

**Change in Membership for the
Commission on Administrative and Professional Faculty Affairs
CAPFA 2009-10B**

Approved by the CAPFA:	March 29, 2010
First Reading, University Council:	April 5, 2010
Approved, University Council:	April 19, 2010
Approved, President:	April 19, 2010
Effective:	Fall 2010

Whereas, the Commission on Administrative and Professional Affairs (CAPFA) exists to represent the issues and concerns of Administrative and Professional (A/P) faculty members in governance at Virginia Tech, and

Whereas, when the commission was established, administrative and professional faculty members were grouped into four categories – Academic Support, General Administration, Cooperative Extension, and Student Affairs -- to facilitate elections and establish proportional representation among these groups; and

Whereas, the recent conversion of classified and university staff members to administrative and professional faculty members has resulted in a significant increase in the number of A/P faculty members in such areas as facilities, university relations, and information technology, which are included in “General Administration”; and

Whereas, reductions in state funding and employment over the last decade have resulted in fewer A/P faculty members in Cooperative Extension; and

Whereas, reducing the number of Cooperative Extension voting members from 4 to 2, and increasing the number of General Administration members from 2 to 4 will adjust the membership of CAPFA to reflect a relatively proportional composition of A/P faculty members across units, and

Therefore be it resolved, that the University Council By-Laws be changed to reflect a reallocation of A/P representatives by area and that references to “public service” and various titles be updated:

A. Commission on Administrative and Professional (A/P) Faculty Affairs (CAPFA)

Membership*:

- Associate Provost for ~~Academic Administration~~ Faculty Affairs or designee
- ~~Assistant~~ Associate Vice President for ~~Personnel~~ Human Resources or designee
- Associate Director for Field Operations and Administration, Virginia Cooperative Extension
- One academic dean selected by the Council of College Deans
- ~~Two~~ **FOUR** elected A/P representatives from general administration
- ~~Four~~ **TWO** elected A/P representatives from extension/~~public service~~*
- Two elected A/P representatives from academic support areas
- One elected A/P representative from student affairs

- One Faculty Senator elected by the Faculty Senate
- One Staff Senator elected by the Staff Senate
- One representative from the Graduate Student Assembly elected by the Graduate Student Assembly
- One representative of the Student Government Association elected by the Student Government Association

*The term “public service” is no longer used. A/P faculty in Outreach and International Affairs are represented within “Academic Support”.

And be it further resolved that given the pending retirement of one extension representative, that the third general administration representative be elected and seated for an initial one-year term beginning 2010-11 and the fourth be elected and seated in 2011-12, as an additional extension representative rotates off the commission and the seat is shifted to general administration. Appointment terms within groups should be staggered whenever possible to assure greater continuity of representation.