

Commission on Administrative and Professional Faculty Affairs Minutes
November 9, 2016
1:30 p.m.
2317 North End Center

Present: Ross Verbrugge (chair), Janice Austin, Mary Christian, Amy Hogan, Monika Lawless, Mary Norris, Sue Teel, Kirk Wehner, Laurie Brogdon, Debbie Greer, Randy Penson

Absent: Allen Campbell (with notice), Jacob Frey, Alex Fritz (with notice), Alan Grant (with notice), Laura Neff-Henderson, Margaret Radcliffe (with notice), Jim Reinhard, Lujean Baab, David Close, Alicia Cohen, Nancy Dudek, Sandra Muse, Kelly Rawlings

Guests: None

Mr. Verbrugge called the meeting to order at 1:31 p.m. A quorum was present.

Approval of Minutes from October 12, 2016

Mr. Verbrugge noted that these minutes have been approved electronically.

Old Business

Survey Questions

Mr. Verbrugge presented the submitted survey questions and opened discussion. The consensus was to shorten the number of questions. Mr. Verbrugge will work on decreasing and streamlining the questions and will email Commission members for feedback once completed.

New Business

Discussion of Extension faculty

Mr. Verbrugge opened discussion concerning AP extension faculty's representation on the Commission for Academic and Professional Faculty Affairs. Ms. Christian stated there are approximately 324 AP extension faculty and the extension nomenclature does not always mean these faculty are located at off-campus extension locations. After some additional discussion of the definition of extension, the general consensus was that the Commission's composition percentages were still correct. Mr. Verbrugge stated that the commission is still having issues recruiting extension members.

Committee reports:

- **Transportation and Parking Committee:** Ms. Greer reported that the zonal pricing pilot program has been taken out of the budget proposal for FY18.
- **Commission on Faculty Affairs:** Ms. Brogdon reported that the commission revised the language for the University Distinguished Professor and Alumni to remove the caps on these two designations. She also reported that the promotion and tenure process is under review to revise the timing of the appeal and notification process to allow appeals to take place in the spring so faculty can make appropriate arrangements for themselves regarding careers and families. Finally, this Commission is discussing metrics to provide for equity within the tenure process and to incorporate the proposed new category of Collegiate Faculty into the process.
- **Staff Senate:** Ms. Teel reported that Mr. Wehner spoke at the staff senate about the Family Labor Standards Act (FLSA) and related salary threshold, which may be impacting many faculty on campus. Mr. Wehner stated this will likely be affecting the research faculty the most and that the Budget Office may assist with a portion of the costs. The Office of the Vice President for Research and Innovation will be notifying research faculty, and the Budget Office will send out notifications to the colleges and departments once a decision is made.
- **Graduate Student Assembly:** Ms. Norris – Nothing new to update.
- **University Advisory Council on Strategic Budgeting and Planning:** Mr. Penson – Nothing new to update.

Adjournment

There being no further business, the meeting was adjourned at 2:06 pm.

Respectfully submitted,

Angelica Melvin
on behalf of Ross Verbrugge, Chair