

**Change in Membership for the  
Commission on Administrative and Professional Faculty Affairs  
CAPFA 2010-11A**

Approved by the CAPFA:	March 31, 2011
First Reading, University Council:	April 4, 2011
Approved, University Council:	April 18, 2011
Approved, President:	April 18, 2011
Effective:	Fall 2011

**Whereas**, the Commission on Administrative and Professional Affairs (CAPFA) exists to represent the issues and concerns of Administrative and Professional (A/P) faculty members in governance at Virginia Tech, and

**Whereas**, when the commission was established, administrative and professional faculty members were grouped into four categories – Academic Support, General Administration, Cooperative Extension, and Student Affairs -- to facilitate elections and establish proportional representation among these groups; and

**Whereas**, conversions of classified and university staff members to administrative and professional faculty members has not resulted in the anticipated significant increase in the number of A/P faculty members in such areas as facilities, university relations, and information technology, included in “General Administration”; and

**Whereas**, the significant number of retirements across the university in June, 2010 has impacted the relative distribution of A/P faculty across the university; and

**Whereas**, reducing the number of General Administration voting members from 4 to 3, and increasing the number of Academic Support members from 2 to 3 will adjust the membership of CAPFA to reflect a relatively proportional composition of A/P faculty members across units,

**Therefore be it resolved**, that the University Council By-Laws be changed to reflect a reallocation of A/P representatives by area be updated:

**A. Commission on Administrative and Professional (A/P) Faculty Affairs (CAPFA)**

**Membership:**

- Associate Provost for Faculty Affairs or designee (ex officio)
- Associate Vice President for Personnel Human Resources or designee (ex officio)
- Associate Director for Field Operations and Administration, Virginia Cooperative Extension (ex officio)
- One academic dean selected by the Council of College Deans
- ~~Four~~ **THREE** elected A/P representatives from General Administration
- Two elected A/P representatives from Extension
- ~~Two~~ **THREE** elected A/P representatives from Academic Support areas
- One elected A/P representative from Student Affairs
- One Faculty Senator elected by the Faculty Senate
- One Staff Senator elected by the Staff Senate
- One representative from the Graduate Student Assembly elected by the Graduate Student Assembly
- One representative of the Student Government Association elected by the Student Government Association

**And be it further resolved** that because the two Extension representative terms end simultaneously, one Extension representative term shall be extended by one year (to end in 2013), to create a staggered representation transition for this group, assuring greater continuity of representation.

Approved by CAPFA voting membership 3/31/2011 via electronic vote