and Soil Environmental Sciences)

The Commission on Faculty Affairs (CFA) meeting was called to order by Joe Merola, Chair, who distributed the agenda with two items.

1. Approval of minutes from last meeting.
2. Discussion by Jack Finney on:
  - a. 5.1.4 Professor Practice Ranks edit regarding chairing graduate committees
  - b. Academy of Faculty Service

1. Approval of Minutes from Previous Meeting

The minutes of the past CFA meeting of February 8, 2013 were approved by members and will be forwarded to University Council.

2. Update from the Previous Meeting

Joe Merola informed CFA members that Bill Knocke was in the process of making presentations to other commissions on the proposed changes to policy 13000 on Intellectual Property. Members of other commissions had raised questions about how the policy will apply to students.

Joe will keep CFA members informed on the progress made. CFA members were encouraged to read the document and forward any recommendations or questions to Joe Merola.

3. 5.1.4 Professor Practice Ranks edits regarding chairing graduate committees and Academy of Faculty Service

Jack Finney presented CFA members with edits made on policy 5.1.4 Professor Practice Ranks regarding chairing graduate committees and a proposed draft procedure on appointment of faculty members to Academy of Faculty Service.

He informed members that the current policy in Faculty Handbook prohibits faculty members in the professor of practice ranks from chairing dissertation committees. The change in the Faculty Handbook will allow a faculty member with the appropriate credentials (i.e., terminal degree in a relevant field and research expertise) to chair a graduate committee.

CFA members made additional suggestions about the proposal. Jack Finney will make the suggested changes and an edited version with a resolution will be shared with CFA members, and with Dean Karen DePauw to share with the Commission on Graduate Studies and Policies.

Jack also distributed to members an edited draft of a change to the Academy of Faculty Service. He informed members that the Academy of Faculty Service has not admitted new members since 1998. There is a need to recognize outstanding service by faculty members to the university by serving on committees or commissions or other notable university activities.

Merola suggested that faculty who have served in the years since 1998 be retroactively added to the Academy. Finney commented that the new nomination process considers more than simple service and that past and current faculty members with notable records could be nominated and considered by the selection committee. Merola will assemble a list of people who have served and bring to a future CFA meeting for discussion.

Jack will forward the draft document to the relevant commissions for discussion and comment and to current members of the Academy of Faculty Service for their input.

#### 4. Briefings on relevant Commission or Committee Agendas

Joe Merola informed members of the discussion between President Steger and the chairs of committees and commissions. Part of the discussion centered on undergraduate students' research. It was noted that there were students who would like to continue undertaking research but had reached the credit cap, resulting in them "volunteering" since their effort is not eligible for further credits.

President Steger further informed the attendees of the planned merit raise that will be implemented in the summer. Furthermore, there was a report on available funding for construction of a new classroom building.

#### Adjournment

There being no further business, the meeting was adjourned.

Recorder, Maxwell Awando