

Minutes
Commission on Administrative and Professional Faculty Affairs
January 25, 2012 ~ 1:30 p.m. ~ 110 Burruss

Present: Jessie Chen-Yu, Mary Christian, Alicia Cohen, Amy Hogan, Travis Hundley, Kay Hunnings, Peggy Layne, Jon Vest via phone, Kirk Wehner

Absent: Linda Bucy, Tara Frank, Roderick Hall, April Hylton, Hal Irvin, Adam Smith, Scott Tate, Judy Taylor, Kelley Woods

Guests: None

Call to Order

The meeting was called to order at 1:35 p.m. The agenda was approved as presented, and the minutes from the last meeting on October 12, 2011 were approved electronically.

Conviction Check Resolution Update

There were some questions raised at the December University Council meeting regarding the resolution; therefore, the resolution was tabled until a later meeting. The issue will be revisited at the University Council meeting on February 20.

Mid-Term Election – IP Committee

Amy Hogan sent an email out recently soliciting those interested in filling an AP faculty spot on the Intellectual Property Committee. Twenty-eight people volunteered. With such a large number, Amy Hogan then asked for a statement of interest from each person. She will prepare a ballot that will go out to all AP faculty next week. Also in her email, she mentioned the Extension vacancy that CAPFA has had for a while. Scott Tate volunteered to fill the position. His term will end in 2013.

Campus Transportation Hub

Amy Hogan indicated that it was brought to her attention that several faculty in Derring have expressed concern about possible air contamination in labs when the campus transportation hub is constructed behind the building. Kay Hunnings and Jessie Chen-Yu indicated they have also heard about the concerns. Amy asked members if they felt CAPFA should pursue the issue further. Everyone felt this was more of a broader campus issue rather than something CAPFA should take on. It was suggested that if other members are approached about the issue, that they refer those with concerns to Steve Mouras, Director of Transportation and Campus Services.

Spring Speaker Series

Everyone was asked for suggestions for the upcoming spring speaker series that will be held in April. The following were suggested: Dr. Betsy Flanagan to speak about the campaign that just ended; Dr. Edwin Jones to highlight Extension; the arts initiative; an overview of the campus master plan; and an update on how the Virginia Tech Carilion Research Institute is doing. After some discussion about the suggestions, it was decided that most speakers in the past have spoken on topics geared toward central campus. Therefore, it would be good to hear about Extension. Amy will contact Dr. Jones to see if he is available to speak.

Other Updates

- The staff leave reform proposed by the Department of Human Resources Management has been postponed for now by the Governor.
- There are several bills regarding changes to the overall retirement system that are currently being considered by the General Assembly that could potentially affect faculty and staff; however, those could change considerably before a final decision is made.
- AP faculty position descriptions are 94% complete now in PeopleAdmin.
- The response rate from the recent climate survey was almost 50%, and data is currently being analyzed and will be shared with employees soon.
- Amy is working on some updates to the grievance procedure documentation and will share those updates at the next meeting.

Adjournment

There being no further business, the meeting was adjourned at 2:20 p.m. The next meeting will be February 8, 2012 from 1:30-3:00 in 325 Burruss

Respectfully Submitted,

Melissa Ball
CAPFA Support Staff